

# TOWN OF CHELMSFORD

## ANNUAL TOWN REPORT • FISCAL 2014



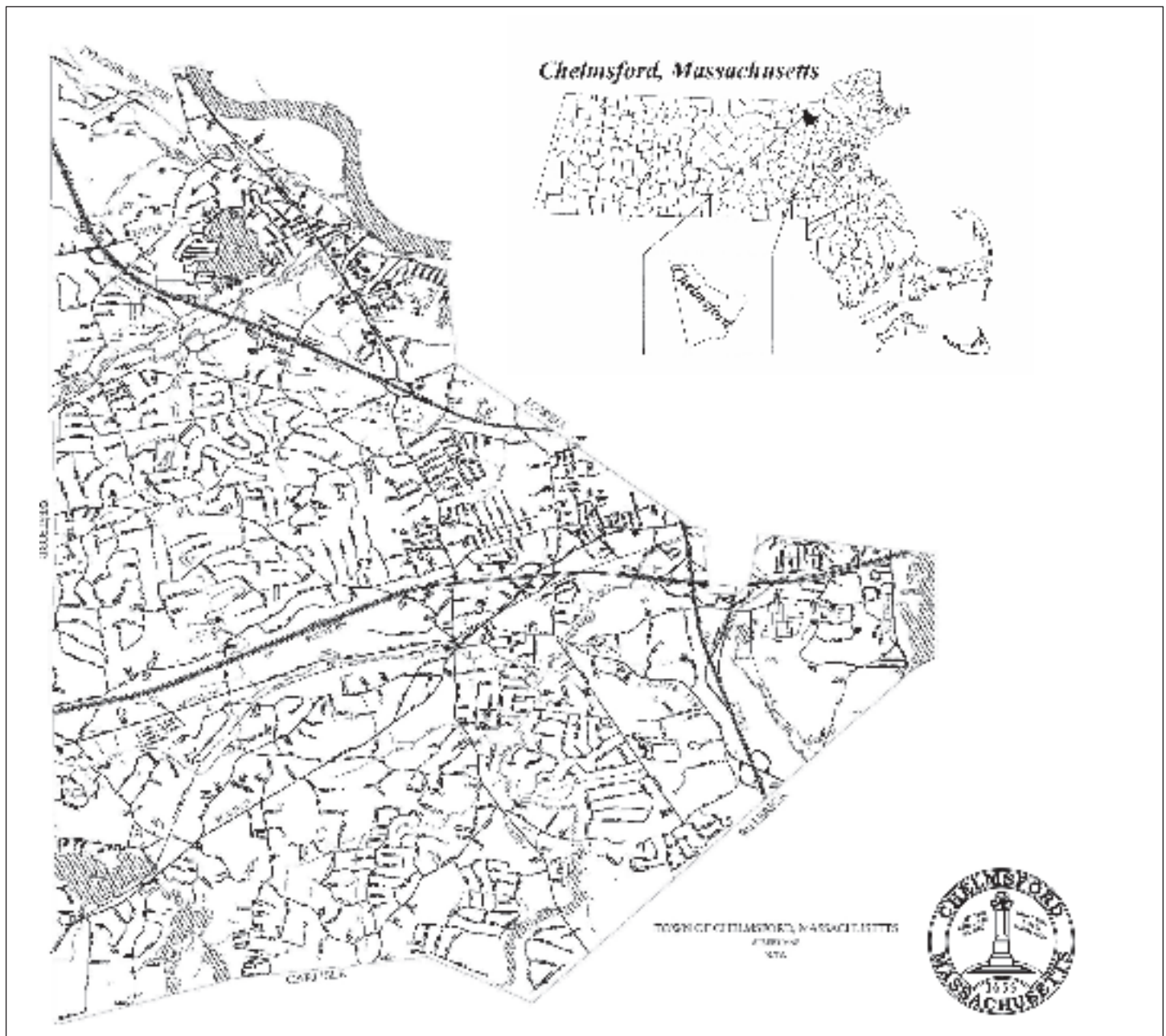


# Community Profile & Map

## 2014 Quick Facts

Incorporated: May 1655  
Type Of Government: Board Of Selectmen  
Town Manager  
Representative Town Meeting  
County: Middlesex  
Land Area: 22.54 Sq. Miles  
Public Road Miles: 230  
Total Population: 33,501  
Registered Voters as of 12/31/2013: 21,259

Total Housing Units: 13,807  
Total Households: 13,483  
Avg. Family Income: \$104,647  
Avg. Single Family Home Value: \$322,380  
Tax Rate Per \$1000: \$18.98 (Single Rate)  
Avg. Single Family Tax Bill: \$6,119  
FY 2014 Operating Budget: \$110,796,564  
Websites: [www.townofchelmsford.us](http://www.townofchelmsford.us)  
[www.chelmsfordnow.com](http://www.chelmsfordnow.com)





# TOWN OF CHELMSFORD



## ANNUAL TOWN REPORT FISCAL 2014

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#### **Meeting Schedules**

Board of Selectmen	Town Offices 7 PM alt. Monday
School Committee	230 North Road 7 PM alt. Tuesday
Planning Board	Town Offices 7 PM 2nd & 4th Wednesday

*Schedules are subject to change. To confirm all meetings, visit the Town's Official website at [www.townofchelmsford.us](http://www.townofchelmsford.us) or please call the Town Clerk's Office at (978) 250-5205.*



## Elected Officials *Town Clerk's Listing as of April 1, 2014*

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### BOARD OF SELECTMEN – 3 year Term

---

- 2015 Pat Wojtas, Chairman  
24 Elm Street
- 2015 George R. Dixon, Jr.  
15 Edgelawn Drive
- 2016 Matt Hanson,  
16 Wedgewood Drive
- 2016 Janet Askenburg, Vice Chairman  
185 Westford Street
- 2017 Robert Joyce, Clerk  
103 Turnpike Road

---

### BOARD OF HEALTH – 3 year Term

---

- 2015 Ann Marie Roark, Vice Chairman  
9 Natalie Road
- 2016 Eric Kaplan  
33 Bartlett Street
- 2017 Nicholas Parlee  
7 Sunset Avenue

---

### CEMETERY COMMISSION – 3 year Term

---

- 2015 Valerie Peterson  
6 Laredo Drive
- 2016 Gerald L. Hardy, Chairperson  
6 Lynn Avenue
- 2017 Thomas A. St. Germain  
16 Galloway Road

---

### CONSTABLE – 3 year Term

---

- 2016 William E. Spence  
91 Billerica Road

---

### HOUSING AUTHORITY – 5 year Term

---

- 2015 Denise Marcaurelle, Vice Chairperson  
7 Whippletree Road
- 2016 Georgiana C. Mueller, Treasurer  
114 Riverneck Road
- 2017 Gail F. Beaudoin, Chairperson  
8 Buckman Drive
- 2018 Mary E. St. Hilaire, Assistant Treasurer  
212 Dalton Road
- 2018 Michael Murray, Governor's Appointment  
201 Acton Road

---

### LIBRARY TRUSTEES – 3 year Term

---

- 2015 Andrew Silinsh  
20 Blacksmith Road
- 2015 Carol L. Sneden  
4 Laredo Drive
- 2016 David M. Braslau, Treasurer  
99 High Street
- 2016 Lisa E. Daigle, Secretary  
21 Amble Road
- 2017 Margaret E. Marshall, Chair  
2 Draycoach Drive
- 2017 Pamela D. Davies  
29 Washington Street
- 2017 Peggy Dunn  
2 Bridge Street

---

### MODERATOR – 3 year Term

---

- 2017 Jon Kurland  
17 Mansfield Drive



## Elected Officials *Town Clerk's Listing as of April 1, 2014*

### PLANNING BOARD – 3 year Term Associate, 2 year term

- 2015 Glenn Kohl, Associate  
26 Wildwood Street
- 2015 Jeffery Apostolakes  
17 Queen Street
- 2015 Colleen Stansfield  
5 Field Street
- 2015 S. George Zaharoolis  
191 Princeton Street
- 2016 Henry Parlee, Jr.  
135 Pine Hill Road
- 2016 Edmond N. Roux  
4 Wiggin Street
- 2017 Michael N. Raisbeck  
85 High Street
- 2017 Nancy Araway  
85 High Street

### SCHOOL COMMITTEE – 3 year Term

- 2015 Nicholas A. DeSilvio  
4 Coach Road
- 2016 Evelyn S. Thoren, Vice Chair  
18 Pinewood Road
- 2016 Barbara J. Skaar, Secretary  
13 Overlook Drive
- 2017 Michael L. Rigney, Chairman  
3 Sunset Avenue
- 2017 W. Allen Thomas, Jr.  
374 Littleton Road



**BOARD OF SELECTMEN**



**PLANNING BOARD**



**SCHOOL COMMITTEE**



## Town Meeting Representatives

The legislative body of the Town of Chelmsford is a Representative Town Meeting consisting of elected representatives from nine precincts who are elected for a three year term.

A more detailed listing of all Town Meeting Representatives, including Term Expirations and contact information can be found on the Town's official website at [www.townofchelmsford.us](http://www.townofchelmsford.us) or by contacting the Town Clerk's Office at 978-250-5205

The list is current as of the April 2014 Election.

### Precinct 1

Samuel P. Chase	2015
Marian D. Currier	2015
Patricia E. Dzuris	2015
Robert P. Joyce	2015
Ann B. McGuigan	2015
James B. Pinder	2015

Nancy K. Araway	2016
Matthew Hanson	2016
Karen I. Kowalski	2016
Laura C. McGuigan	2016
Michael N. Raisbeck	2016
Joseph D. Ready	2016

Kathryn Brough	2017
Peggy Dunn	2017
Cynthia J. Kaplan	2017
Jon H. Kurland	2017
Elaine MacDonald	2017
Frances T. McDougall	2017
Kathleen A. Tubridy	2017

### Precinct 2

James Clancy <sup>1</sup>	2015
David Dubinsky	2015
George L. Merrill	2015
Jeffrey Merrill <sup>2</sup>	2015
Gene Matthews <sup>3</sup>	2015
Therese Marie Matthews <sup>4</sup>	2015
Janet Murphy	2015
M. Jan Spence	2015
Jean Whiting	2015

David M. Irvine	2016
Delores E. Miller	2016
Kenneth J. Tassi	2016
John W. Thompson	2016

Maria G. Karafelis	2017
Laura A. Lee	2017
Laura A. Merrill	2017
Judy Metz	2017
Crystal Sheeley <sup>5</sup>	2017

<sup>1</sup> Appointed by Precinct Reps, replaced Thorpe-Dussord, resigned

<sup>2</sup> Appointed by Precinct Reps, replaced Dussord resigned

<sup>3</sup> Appointed by Precinct Reps, replaced Bush, resigned

<sup>4</sup> Appointed by Precinct Reps, replaced Dalton, resigned

### Precinct 3

Pamela L. Armstrong	2015
George R. Dixon, Jr	2015
David W. Hadley	2015
Harold I. Matzkin	2015
Jaclyn D. Matzkin	2015
Michael F. McCall	2015

H. Steve Flynn	2016
Richard Grove	2016
Elizabeth Logan	2016
Brian J. MacPhee	2016
Jeffrey A. Miller	2016
Elizabeth A. Twombly	2016

John E. Abbott	2017
Richard J. Day	2017
John Gelinas	2017
Nancy J. Knight	2017
Ruth E. Monahan	2017
S. George Zaharoolis	2017

### Precinct 4

Henry A. Houle	2015
Brian P. Latina	2015
Helen A. Manahan	2015
Sheila E. Pichette	2015
Elizabeth M. Ripsom	2015
George A. Ripsom, Sr.	2015

James H. Comeau	2016
Kirk D. Marshall	2016
Kevin Martin	2016
Brenda Plunkett	2016
John T. Plunkett IV	2016
Carl Sterling, Jr.	2016

Christine Bowman	2017
Karen Bowman	2017
Mitchell Ferreira	2017
Linda A. Jones	2017
Dennis P. Sheehan	2017
Daniel J. Sullivan, III	2017



## Town Meeting Representatives

### Precinct 5

Nicholas A. DeSilvio	2015
Louis Marino	2015
W. Allen Thomas, Jr.	2015
Evelyn S. Thoren	2015
Karen D. Uttecht	2015
Patricia Wojtas	2015

Beverly A. Barrett	2016
Susan E. Carter	2016
Eliane C. Consalvo	2016
Philip M. Eliopoulos	2016
Edwin Paul Eriksen	2016
Thomas R. Fall	2016

David Foley	2017
Maureen Foley	2017
Carol A. Kelly-Suleski	2017
Marc R. Morency	2017
Cheryl M. Perkins	2017
Glenn R. Thoren	2017

### Precinct 6

Janet G. Dubner	2015
Mary E. Frantz	2015
Laurie Myers <sup>6</sup>	2015
Michael L. Rigney	2015
Colleen A. Stansfield	2015
Eric Stansfield	2015

Joanne M. Anderson	2016
Matthew T. Cilento	2016
Jeffrey A. Hardy	2016
William Harvey III	2016
Jeremiah Mead	2016
Kenneth R. Skelly	2016

Deborah L. Dery	2017
Roy W. Earley	2017
Nancy Kaelin	2017
Neal M. Lerer	2017
David J. McLachlan	2017
Edmond Roux	2017

### Precinct 7

Leonard W. Doolan, III	2015
Stratos G. Dukakis	2015
James M. Lane, Jr.	2015
Jodi L. O'Neill	2015
Donna L. Parlee	2015
Henry G. Parlee, Jr.	2015

Judith Carven	2016
Paul J. Haverty	2016
John Jackson <sup>7</sup>	2016
Geoffrey J. Lucente	2016
Kevin E. Porter	2016
Andrew V. Silinsh	2016

James Curley	2017
Katherine H. Duffet	2017
Clare L. Jeannotte	2017
Gail C. Kruglak	2017
Daniel Plourde, Jr.	2017
Thomas St Germain, Sr.	2017

### Precinct 8

Daniel Burke	2015
Carol C. Clevon	2015
Dennis J. Ready	2015
Robert S. Russo, Jr.	2015
Angelo J. Taranto	2015
Mary E. Tiano	2015

Christopher T. Garrahan, III	2016
Patricia F. Magnell	2016
Bruce Mandell <sup>8</sup>	2017
William A. Nolan	2016
James P. Spiller	2016
William Wagner	2016

Michael F. Curran	2017
Alexander W. Gervais	2017
Meaghan Marnell	2017
Leonard A. Olenchak, Jr.	2017
Samuel Poulten	2017
Glenn Thoren, Jr.	2017

### Precinct 9

Jeff C. Apostolakes	2015
C. Thomas Christiano	2015
Nancy E. Donahue	2015
Rebecca J. Gore	2015
Susan B. Graves	2015
Matthew McNamara	2015

Curtis Barton	2016
Ednah Copenhagen	2016
William Griffin	2016
Jerry Loew	2016
LeighAnn P. Sciacca	2016
Charles Wojtas	2016

Francis J. Barre	2017
Bruce Douglas	2017
Susan I. Dandaraw	2017
Danielle B. Evans	2017
James L. Hickey	2017
Thomas Newcomb	2017

<sup>6</sup> Appointed by Precinct Reps, replaced Marianne Pareski, deceased

<sup>7</sup> Appointed by Precinct Reps, replaced Linda Lowell, deceased

<sup>8</sup> Appointed by Precinct Reps, replaced DeDonato, resigned



## Appointed Officials

### ADA Coordinator

Leonard Olenchak, Jr. 6/30/2015

### Accountant

Darlene Lussier  
Joan Fleury, Assistant

### Agricultural Commission

Glenn Kohl 6/30/2015  
Charles Wojtas 6/30/2015  
Henry Parlee 6/30/2016  
Philip Jones 6/30/2017  
John Swenson 6/30/2017

### Animal Control Officer

Erik Merrill

### Animal Inspector

Erik Merrill 4/30/2015

### Appeals, Board of

John R. Blake, Jr. 6/30/2015  
Mark Carota 6/30/2015  
Walter Chagnon, Alt. 6/30/2016  
Paul Haverty 6/30/2016  
Charles Wojtas, Alt. 6/30/2016  
Brian Reidy, Alt. 6/30/2016  
Joel Luna 6/30/2017  
Leonard Richards, Jr. 6/30/2017

### Arts and Technology Education Fund

Frank Tiano, Superintendent  
Patricia Dzuris 6/30/2015  
Angelo Taranto 6/30/2015  
Jeffery Porzio 6/30/2015  
Kirk Marshall 6/30/2016  
Carrie Meikle 6/30/2016  
Colleen Stansfield 6/30/2016  
Beverly Barrett 6/30/2017  
Evelyn Thoren 6/30/2017

### Assessors, Board of

Francis T. Reen, Jr., Chief Assessor  
John Duffet 6/30/2015  
Samuel Chase 6/30/2016  
Elissa Flanagan Magnant 6/30/2017

### Bicycle and Pedestrian Advisory Committee

Jeff Apoostolakes 4/7/2015  
J. Michael Garvin 6/30/2015  
Thomas Gazda 6/30/2015  
Carol Grueneich 6/30/2015  
Melinda Goodick 6/30/2016  
Michael Koziel 6/30/2016  
James Kelsey 6/30/2017  
Robert Morse 6/30/2017  
Robert Scheider 6/30/2017  
Karen Taylor 6/30/2017

### Building Inspector

Martin Allan, Local Inspector  
Mark Dupell, Commissioner

### Cable Access Foundation

John Sousa, Jr.  
Scott Glidden 6/30/2015

### Capital Plan Committee

Darlene Lussier  
John B. Sousa, Jr.  
Dennis Bak 6/30/2015  
John Morrison 6/30/2015  
Nicolas DeSilvio 4/1/2015  
David Braslau 4/1/2015

### Cemetery Commission

David Boyle  
Valerie Peterson 4/1/2015  
Gerald Hardy 4/1/2016  
Thomas St Germain 4/1/2017

### Center for the Arts Advisory Committee

Susan Gates 6/30/2015  
Katherine Harbison 6/30/2015  
Andrew Rega 6/30/2015  
Mary Woodward 6/30/2015  
Dacey Zouzas 6/30/2015

### CIVIC Committee

Matthew Hanson 6/30/2015  
Pamela Landi 6/30/2015  
Maureen McKeown 6/30/2016  
Kathleen O'Brien 6/30/2016  
Robert Joyce 6/30/2017  
Francis McDougall 6/30/2017

### Community Action Program Committee

Patricia Dzuris 6/30/2015  
Adam Felzani 6/30/2015  
Alan Hamwey 6/30/2015  
Ameena Langford 6/30/2015  
Carl Silvia 6/30/2015  
Sharon Smith 6/30/2015  
Joanne E. Stanway 6/30/2015

### Community Development

Evan Belansky

### Community Preservation Fund Committee

Evan Belansky  
Christopher Garrahan 4/1/2015  
David Hedison  
Robert Joyce 4/1/2015  
Gary Persichetti  
Linda Prescott 4/1/2015  
Colleen Stansfield 4/1/2015

### Conservation Commission

Allison LeFlore, Conservation Agent  
Christopher Garrahan 6/30/2015  
W Robert Greenwood 6/30/2015  
William Vines 6/30/2015  
Marc Gibbs 6/30/2016  
David McLachlan 6/30/2016  
Chris Tymula 6/30/2017  
John F. Souza 6/30/2017

### Constable

William Spence 4/1/2014

### Constable Deputies

Jean Blodget 12/31/2014  
Thomas Buntel 12/31/2014  
Fred Correia 12/31/2014  
Judith Goffin 12/31/2014  
Kieran Lennon 12/31/2014  
John MacGilvary 12/31/2014  
John Pelletier 12/31/2014  
Kevin Whippen 12/31/2014





## Appointed Officials

### Council on Aging

Debra Siriani, Director	
Leonard Olenchak, Jr.	6/30/2015
Kris Murthy	6/30/2015
Edward Madden	6/30/2015
Gail Beaudoin	6/30/2016
Paul G Deranianian	6/30/2016
H. Steven Flynn	6/30/2016
Shannon Anderson	6/30/2017
Robert Hamilton	6/30/2017

### Cultural Council

Elizabeth Broderick	6/30/2015
Beatriz DesLoges	6/30/2015
Bruce Magnuson	6/30/2015
Lisbeth Peterson	6/30/2015
Barbara Reilly	6/30/2015
Lois Alves	6/30/2016
Linda Norton	6/30/2017

### Department of Public Works

Joseph Eriksen
Lawrence Ferreira
Edward Jamros
Gary Persichetti

### Disabilities, Commission on

Francis Gilroy	6/30/2015
Anne Smith	6/30/2015
William Favreau	6/30/2016
Leonard Olenchak	6/30/2016
Edgar Turner	6/30/2016
Lisa DeLaria	6/30/2017
John Duggan	6/30/2017
Jospeh O'Neil	6/30/2017
Charles Upton	6/30/2017

### Economic Development Commission

Anthony Delpapa	6/30/2015
Michael Kowalyk	6/30/2015
Peter Dulchinos	6/30/2016
Brendan Gill	6/30/2016
Joseph Ready	6/30/2016
Brad Marmo	6/30/2017
Laura Schweizer	6/30/2017

### Electrical Inspector

Dennis Kane, Jr.
------------------

### Emergency Management

John Abbott
Edwin Paul Eriksen
Stephen Maffetone
William Ohm
Richard Russo
John Villare

### Energy Conservation Committee

Kathleen Canavan, Facilities Mgr.	
Gary Persichetti, DPW Director	
Robert Andrews	6/30/2015
George Kaliviotis	6/30/2015
Interpreet Singh	6/30/2016
Gary Krauch	6/30/2017
David Sperry	6/30/2017

### Fence Viewer

Gary Persichetti	6/30/2015
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### Finance Committee

Margarita A Kaliviotis	6/30/2015
Sheila Pichette	6/30/2015
Stratos Dukakis	6/30/2016
Thomas Gilroy	6/30/2016
Katherine H Duffett	6/30/2017
James E Clancy, IV	6/30/2017

### Finance Director

John Sousa, Jr.
-----------------

### Fire Department

Chief Michael Curran
Deputy Chief Michael Donahue

### 4th of July Parade Committee

Paul Cohen, Town Manager	
Thomas Boucher	7/31/2015
James Cullen	7/31/2015
Henry Hamelin	7/31/2015
Jeffrey Hardy	7/31/2015
Charles Marcella	7/31/2015
Lynn Marcella	7/31/2015
Richard McLaughlin	7/31/2015
Brian Reidy	7/31/2015
Karen Reidy	7/31/2015
Rick Romano	7/31/2015
Dan Silvia	7/31/2015
Arline Wood	7/31/2015

### Hazardous Waste Coordinator

Richard Day	6/30/2015
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### Historic District Commission

Kathleen Howe	6/30/2015
James Lane, Jr.	6/30/2015
Brenda Lovering	6/30/2016
Dennis Ready	6/30/2016
Cynthia Acheson	6/30/2017
John Handley	6/30/2017
Patrick Wood	6/30/2017

### Historical Commission

Lynne D'Errico	6/30/2015
Frederic Merriam	6/30/2015
Linda Prescott	6/30/2015
George Merrill	6/30/2016
Deborah Taverna	6/30/2016
William Nolan	6/30/2017

### Holiday Decoration Committee

Patricia Dzuris	12/31/2014
Erik Merrill	12/31/2014
Vivian Merrill	12/31/2014
Santiago Rios	12/31/2014
Sharon Smith	12/31/2014
Colleen Stansfield	12/31/2014
Elizabeth Twombly	12/31/2014

### Housing Advisory Board

George R. Dixon, Jr.	6/30/2015
Connie Donahue	6/30/2015
John Edward	6/30/2015
Colleen Stansfield	4/1/2015
Deborah Taverna	6/30/2015

### IT Capital Advisory Committee

Melissa Andrews	6/30/2015
Gregory Piper	6/30/2015

### Local Emergency Planning Committee

Evan G. Belansky	6/30/2015
Michael Curran	6/30/2015
Richard Day	6/30/2015
Michael Donoghue	6/30/2015
James F. Murphy	6/30/2015
Gary Persichetti	6/30/2015
Susan Rosa	6/30/2015



## Appointed Officials

### Lowell Regional Transit Authority

Pat Wojtas 4/1/2015

### Master Plan Implementation Steering Committee

Nancy Araway 4/1/2015  
Michael Raisbeck 4/1/2015  
S. George Zaharoolis 4/1/2015  
Patricia Wojtas 4/1/2015  
Danielle B. Evans 6/30/2015  
David J. McLachlan 6/30/2015

### Merrimack Valley Housing Consortium

Evan G. Belansky  
David J. Hedison  
Patricia Wojtas

### Middlesex Canal Commission

Douglas Chandler 6/30/2016  
Peggy Dunn 6/30/2016  
William E. Gerber 6/30/2016  
Paul Gilfeather 6/30/2016

### Military Community Covenant Task Force

Eliane C. Consalvo 6/30/2015  
Dave Curran 6/30/2015  
Lisa Devine 6/30/2015  
James Curley 6/30/2017  
Brian Fredricksson 6/30/2017  
Patricia Wojtas 6/30/2017

### Nashoba Valley Tech High School District

Judith Klimkiewicz, Superintendent  
Donald P. Ayer 3/31/2016  
Maria G. Karafelis 3/31/2016  
Samuel Poulten 3/31/2017

### Northern Middlesex Council of Governments (NMCOG)

Matthew Hanson 4/1/2015  
S. George Zaharoolis 4/1/2015

### North Town Hall Advisory Committee

Paul Harrington 6/30/2015  
Laura Lee 6/30/2015  
Steven Roberts 6/30/2015  
Donna Salyards 6/30/2015  
John Thompson 6/30/2015  
Karen Thorp-Dussord 6/30/2015

### Permanent Building Committee

Gary Persichetti  
Kathleen E. Howe 6/30/2015  
Patrick J. Maloney 6/30/2015  
Eric Johnson 6/30/2016  
Steven Roberts 6/30/2016  
Dave Duane 6/30/2017  
Joseph Greene 6/30/2017

### Personnel Board

Daniel J. Ahern 6/30/2015  
Dianne Bordini 6/30/2015  
Ellen DiPasquale 6/30/2015  
Anneke Wade 6/30/2016

### Personnel Coordinator

Jeanne Parziale

### Plumbing Inspector

Kenneth Kleynen

### Police Department

Chief James F. Murphy  
Deputy Chief James Spinney

### Public Celebrations Committee

Patricia E. Dzuris 6/30/2015  
Robert Kelley 6/30/2015  
Lois Kelley 6/30/2015  
Leonard A. Olenchak, Jr. 6/30/2015

### Recycling Committee

Nickolas Parlee  
Tracy Clifford 6/30/2015  
Mark Gallagher 6/30/2015  
Rebecca Gore 6/30/2015  
Marion Hamblett 6/30/2015  
Santiago Rios 6/30/2015  
Karen Willis 6/30/2015  
Christopher Woodward 6/30/2015

### Recycling & Solid Waste Coordinator

Nicholas Parlee

### Registrars, Board of

Onorina Z. Maloney  
Michael F. McCall 6/30/2014  
Thomas R. Fall 6/30/2015  
Matthew Dulchinos 6/30/2016

### Sexual Harrassment Grievance Officer

Kathleen McWilliams 6/30/2015  
Jeanne Parziale 6/30/2015  
John B. Sousa, Jr. 6/30/2015  
Frank Tiano 6/30/2015

### Sign Advisory Committee

Philip Jones 6/30/2015  
Frances T. McDougall 6/30/2015  
Ann Durso 6/30/2017  
Henry R. Hamelin 6/30/2017

### TREE Committee

Cathy Jewell 6/30/2015  
Peggy Dunn 6/30/2016  
Pamela Landi 6/30/2016  
James Martin 6/30/2016  
Andrew Silinish 6/30/2017

### Town Clerk

Onorina Z. Maloney  
Thaddeus Soulé, Assistant

### Town Counsel

Kopelman & Paige  
John Giorgio, Esq. 6/30/2015

### Town Engineer

Steve Jahnle

### Town Manager

Paul E. Cohen

### Town Treasurer/Tax Collector

John B. Sousa, Jr.  
Kim Pease, Assistant



## Appointed Officials

### **Veterans Agent**

Regina B. Jackson

### **Vinal Square Strategic Action Plan Committee**

John Crane	6/30/2015
George R. Dixon, Jr.	6/30/2015
Ryan Donaher	6/30/2015
William Gilet, Jr.	6/30/2015
Robert Joyce	6/30/2015
Laura Lee	6/30/2015
Karen Mahoney	6/30/2015

### **Zoning Bylaw Review Committee**

Joanne M. Anderson  
Paul Haverty  
Michael Raisbeck  
Edmond N. Roux  
Colleen A. Stansfield





## Board of Selectmen

*Pat Wojtas, Chairman*



Fiscal Year 2014 was a year of steady improvement for the Town of Chelmsford. We are able to list many accomplishments that have been achieved, several on-going projects that are nearing completion, and plans for the future that will keep the Town on a path to continued prosperity.

To begin, the Board of Selectmen saw a change in its composition. Jim Lane decided to forego seeking a second term on the Board. His service and dedication will be missed, although he quickly found a home on another commission (Historic District Commission), where he is sure to have a positive impact. At the April Town Election, Bob Joyce was elected to fill Jim's seat. Matt Hanson completed his tenure as Chairman of the Board, as a new slate of officers was voted at the Board's reorganization meeting in April.

One construction project which was recently completed, has produced a new, updated function hall at the Chelmsford Country Club. At the ribbon-cutting ceremony, it was noted

that the community has a need for this facility, as it was sorely missed during the time it was under construction.

We've watched the construction on the new Fire Headquarters adjacent to Town Offices, as it comes closer to completion every day. It is expected to be ready for occupancy in the Fall of 2014.

After multiple tries to find a suitable location, a new Dog Park was finally approved, to be situated on a parcel at the former DPW yard on Richardson Road. The Dog Park Advisory Committee and Chelmsford Dog Association have worked in concert to raise funds for the park, both by private fund-raising and researching available grant opportunities, so that no taxpayer funds will be required for this project.

The Town's Energy Services Contract is beginning to bear positive results in several ways. Upgrades to facilities and other infrastructure improvements, including new LED street lights, will mean lower energy costs, as well as effecting environmental benefits.

The Center Village Master Plan Committee completed its work, and submitted a comprehensive report, which includes recommendations for major enhancements to the Central Square area. Our legislators demonstrated that they concur with those recommendations by designating \$5 million towards meeting the objectives outlined for the first phase. We anxiously await the governor to release those funds, so that work can begin.

After many attempts, a buyer finally came forward for the Dutton House, which is





## Board of Selectmen

located next to the Main Library. The house will be moved, and, in its place, will be additional parking, and a new facility which the Library can use for book storage and other on-going needs.

At the Fall 2013 Town Meeting, it was decided that the Town will assume costs for the maintenance, repair, and replacement of sewer grinder pumps for one and two-family residential properties. This action will help keep those expenses more predictable and manageable for those residents.

On a regional level, efforts are continuing on developing a Regional Emergency Call Center. All 9-1-1 calls from this general area would be directed to the center, which will then dispatch local emergency responders as needed. The location for the facility, the participating communities, and its operational policies and procedures, are still being evaluated.

The Board continues to pursue the release of a hazard mitigation grant from FEMA that will help address serious erosion concerns along the Merrimack River where it flows alongside the Williamsburg Condominium complex.

The Town extended its partnership with the Chelmsford Land Conservation Trust by signing new Preservation Restrictions on two properties – Pond Street and the Sheehan Farm on Pine Hill Road. The CLCT provides the steady stewardship required to maintain many open space parcels in Chelmsford.

The Board requested that staff from the Department of Revenue conduct a review of the current operations of the municipal financial offices (Town Treasurer/Collector and Town Accountant). The result was a largely positive review of those departments,

with special note to their collaboration and positive working relationships. Due in large part to the work of the finance team, the Town's financial position remains strong, with its credit rating affirmed at AA+.

In an effort to reduce expenses for residents, the Town has launched two initiatives. The first is as a result of a grant from National Grid, which will fund activities for Chelmsford Saves. This voluntary program provides resources to perform energy audits of residential homes, and makes available products and services, at a reduced cost, that will make the home more energy efficient. Also, Town Meeting approved an initiative to move forward with an Energy Aggregation program, by which all electricity users are effectively consolidated into one large group, so that power can be purchased at a bulk rate, achieving significant cost savings.

In order to better serve the community, the Board recently implemented a new policy for carry-in alcohol (so-called BYOB) for events held at locations without an alcohol license. This policy levels the playing field with several surrounding communities, and allows establishments to create a more welcoming and casual atmosphere for their patrons.

We recently instituted a new method for residents to let us know about things that need fixing around Town. It called SeeClickFix and, just as the name implies, residents can send photos that show potholes, missing street signs, dangerous tree branches, etc., from cell phones. The message will be forwarded to the responsible department, and the person submitting the concern will be advised as to its resolution.



## Board of Selectmen

*Pat Wojtas, Chairman*



We've noticed that many organizations keep calendars to show all their upcoming activities. But if someone is looking for an event to attend, it can be tiresome to remember all the different websites. So a new website was launched, called ChelmsfordNow.com. It not only aggregates calendar notes from multiple sources, it can also be used to find a restaurant, dry cleaners, mechanic, or virtually any other type of business. It's designed not just for residents, but also for those who may be passing through, or work in the area.

The Town achieved several recognitions in the past year, including being named as a Tree City USA, and a Purple Heart Community. In addition, the Massachusetts Department of Environmental Resources cited Chelmsford for its Leadership by Example award. Also, one of our Firefighter units was recognized with the Firefighter of the Year Award for actions during a tragic fire at the Woodcrest Condominiums.

The newly formed CIVIC Committee made two notable presentations this year. The Selectmen's meeting room was dedicated to Dennis Ready, in honor of his lifelong service to the community. There are not many elected or appointed positions that Dennis has not filled at some point. And

an ornamental flowering tree was planted outside the School Administration Building to honor Carol Cleven, for the work she did as a member of the School Committee, followed by a lengthy tenure at the State House as our State Representative. Both honors were long overdue and definitely well-deserved.

Marian Currier retired from her position as Support Services Administrator. Her professionalism and dedication to her job was appreciated by all who dealt with her. She takes a tremendous amount of institutional knowledge with her. We wish her a long and enjoyable retirement.

Sadly, we lost two very active residents this year. Ralph Hulslander was a Town Meeting Representative, who also served many years on the Nashoba Valley Technical High School Committee. Marianne Paresky, another Town Meeting Representative, will always be known for being well-informed on all issues before the Town, and especially for her advocacy for retirees. Both will be missed.

A comprehensive resident survey was conducted this year. The response was very enlightening, as 4,174 surveys were returned. The results showed a general level of satisfaction with most departments and



## Board of Selectmen

services. Many residents included comments about issues that they would like to have addressed, or other suggestions to make Chelmsford a better town. The comments are being transcribed, and action will be taken as appropriate.

Chelmsford is well-served by all those who take the time to become involved in the operations of the town, whether as a full-time employee, an elected or appointed member of a board or committee, or a volunteer serving in some other capacity. The sense of accomplishment to be earned by that participation cannot be overstated. Everyone is encouraged to find a group that interests you, and sign up to add your skills, ideas, and abilities to improving the community that we call our hometown.

We look forward to a productive and successful Fiscal Year 2015.

Pat Wojtas, Chairman  
Chelmsford Board of Selectmen



*Front row L-R: Janet Askenburg, Pat Wojtas, Robert P. Joyce Back Row L-R: George R. Dixon, Jr. Matthew Hanson*



## Town Manager

*Paul E. Cohen*



Fiscal Year 2013 should be remembered as a year of considerable progress by the Town of Chelmsford during a period of slow economic growth. The Town made considerable investments in open space acquisitions and its capital infrastructure with the opportunity of low interest rates and a favorable bidding climate. Chelmsford also set aside funding to begin to address its Other Post Employment Benefit (OPEB) and other unfunded obligations. The Town's property tax assessment was significantly below the Proposition 2 ½ levy limit for the first time in over a decade.

The renovated historic Town Hall was officially opened to the community on July 3rd as part of the Independence Day celebrations. The facility serves as the home of the Chelmsford Center for the Arts and continues to be a gathering point for civic events. The renovated North Town Hall had a soft opening on August 14 and

a ribbon cutting ceremony on September 14. The facility is known as the Chelmsford Community Center. These projects were funded via the Community Preservation Fund property tax surcharge. Historic restoration work has also been completed on the Town Clock, the 1802 School House, and the Middlesex Canal Toll House.

In addition to the aforementioned work on the historic structures around the town common, work on the first phase of the underground utility project neared completion. The utility poles have been removed from around the town common. Unfortunately, the condition of the Purple Beech Tree that was planted on the town common in 1891 became unsafe. It was felled on November 29, 2012. The Tree Committee and the Chelmsford Garden Club hosted a dedication ceremony for a bench made out of the tree trunk on June 24, 2013.

The Department of Public Works opened its new headquarters at 9 Alpha Road on June 21, 2013. The former Old Mother Hubbard dog food distribution center has been converted into a facility that houses all of the DPW divisions. The Permanent Building Committee oversaw this project that was completed on time and on budget. Future phases to incorporate vehicle maintenance wash and fuel bays, and other related work remain.

The Permanent Building Committee also oversaw the beginning of the site work for the new Fire Department headquarters facility that is being constructed adjacent to the Town Offices at 50 Billerica Road. The fire department facility is scheduled to be completed in September 2014. The Committee also brought to completion of the Byam School roof replacement and the





## Town Manager

installation of new windows at Chelmsford High School.

A volunteer committee led the way to fundraise and promote the installation of synthetic turf fields at Chelmsford High School Simonian Stadium and at the McCarthy Middle School. This \$3.1M project, which includes a new track at the McCarthy Middle School field, began in June and is scheduled to be completed in September. Private fundraising is contributing \$500,000 toward this project.

Chelmsford also demonstrated its ability as a green community. Town Meeting approved an \$18M energy management performance contract. The solar panel installations at many of the school sites, along with the Town's solar net metering project at Bolton Orchards, will result in all of the Town's electricity consumption coming from solar energy. This project also includes the replacement of the Town's 2,000 sodium vapor streetlights with LED energy-efficient fixtures, unit ventilators at school properties, other lighting retrofits and controls, new boilers, weatherization, insulation, and other system upgrades. The Town also was selected as a Solarize Massachusetts community. This program offers discounted solar energy systems to residential homeowners.

The Town acquired the 30-acre Sheehan Farm located off of Pine Hill Road and Galloway Road with Community Preservation Funds. A permanent agricultural preservation restriction will be placed upon the property. This farm, along with the Town's Sunny Meadow Farm and the Wotton Street parcels, results in the Town being the largest agricultural landowner in the community. These properties preserve a

quality of life in the town and serve as a link to the Town's agricultural history.

At the 2012 Fall Annual Town Meeting, the Town continued its sound financial management practices. The sum of \$1M was appropriated into an Other Post-Employment Benefits liability trust fund to begin to meet the Town's unfunded retiree health care obligation. The Town also set aside \$480K to fully fund the accrued liability for compensated absences for employees that are due upon retirement. The Town made an effort to reduce the property tax burden upon residents by not using \$1M in allowable capacity under the provisions of Proposition 2 ½.

Other items of note in Fiscal Year 2013 include the Town's appropriation of \$2.1M in Community Preservation Funds to support the Chelmsford Housing Authority's proposed 115-unit affordable housing project on Littleton Road, the creation of a master plan and grant applications for the rehabilitation of Varney Playground, the designation of the 66-acre Oak Hill parcel for conservation purposes, approval of the creation of a dog park at 54 Richardson Road, and an update to the Town's website.

Town officials responded to the challenges listed above, along with the demands from Hurricane Sandy, heavy winter snowfall, and the 3rd rainiest June on record. Chelmsford did well in Fiscal Year 2013. Working together, the officials and residents of Chelmsford have met the challenges of the past fiscal year and are prepared to meet the opportunities that will arise in the future.

Paul E. Cohen  
Town Manager



## Finance Department

*John Sousa, Jr., Finance Director, Treasurer & Collector*



*Treasurer's Office: Lauren Reid, Bonnie Steadman, Kim Pease, Christine Wedge, John Sousa*

Our financial position continued to improve in FY2014. Total assessed valuation (AV) declined by 0.93% in FY14 to \$4.43 billion indicating that real estate prices were stabilizing. Market value remained strong at \$130,000 per capita. Our tax base remains diverse with the 10 largest taxpayers accounting for less than 4% of total AV. Income levels remained strong with median household income equal to 151% of the national level. Chelmsford's unemployment rate at the end of FY14 decreased by 1.4% to 4.7% from one year ago and remained well below the statewide unemployment rate of 5.6%.

In April 2014, Town Meeting approved the appropriation of \$297,000 from the Reserve Fund to amend the FY14 operating budget. Unforeseen expenses included \$160,000 for snow and ice removal, \$65,000 for Fire Department overtime, \$35,000 for emergency facilities repairs, and \$25,000 for Veterans Benefits as greater numbers of veterans returned home from military operations in the Middle East and sought financial assistance.

State Aid, the Town's second largest source of revenue, increased slightly by 0.9% to

\$15.33M. Local sources of revenue remained strong. The Town collected 99% of FY14 real estate and personal property taxes, another indicator of a strengthening economy. Local receipt collections of \$9.59M included two non-recurring revenue sources: \$168,997 of FEMA reimbursement for storm damage and \$804,500 of premiums received from the sale of bonds.

General Stabilization reserves equaled \$7.01M or 6.5% of budgeted operating revenues at the end of FY13. During FY14, there were no transfers made to or from the Stabilization Fund. The Town earned an investment return of \$247,617 or approximately 3.5% during FY14. The Stabilization Fund balance closed FY14 at \$7.26M, or approximately 6.5% of budgeted operating revenues. This is slightly below the midpoint of our Town Financial Policy which requires cash reserves be maintained between 5% to 10% of general operating revenues.

After the close-out of FY13, free cash was certified at \$894,206. Town Meeting appropriated this sum to the OPEB (Other Post-Employment Benefits) Liability Trust Fund. The Town's OPEB Trust assets are invested in the Commonwealth of Massachusetts PRIT (Pension Reserves Investment Trust) Fund. This provides the Town with access to a well-diversified \$53B fund with a solid thirty year history that is expected to generate higher investment returns over the long term time horizon for OPEB Trust assets. Interested readers may access further information on PRIT at [www.mapension.com](http://www.mapension.com). During FY14, the Town earned an investment return of \$320,975 on our OPEB Trust assets.

Standard and Poor's considers the Town's overall long-term debt low at 2.2% of market value after deducting sewer debt self-support



## Finance Department

through betterments and user charges. Amortization of existing debt is rapid with nearly 75% of principal being retired within 10 years. Debt service expenditures remain manageable with total debt service charges of \$13.75M amounting to 12.8% of FY14 total expenditures or 10.5% of total expenditures net of betterment-funded sewer debt.

The Town issued \$23.125M of General Obligation Bonds in August 2013 to finance the following projects: \$2,998,808 for the FY14 Capital Budget, \$2.0M for athletic field renovation and installation of synthetic turf, and \$18.1M for the ESCO (Energy Management Services Contract). The ESCO project provides for the installation of solar electricity systems, boiler and HVAC upgrades, and many other energy-saving improvements in virtually all school and municipal buildings. Going forward, this will result in significant savings on electricity and heating expenses.

The Town also issued \$1,986,953 of General Obligation Bonds in February 2014 to finance the following projects: \$500,000 of supplemental funding for the Center Fire Station and \$1,486,953 for Chelmsford Woods affordable housing on Littleton Road. Debt service costs for Chelmsford Woods will be paid through the Community Preservation Fund. A \$8,305,000 refunding bond was also issued to refinance an outstanding Secondary School Construction bond issued in 2007 at lower market interest rates. This action will save the Town \$641,431 of interest costs over the next eleven fiscal years.

Prior to the sale of our bonds in February, Standard and Poors (S&P) upgraded the Town's bond rating to an unprecedented AA+ with a Stable Outlook on January 16, 2014. The AA+ rating is just one step below S&P's highest rating of AAA. This was the second bond rating upgrade for the Town since 2012. Analysts noted that the upgrade

reflected Chelmsford's very strong economy, very strong liquidity, and very strong management. S&P considers the Town's financial management practices "Strong" under its Financial Management Assessment (FMA) methodology. The FMA Assessment considers our financial policies and practices which include: multi-year revenue and expenditure forecasts, long-term capital improvement plan as well as formal policies for the management of investments, debt, and reserves.

In May, Cathy McArthur transferred from the Collector's Office to a position with the Municipal Facilities Department. We wish Cathy well in her new position. We were pleased to welcome Lauren Reid as a member of our Collector's Office team in June. I would like to express my appreciation to our Treasurer/Collector's Office staff which includes: Kim Pease, Asst. Treasurer, Christine Wedge, Asst. Collector, Bonnie Steadman, Principal Clerk, and Lauren Reid, Principal Clerk for their dedication and efforts throughout the year. A note of appreciation is also extended to Frances Carvalho, Senior Volunteer for her assistance during peak tax collection periods.



### Finance Committee

*Sheila Pichette, Chairperson*



*Katherine Duffett, Sheila Pichette, Stratos Dukakis, Margarita A Kaliviotis, Patrick Kimera, James Clancy, Tom Gilroy, Stratos Dukakis*

The Finance Committee is composed of seven members who are appointed by the Town Moderator. Each appointment is for a three-year term. The terms are staggered to maximize continuity of experience and information flow. The primary task of the Finance Committee is to make recommendations concerning the town budget and warrant articles that will be considered by the Town Meeting Representatives at the April and October Town Meetings, and at any Special Town Meetings.

Informed recommendations are made through inquiry and review of the various town departments', boards', and town officials' finances. Finance Committee members are individually assigned to a town department and/or a board as a liaison to study and bring information back to the Committee for deliberation and recommendations regarding financial issues. Each liaison may schedule individual visits with department heads to review department budgets prior to meeting with the full Committee. During these visits, department heads have the opportunity

to present their department's budget to the Committee and answer questions from Finance Committee members. The Town Manager also presents his proposed budget and the capital improvement plan to the Finance Committee along with any additional information that the Committee requests. Upon gathering all information needed to effectively deliberate, the Finance Committee makes a recommendation to the Town Meeting Representatives on the budget warrant articles and any other article that may have financial implications in the future.

The Capital Planning Committee includes a liaison from the Finance Committee. The Finance Committee will also include one of its members on other capital project committees that may be created. This past year, Mr. Thomas Gilroy, was the Finance Committee's liaison to and chair of the Grinder Pump Study Group.

In addition to its other duties, the Finance Committee meets with proponents, petitioners, and other interested parties with respect to warrant articles that may have a financial impact on the town. The Committee also monitors the town's financial situation throughout the year and has the authority to ask for representatives of any department to meet and explain financial projects.

Since the April Town Meeting, our Committee has said goodbye to members Sasha Bonakdar, Roy Treible and Clare Jeannotte, who have assisted in deliberations for Town Meeting and contributed to the Committee their collective business and civic knowledge. Their participation, contributions, and generous volunteering of their time will not be forgotten. Thank you to Sasha, Roy and Clare for making a positive difference for Chelmsford.





## Finance Committee

We now welcome three new members, Mr. James Clancy, Ms. Katherine Duffett, and Ms. Margarita Kaliviotis. Their motivation to serve the Town of Chelmsford is sincere and their financial and civic experience will definitively assist us all with deliberations for Town Meeting warrant articles. Please feel free to introduce yourself to them as they will welcome your opinions and interest in securing a positive financial future for Chelmsford.

We would be remiss if we did not extend a huge "thank you" to Pam Morrison, our clerk, who continuously gives her sincere efforts in organizing and ensuring that our Committee is current, accurate, and on time with reporting decisions and Town Meeting data. Also, we would like to express our appreciation to Town Manager, Paul Cohen; Finance Director, John Sousa; Town Accountant, Darlene Lussier; and Assistant to the Town Manager, Patricia (Tricia) Dzuris for their ongoing expertise and assistance.



### **Members:**

Sheila Pichette, Chair

Margarita Kaliviotis

Tom Gilroy, Vice Chair

Katherine Duffett

Stratos Dukakis

James Clancy

Patrick Kimera



# Town Administration

## GOVERNMENTAL FUNDS BALANCE SHEET JUNE 30, 2014

	GENERAL	COMMUNITY PRESERVATION FUND	SEWER BETTERMENT FUNDS	FIRE STATION CONSTRUC- TION
<b>ASSETS</b>				
Cash and cash equivalents	4,401,819	792,415	15,215,480	4,081,565
Investments	12,036,648	-	-	-
Receivables, net of uncollectibles				
Real estate and personal property	784,667	6,782	-	-
Real estate tax deferrals	588,750	-	-	-
Tax Liens	807,581	-	-	-
Motor vehicle and other excise	419,034	-	-	-
Departmental and other	8,234	-	-	-
Special assessments	-	-	3,306,547	-
Intergovernmental	508,000	-	-	-
Tax Foreclosures	170,041	-	-	-
<b>TOTAL ASSETS</b>	<b>19,724,774</b>	<b>799,197</b>	<b>18,522,027</b>	<b>4,081,565</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>				
<b>LIABILITIES</b>				
Warrants payable	2,477,195	-	-	1,477,019
Accrued payroll	204,284	-	-	-
Tax refunds payable	40,300	-	-	-
Payroll withholdings	800,271	-	-	-
Abandoned property	42,254	-	-	-
Other liabilities	5,350	-	-	-
<b>TOTAL LIABILITIES</b>	<b>3,569,654</b>	<b>-</b>	<b>-</b>	<b>1,477,019</b>
<b>DEFERRED INFLOWS OF REVENUE</b>				
Unavailable revenues	3,035,481	6,783	3,306,545	-
<b>FUND BALANCES</b>				
Nonspendable	-	-	-	-
Restricted	547,092	792,414	15,215,482	2,604,546
Assigned	192,287	-	-	-
Unassigned	12,380,260	-	-	-
<b>TOTAL FUND BALANCES</b>	<b>13,119,639</b>	<b>792,414</b>	<b>15,215,482</b>	<b>2,604,546</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>19,724,774</b>	<b>799,197</b>	<b>18,522,027</b>	<b>4,081,565</b>



<b>GOVERNMENTAL FUNDS BALANCE SHEET</b> <b>JUNE 30, 2014</b>			
	<b>ENERGY MANAGEMENT</b>	<b>NONMAJOR GOVERNMENTAL FUNDS</b>	<b>TOTAL GOVERNMENTAL FUNDS</b>
<b>ASSETS</b>			
Cash and cash equivalents	5,557,637	(3,302,185)	26,746,731
Investments	-	11,537,402	23,574,050
Receivables, net of uncollectibles			
Real estate and personal property	-	-	791,449
Real estate tax deferrals	-	-	588,750
Tax Liens	-	-	807,581
Motor vehicle and other excise	-	-	419,034
Departmental and other	-	-	8,234
Special assessments	-	-	3,306,547
Intergovernmental	-	2,998,262	3,506,262
Tax Foreclosures	-	-	170,041
<b>TOTAL ASSETS</b>	<b>5,557,637</b>	<b>11,233,479</b>	<b>59,918,679</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Warrants payable	1,934,764	189,372	6,078,350
Accrued payroll	-	9,470	213,754
Tax refunds payable	-	-	40,300
Payroll withholdings	-	-	800,271
Abandoned property	-	-	42,254
Other liabilities	-	-	5,350
<b>TOTAL LIABILITIES</b>	<b>1,934,764</b>	<b>198,842</b>	<b>7,180,279</b>
<b>DEFERRED INFLOWS OF REVENUE</b>			
Unavailable revenues	-	2,071,017	8,419,826
<b>FUND BALANCES</b>			
Nonspendable	-	3,074,584	3,074,584
Restricted	3,622,873	5,214,802	27,997,209
Assigned	-	-	192,287
Unassigned	-	674,234	13,054,494
<b>TOTAL FUND BALANCES</b>	<b>3,622,873</b>	<b>8,963,620</b>	<b>44,318,574</b>
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES</b>	<b>5,557,637</b>	<b>11,233,479</b>	<b>59,918,679</b>



## Assessing Division

*Frank Reen, Assessor*



The Board of Assessors is responsible for the full and fair market valuation of the approximate 13,900 real and personal property parcels within the community as of January 1st of the fiscal year. It has been the policy of the Assessors to review the valuations annually in order to maintain accurate and current assessments; a summary of the analysis is reviewed by the Department of Revenue and is critical to the certification of the tax rate.

The real estate valuations through calendar year 2012 demonstrated that the residential real estate market was showing modest signs of recovery. The commercial/industrial market began to appreciate as well. The tax rate for the fiscal year rose from \$17.95 in FY2013 to \$18.98 for FY2014. In addition, the Board is responsible for the administration of the 38,500 excise bills issued through several commitments annually by the Registry of Motor Vehicles.

The Board of Assessor's and the Assessing Office say goodbye to a very valued and dear friend Elaine McBride. Elaine worked in the Assessor's Office for 27 years. Her

knowledge of the intricacies of assessment administration was invaluable to the office and the Board. However, Elaine's greatest contribution was the compassion and understanding she gave to each and every taxpayer. The office and Board wish Elaine the very best in her retirement.

While wishing Elaine well, the Board and assessing staff welcome Susan Taylor to the Team. Sue worked in the Chelmsford School Department for 19 years and we are all looking forward to working with her.

I and Board members, Samuel Chase and John Duffett, wish to thank the staff of the Assessor's office for all their hard work and dedication through these trying economic times. The work done by the staff is completed timely and accurately while maintaining the excellent service the public has come to expect. Particular thanks go to Nancy Maher, Elaine McBride, and Kathryn Bianchi, all of whom are invaluable to the operation of the Assessors office. Additionally, the work performed by our senior worker, Elaine Myers, cannot be overstated; her efforts are an integral part of the overall success of the office.





## Human Resources

*Jeanne Parziale, Director of Human Resources*

### MISSION STATEMENT:

To attract and retain a qualified workforce, to maintain fair and equitable personnel policies and to promote a safe, healthy work environment.

### RECRUITMENT:

The Town of Chelmsford is committed to attracting, maintaining and retaining a knowledgeable and effective workforce. Human Resources processed 33 new employee hires, 4 retirements, and 24 terminations.

### PERSONNEL BOARD MEMBERS:

Ellen DiPasquale, Chair

Dianne Bordini

Anneke Wade

David Morey

Daniel Ahern, Non-Union Employee Representative

The Personnel Board met on November 6, 2013 and recommended reducing the 15 step to a 10 step Non-Union Compensation Chart to become effective on July 1, 2014.

### BENEFIT/WELLNESS:

Healthy Chelmsford: A community partnership striving to help improve health, well being and quality of life.

The annual Town Benefits fair was held on April 29th. This marks the start of the annual open enrollment period from May 1-31 and allows for employees and retirees to meet with vendors one on one to discuss health, dental and life insurance benefit coverage and enrollment options. The Town contracts with Massachusetts Inter-local Insurance Association (MIIA) Health Trust to offer Blue Cross and Blue Shield to employees and retirees.

### LABOR/EMPLOYEE RELATIONS:

Negotiations are complete with our Union groups through 6/30/16.

### RETIREMENTS:

Marian Currier, Town Manager's Office

William Vaughn, Police Dispatch

Elaine McBride, Assessors Office

Catherine Stack, Library

### WORKERS' COMPENSATION:

Human Resources processed 23 claims of work-related injury.

Breakdown as follows:

Total School:	12	Lost Time: 1
Total Town:	7	Lost Time: 3

### UNEMPLOYMENT:

The Town expended \$49, 923.83 in unemployment costs during FY2014 for both Town and School operations.

### HEALTH INSURANCE – JUNE 2013 ENROLLMENT:

Blue Care Elect PPO

	Town	School	Retirees
Individual:	2	12	46
Family:	3	10	9

Network Blue Options HMO

	Town	School	Retirees
Individual:	79	123	71
Family:	120	255	64

Managed Blue for Seniors:	86
Medex:	558



## Town Employee Payroll

### TOWN MANAGER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BELDEN	DEBRA	\$3,570.72	\$0.00	\$3,570.72
SMITH	SHARON	\$48,812.95	\$0.00	\$48,812.95
COHEN	PAUL	\$154,504.10	\$7,293.29	\$161,797.39
CURRIER	MARIAN	\$63,476.73	\$26,056.70	\$89,533.43
DZURIS	PATRICIA	\$60,205.71	\$0.00	\$60,205.71
MORRISON	PAMELA	\$2,520.58	\$0.00	\$2,520.58

### ACCOUNTING

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
FLEURY	JOAN	\$47,032.29	\$1,323.23	\$48,355.52
LUSSIER	DARLENE	\$85,106.89	\$2,553.96	\$87,660.85
MCCARTHY	KIMBERLY	\$58,737.18	\$1,861.64	\$60,598.82
MORGAN	DIANE	\$44,527.37	\$2,250.00	\$46,777.37

### ASSESSOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BIANCHI	KATHRYN	\$58,737.20	\$1,762.70	\$60,499.90
MAHER	NANCY	\$50,658.30	\$3,039.96	\$53,698.26
MCBRIDE	ELAINE	\$26,485.43	\$9,734.96	\$36,220.39
MYERS	ELAINE	\$1,034.61	\$0.00	\$1,034.61
REEN	FRANK	\$85,068.74	\$2,552.92	\$87,621.66
TAYLOR	SUSAN	\$17,659.40	\$0.00	\$17,659.40

### TREASURER

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PEASE	KIM	\$57,304.33	\$0.00	\$57,304.33
REID	LAUREN	\$2,264.03	\$0.00	\$2,264.03
SOUSA	JOHN	\$105,819.87	\$0.00	\$105,819.87
STEADMAN	BONNIE	\$46,841.59	\$1,984.38	\$48,825.97
WEDGE	CHRISTINE	\$54,543.10	\$0.00	\$54,543.10

### PERSONNEL

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
PARZIALE	JEANNE	\$80,969.50	\$4,859.80	\$85,829.30

### MIS

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LUTTER	EDWARD	\$85,068.75	\$2,552.92	\$87,621.67



## Town Employee Payroll

### TOWN CLERK

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ALMEIDA	JENNIFER	\$43,438.47	\$1,482.97	\$44,921.44
FALL	THOMAS	\$500.00	\$0.00	\$500.00
GILET	BERNADETTE	\$45,669.90	\$4,065.55	\$49,735.45
MALONEY	ONORINA	\$75,188.66	\$1,000.00	\$76,188.66
SHEA	MEGAN	\$2,030.40	\$0.00	\$2,030.40
SOULE	THADDEUS	\$55,906.74	\$1,448.34	\$57,355.08
DULCHINOS	MATTHEW	\$500.00	\$0.00	\$500.00
MCCALL	MICHAEL	\$500.00	\$0.00	\$500.00

### CONSERVATION

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
LEFLORE	ALISON	\$47,032.29	\$0.00	\$47,032.29

### COMMUNITY DEVELOPMENT

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BELANSKY	EVAN	\$88,545.41	\$0.00	\$88,545.41
MERRILL	VIVIAN	\$6,811.14	\$0.00	\$6,811.14
MURPHY	JANET	\$49,005.49	\$1,625.00	\$50,630.49

### ADA COORDINATOR

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
HICKEY	RALPH	\$1,000.00	\$0.00	\$1,000.00

### POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
AHERN	DANIEL	\$91,626.61	\$49,436.36	\$141,062.97
AHERN	TODD	\$65,135.69	\$67,543.35	\$132,679.04
BARRY	TODD	\$50,648.97	\$1,831.77	\$52,480.74
BEAUDOIN	GAIL	\$65,135.63	\$44,632.47	\$109,768.10
BELLISSIMO	ANTHONY	\$21,278.49	\$30,415.35	\$51,693.84
BELLISSIMO	JENNIFER	\$51,704.82	\$22,222.36	\$73,927.18
BENNETT	KATHLEEN	\$45,669.88	\$1,500.00	\$47,169.88
BERNIER	JEFFREY	\$65,135.66	\$51,122.73	\$116,258.39
BLODGETT	JEFF	\$51,704.79	\$51,232.42	\$102,937.21
BOURKE	TIMOTHY	\$51,704.76	\$18,210.95	\$69,915.71
BRADY	SHAWN	\$35,358.82	\$24,531.54	\$59,890.36
BREWER	SHAWN	\$44,423.02	\$19,370.71	\$63,793.73



## Town Employee Payroll

### POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
BROWN	ROBERT	\$36,819.87	\$42,078.25	\$78,898.12
CALLAHAN	RYAN	\$48,457.08	\$6,118.26	\$54,575.34
CALLERY	CATHERINE	\$3,626.75	\$73.14	\$3,699.89
CARLO	WILLIAM	\$51,704.82	\$56,206.61	\$107,911.43
COOPER	PAUL	\$80,413.06	\$59,786.13	\$140,199.19
DEFREITAS	DAVID	\$47,013.78	\$24,393.54	\$71,407.32
DEMERS	LISA	\$44,401.51	\$15,732.28	\$60,133.79
DEMERS	RICHARD	\$47,013.78	\$16,966.21	\$63,979.99
DOOLE	STEVEN	\$51,704.77	\$5,696.09	\$57,400.86
DUBE	PHILIP	\$64,634.62	\$65,943.30	\$130,577.92
FLYNN	MATTHEW	\$1,080.00	\$68.68	\$1,148.68
FREDERICKS	STEPHEN	\$65,135.61	\$75,848.14	\$140,983.75
GOFFIN	JOHN	\$51,704.68	\$31,366.12	\$83,070.80
GOGUEN	DANIEL	\$51,704.78	\$14,496.77	\$66,201.55
GOODE	FRANCIS	\$65,135.63	\$68,796.11	\$133,931.74
GOODE	TIMOTHY	\$47,013.77	\$9,380.68	\$56,394.45
HALL	SANDRA	\$46,850.41	\$1,968.75	\$48,819.16
HANNAGAN	GARY	\$65,135.63	\$61,980.76	\$127,116.39
HANSCOM	JASON	\$65,135.67	\$63,146.36	\$128,282.03
HAWKINS	STEVEN	\$51,704.79	\$41,085.14	\$92,789.93
HAYDEN	ALEXANDRA	\$30,454.01	\$8,566.93	\$39,020.94
KELLEHER	DENNIS	\$46,316.43	\$36,064.40	\$82,380.83
KOCH	CARL	\$45,449.64	\$163.94	\$45,613.58
LANDRY	NATHAN	\$35,358.81	\$23,931.16	\$59,289.97
LEO	DAVID	\$51,704.75	\$59,752.28	\$111,457.03
LINSTAD	DAVID	\$27,405.00	\$6,549.00	\$33,954.00
MACKENZIE	DAVID	\$51,704.71	\$42,762.13	\$94,466.84
MCGEOWN	PETER	\$51,704.73	\$9,972.23	\$61,676.96
MEEHAN	KENNETH	\$36,745.14	\$30,596.23	\$67,341.37
MULLEN	BRIAN	\$64,619.03	\$41,675.03	\$106,294.06
MURPHY	JAMES	\$124,003.07	\$38,446.82	\$162,449.89
MURPHY	ROBERT JAMES	\$51,704.73	\$51,763.97	\$103,468.70
POOR	JASON	\$51,704.80	\$44,726.19	\$96,430.99
POOR	JOHN	\$44,423.03	\$14,868.56	\$59,291.59
PROULX	KEVIN	\$46,994.20	\$30,018.15	\$77,012.35
QUINN	EDWARD	\$76,349.23	\$70,700.10	\$147,049.33
REED	KYLE	\$35,358.83	\$21,464.04	\$56,822.87





## Town Employee Payroll

### POLICE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
REID	DANIEL	\$51,704.72	\$37,448.80	\$89,153.52
RICHARD	BRIAN	\$51,704.74	\$18,097.20	\$69,801.94
RICHARDSON	PAUL	\$51,704.74	\$35,839.17	\$87,543.91
ROARK	JOHN	\$91,626.60	\$48,998.91	\$140,625.51
SEMINATORE	CHRISTIAN	\$12,137.19	\$8,394.27	\$20,531.46
SILVA	ASHLEY	\$35,358.81	\$31,698.00	\$67,056.81
SMITH	EDWARD	\$91,626.60	\$68,249.94	\$159,876.54
SPENCE	COLIN	\$91,626.66	\$69,731.17	\$161,357.83
SPINAZOLA	ANTHONY	\$51,704.68	\$18,289.02	\$69,993.70
SPINNEY	JAMES	\$110,111.63	\$40,980.29	\$151,091.92
SREBNICK	MICHELLE	\$44,537.13	\$0.00	\$44,537.13
SULLIVAN	DANIEL	\$51,704.71	\$34,685.09	\$86,389.80
TAYS	JONATHAN	\$47,727.46	\$33,761.05	\$81,488.51
TEEHAN	FRANCIS	\$52,221.34	\$39,795.01	\$92,016.35
TYROS	GEORGE	\$51,704.75	\$39,093.84	\$90,798.59
TYROS	REBECCA	\$51,704.77	\$26,124.09	\$77,828.86
UBELE	BRIAN	\$31,728.66	\$35,007.85	\$66,736.51
VAUGHAN	WILLIAM	\$6,961.03	\$10,235.27	\$17,196.30
VELEZ	ARAMIS	\$26,849.13	\$5,897.77	\$32,746.90
WALSH	CRAIG	\$51,704.74	\$39,420.60	\$91,125.34
WHITE	GARY	\$51,704.82	\$7,770.94	\$59,475.76
ZAHER	CHRISTOPHER	\$51,704.73	\$41,468.20	\$93,172.93
ZIMINSKY	NICHOLAS	\$51,704.76	\$38,753.18	\$90,457.94

### FIRE

LAST NAME	FIRST NAME	REGULAR	OTHER	TOTAL
ABBOTT	JOSHUA	\$54,251.73	\$22,260.77	\$76,512.50
AMUNDSON	WILLIAM	\$54,251.72	\$20,570.25	\$74,821.97
BACON	WILLIAM	\$54,251.73	\$11,252.99	\$65,504.72
BENJAMIN	KRISTEN	\$15,522.39	\$0.00	\$15,522.39
BENNETT	WILLIAM	\$54,251.75	\$23,262.95	\$77,514.70
BOISSEAU	EDWARD	\$54,251.73	\$15,637.14	\$69,888.87
BOUDREAU	A. EVAN	\$50,073.51	\$12,016.12	\$62,089.63
BROTHERS	CHRISTOPHER	\$54,251.74	\$8,622.41	\$62,874.15
BROTHERS	MICHAEL	\$54,051.23	\$17,828.84	\$71,880.07
BROTHERS	THOMAS	\$54,251.74	\$24,666.65	\$78,918.39
BYAM	ERIK	\$42,957.54	\$15,974.40	\$58,931.94



## Town Employee Payroll

### Fire

Last Name	First Name	Regular	Other	Total
CANCELLA	JEFFREY	\$54,251.72	\$20,942.68	\$75,194.40
CASEY	EDWARD	\$45,888.19	\$12,110.54	\$57,998.73
CHIASSON	MICHAEL	\$54,251.76	\$16,403.82	\$70,655.58
CLARKE	KEVIN	\$54,251.74	\$15,143.22	\$69,394.96
COREY	DANIEL	\$54,251.73	\$11,202.29	\$65,454.02
CURRAN	MICHAEL	\$123,984.73	\$17,097.96	\$141,082.69
DALEY	PATRICK	\$45,913.65	\$17,389.93	\$63,303.58
DONOGHUE	MICHAEL	\$96,080.73	\$18,504.89	\$114,585.62
DONOVAN	BRUCE	\$70,594.36	\$29,699.54	\$100,293.90
DUCHARME	MICHAEL	\$54,251.75	\$18,575.14	\$72,826.89
FADER	FRANK	\$62,652.97	\$19,544.55	\$82,197.52
FOSTER	JESSE	\$54,400.79	\$16,119.30	\$70,520.09
FUNARO	DANIEL	\$70,594.39	\$23,585.88	\$94,180.27
GALLANT	SCOTT	\$37,649.88	\$7,573.91	\$45,223.79
GARDNER	ROBERT	\$54,251.74	\$14,771.43	\$69,023.17
GRIFFIN	ANNA	\$49,005.47	\$3,000.00	\$52,005.47
HADLEY	DAVID	\$54,251.72	\$21,802.09	\$76,053.81
HAMILTON	NICHOLAS	\$37,649.88	\$3,935.00	\$41,584.88
HOULE	DAVID	\$42,957.54	\$13,448.73	\$56,406.27
HOULE	HENRY	\$70,594.42	\$36,815.25	\$107,409.67
HOULE	RYAN	\$54,251.73	\$20,642.28	\$74,894.01
KEOHANE	WILLIAM	\$54,251.73	\$18,556.92	\$72,808.65
KIVLAN	JOHN	\$54,251.73	\$34,243.81	\$88,495.54
KOHL	DONALD	\$37,649.88	\$7,765.98	\$45,415.86
KOUTSOUFIS	DANIEL	\$54,251.75	\$16,605.89	\$70,857.64
LECZYNSKI	CYNTHIA	\$54,251.72	\$11,088.94	\$65,340.66
LINDSAY	KEITH	\$54,251.71	\$18,110.47	\$72,362.18
MAHER	DAVID	\$45,888.20	\$12,966.84	\$58,855.04
MAHER	MICHAEL	\$54,251.75	\$15,675.70	\$69,927.45
MANLEY	DANIEL	\$70,594.36	\$34,326.73	\$104,921.09
MANLEY	LEO	\$54,251.70	\$10,148.81	\$64,400.51
MICU	ANDREW	\$42,957.54	\$11,949.22	\$54,906.76
MOODY	JASON	\$54,251.73	\$7,653.03	\$61,904.76
NELSON	MICHAEL	\$54,251.73	\$34,027.14	\$88,278.87
O'BRIEN	KEVIN	\$74,819.92	\$38,716.82	\$113,536.74
PARE	MARC	\$74,819.92	\$25,928.93	\$100,748.85
PETERSON	DONALD	\$54,251.74	\$15,572.64	\$69,824.38
PHELAN	CASEY	\$54,251.73	\$14,175.13	\$68,426.86
PRAK	CHHUNLY	\$47,721.07	\$10,422.26	\$58,143.33



## Town Employee Payroll

### Fire

Last Name	First Name	Regular	Other	Total
REID	JOHN	\$54,251.75	\$20,591.32	\$74,843.07
ROBINSON	JOHN	\$54,251.74	\$24,133.14	\$78,384.88
RYAN	GARY	\$95,844.52	\$20,532.97	\$116,377.49
RYAN	GEORGE	\$54,251.73	\$18,142.70	\$72,394.43
SACCO	MICHELLE	\$45,888.18	\$11,872.39	\$57,760.57
SCHELLBACH	WILLIAM	\$54,251.74	\$18,866.44	\$73,118.18
SEGNINI	GREGORY	\$45,888.19	\$13,243.08	\$59,131.27
SHANAHAN	TIMOTHY	\$54,251.71	\$11,106.74	\$65,358.45
SHEEHY	KEVIN	\$54,251.73	\$19,834.49	\$74,086.22
SPARKS	GREGORY	\$42,872.48	\$16,231.15	\$59,103.63
TURNER	JASON	\$45,888.20	\$16,029.59	\$61,917.79
TURNER	JOSHUA	\$42,957.55	\$14,878.99	\$57,836.54
UBELE	DANIEL	\$54,251.68	\$18,072.44	\$72,324.12
WALSH	GARRETT	\$50,828.27	\$9,212.87	\$60,041.14
YOUNG	MICHAEL	\$54,251.72	\$11,909.06	\$66,160.78

### Building Inspector

Last Name	First Name	Regular	Other	Total
ALLAN	MARTIN	\$29,816.95	\$4,800.00	\$34,616.95
BARON	AMY	\$48,996.22	\$1,765.63	\$50,761.85
DUPELL	MARK	\$85,053.47	\$4,800.00	\$89,853.47
KANE	DENNIS	\$39,165.42	\$5,959.32	\$45,124.74
KLEYNEN	KENNETH	\$39,165.40	\$5,959.32	\$45,124.72
MORASH	DONALD	\$2,500.00	\$0.00	\$2,500.00
WETHERBEE	PETER	\$2,500.00	\$0.00	\$2,500.00

### Police/Animal Control

Last Name	First Name	Regular	Other	Total
MERRILL	ERIK	\$47,032.29	\$2,086.99	\$49,119.28

### DPW/Engineering

Last Name	First Name	Regular	Other	Total
COTE	JOYCE	\$49,557.67	\$2,658.01	\$52,215.68
JAHNLE	STEPHEN	\$93,964.81	\$10,074.10	\$104,038.91
LUDWIG	SCOTT	\$68,129.98	\$6,176.31	\$74,306.29
PAPADOPOULOS	CHRISTINA	\$35,671.22	\$0.00	\$35,671.22



## Town Employee Payroll

### DPW/Highway

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
PERSICHETTI	GARY	\$123,984.75	\$3,720.66	\$127,705.41
CIARDI	PETER	\$46,122.15	\$9,015.71	\$55,137.86
DEAN	JULIE ANNE	\$44,921.39	\$6,108.41	\$51,029.80
EACRETT	DAVID	\$45,554.77	\$14,591.02	\$60,145.79
EDWARDS	BRYAN	\$49,289.31	\$16,194.03	\$65,483.34
ERIKSEN	JOSEPH	\$74,955.63	\$49,694.67	\$124,650.30
FERREIRA	LAWRENCE	\$103,745.14	\$6,226.56	\$109,971.70
GREENWOOD	DENNIS	\$54,635.51	\$34,114.55	\$88,750.06
GUILMETTE	JOHN	\$45,749.78	\$17,777.38	\$63,527.16
IRVINE	DAVID	\$52,555.51	\$19,257.91	\$71,813.42
JENSEN	RICHARD	\$52,555.48	\$22,524.22	\$75,079.70
KNIGHT	JAMES	\$52,555.47	\$15,363.61	\$67,919.08
LECZYNSKI	KEITH	\$45,554.76	\$17,524.61	\$63,079.37
LUTHER	ALEXANDER	\$52,555.48	\$13,844.51	\$66,399.99
MALONE	RICHARD	\$45,554.76	\$16,510.81	\$62,065.57
MCKENNEDY	JONATHAN	\$45,554.76	\$11,493.63	\$57,048.39
PACHECO	DAVID	\$45,554.76	\$17,436.94	\$62,991.70
PALMER	DAVID	\$47,036.66	\$19,217.78	\$66,254.44
RYAN	THOMAS	\$46,507.40	\$17,771.09	\$64,278.49
SILVA	DAVID	\$50,056.70	\$11,955.99	\$62,012.69
SITTLER	DARRYL	\$46,613.26	\$16,504.50	\$63,117.76
TYLER	DAVID	\$52,555.47	\$20,801.35	\$73,356.82
FERREIRA	JOHN	\$7,105.00	\$0.00	\$7,105.00

### DPW/Parks

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
JAMROS	EDWARD	\$58,747.96	\$7,472.67	\$66,220.63

### DPW/Solid Waste & Recycling

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
PARLEE	NICHOLAS	\$34,748.05	\$3,331.89	\$38,079.94

### DPW/Sewer

<u>Last Name</u>	<u>First Name</u>	<u>Regular</u>	<u>Other</u>	<u>Total</u>
BELKAS	DANIEL	\$82,994.31	\$21,191.89	\$104,186.20
BOYER	SHARON	\$43,797.72	\$2,067.91	\$45,865.63
CICCONE	FRANK	\$69,819.91	\$11,962.12	\$81,782.03





## Town Employee Payroll

### DPW/Sewer

Last Name	First Name	Regular	Other	Total
DASCOLI	GARY	\$55,906.72	\$4,008.01	\$59,914.73
GENDRON	SHANE	\$53,212.93	\$7,261.20	\$60,474.13
KOBELENZ	JOHN	\$6,262.70	\$1,650.00	\$7,912.70
MORAN	NEIL	\$36,741.73	\$2,794.24	\$39,535.97
OCZKOWSKI	JOSEPH	\$64,835.03	\$10,534.72	\$75,369.75
ROWSELL	RICHARD	\$68,129.96	\$3,066.32	\$71,196.28
SCOMIS	BRIAN	\$51,915.02	\$4,127.96	\$56,042.98
SILVA	ROBERT	\$68,129.99	\$8,527.82	\$76,657.81
VOSNAKIS	MICHAEL	\$97,775.89	\$5,867.44	\$103,643.33

### DPW/Maintenance

Last Name	First Name	Regular	Other	Total
MORIN	DANIEL	\$9,849.13	\$1,243.33	\$11,092.46
ROPER	NATHAN	\$3,730.00	\$0.00	\$3,730.00
SMITH	GLENN	\$1,321.31	\$0.00	\$1,321.31

### DPW/Facilities

Last Name	First Name	Regular	Other	Total
BUNTEL	THOMAS	\$56,822.81	\$10,255.57	\$67,078.38
CANAVAN	KATHLEEN	\$80,210.12	\$0.00	\$80,210.12
CINCEVICH	NICKOLAS JR.	\$51,248.13	\$4,737.28	\$55,985.41
DEMERS	JOSEPH	\$41,542.74	\$2,401.30	\$43,944.04
DIPERSIO	JASON	\$51,395.81	\$2,360.12	\$53,755.93
FAULKNER	ADAM	\$45,564.00	\$761.88	\$46,325.88
LUCE	RICHARD	\$41,703.16	\$421.12	\$42,124.28
MCARTHUR	CATHERINE	\$41,268.77	\$0.00	\$41,268.77
MILOTTE	ROGER	\$48,128.11	\$3,883.66	\$52,011.77
MISCOVITCH	RUSSELL	\$41,703.14	\$556.48	\$42,259.62
PELKEY	RODNEY	\$44,795.67	\$3,072.40	\$47,868.07
RALLS	JOSEPH	\$51,395.79	\$1,828.79	\$53,224.58
VAN LANDEGHEM	STEPHEN	\$48,128.11	\$3,945.93	\$52,074.04

### DPW/Cemetery

Last Name	First Name	Regular	Other	Total
BOYLE	DAVID	\$64,835.03	\$12,981.04	\$77,816.07
CAIRES	PATRICK	\$56,479.14	\$17,194.87	\$73,674.01
DEFREITAS	JORGE	\$47,379.04	\$10,117.61	\$57,496.65



## Town Employee Payroll

### DPW/Cemetery

Last Name	First Name	Regular	Other	Total
LEVESQUE	JAMES	\$15,980.23	\$1,866.29	\$17,846.52
SILVA	ANDREW	\$47,107.11	\$9,228.93	\$56,336.04
SILVA	MARYANN	\$14,202.09	\$0.00	\$14,202.09

### Board of Health

Last Name	First Name	Regular	Other	Total
DAY	RICHARD	\$91,626.65	\$5,498.42	\$97,125.07
MASIELLO	MARK	\$55,906.74	\$1,537.95	\$57,444.69
MCCAUL	CAROLE	\$35,419.71	\$0.00	\$35,419.71
ROSA	SUSAN	\$61,649.33	\$1,850.26	\$63,499.59

### Senior Center

Last Name	First Name	Regular	Other	Total
BISCHOFF	NICHOLINA	\$916.73	\$0.00	\$916.73
BURNS	PATRICIA	\$18,864.39	\$0.00	\$18,864.39
BUTLER	DIANNE	\$3,186.11	\$826.03	\$4,012.14
BUTLER	JEANNINE	\$9,021.52	\$776.39	\$9,797.91
CHAPUT	BETTY	\$11,089.60	\$0.00	\$11,089.60
CHIARELLO	JANET	\$8,501.80	\$0.00	\$8,501.80
DEAR	ELENA	\$34,620.61	\$1,565.28	\$36,185.89
DESFOSSE	CATHERINE	\$2,328.13	\$0.00	\$2,328.13
DESROSIERS	LINDA	\$46,931.61	\$2,815.90	\$49,747.51
DUPUIS	RITA	\$1,851.93	\$0.00	\$1,851.93
DUSSAULT	NATALIE	\$30,888.24	\$925.56	\$31,813.80
ESPERANZA	ALFRED	\$492.11	\$0.00	\$492.11
EVANS	PHYLLIS	\$621.83	\$0.00	\$621.83
FADER	LINNEA	\$49,005.46	\$3,000.00	\$52,005.46
HARKINS	KENNITH	\$9,082.13	\$0.00	\$9,082.13
HARROW	STEPHEN	\$354.01	\$0.00	\$354.01
LAMY	TINA	\$38,402.24	\$270.11	\$38,672.35
LAURIN	EARLENE	\$17,700.60	\$0.00	\$17,700.60
LIAKOS	ARTHUR	\$14,457.01	\$0.00	\$14,457.01
MACPHERSON	JANET	\$625.00	\$0.00	\$625.00
MAGUIRE	RICHARD	\$852.50	\$0.00	\$852.50
MARTORELLA	JOAN	\$4,337.50	\$0.00	\$4,337.50
MCTEAGUE	MICHAEL	\$1,621.91	\$0.00	\$1,621.91
NORMANDY	COLLEEN	\$43,903.08	\$0.00	\$43,903.08



## Town Employee Payroll

### Senior Center

Last Name	First Name	Regular	Other	Total
PRIEST	LORRAINE	\$13,574.89	\$0.00	\$13,574.89
RIOS	SANTIAGO	\$28,413.27	\$8,226.90	\$36,640.17
RUVIDO	ANTHONY	\$5,090.74	\$349.38	\$5,440.12
SHAW	JENNIFER	\$29,993.85	\$0.00	\$29,993.85
SIRIANI	DEBRA	\$63,253.43	\$0.00	\$63,253.43
SURRETTE	DEBORAH	\$5,054.50	\$0.00	\$5,054.50
TESSIER	ROBERT	\$89.75	\$0.00	\$89.75

### Veteran Agent

Last Name	First Name	Regular	Other	Total
JACKSON	REGINA	\$58,747.96	\$2,644.06	\$61,392.02

### Library

Last Name	First Name	Regular	Other	Total
BHAT	SUPRIYA	\$22,979.27	\$1,331.38	\$24,310.65
CAPORIZZO	MARILYN	\$294.11	\$0.00	\$294.11
CAREY	MARILYN	\$2,353.64	\$0.00	\$2,353.64
CARLSON	ALYCE	\$53.62	\$0.00	\$53.62
CHAGNON	SALLY	\$15,760.12	\$1,525.33	\$17,285.45
COHEN	MAXWELL	\$8,200.23	\$791.58	\$8,991.81
COLLIAS	ALEXANDRA	\$1,216.00	\$0.00	\$1,216.00
COLVIN	SHARON	\$57,007.73	\$3,111.48	\$60,119.21
COWGILL	MICHAEL	\$12,100.25	\$1,352.78	\$13,453.03
CRONIN	ALYCIA	\$18,848.69	\$0.00	\$18,848.69
CROWLEY	CELESTE	\$34,399.74	\$2,729.59	\$37,129.33
CRYAN-HICKS	KATHRYN	\$69,819.97	\$4,190.60	\$74,010.57
DESHMUKH	RACHANA	\$24.00	\$0.00	\$24.00
DOBI	ELLEN	\$332.98	\$0.00	\$332.98
EARLEY	ALEXANDER	\$2,657.69	\$0.00	\$2,657.69
EVANS	GLYNIS	\$41,340.25	\$5,080.52	\$46,420.77
FITZPATRICK	JESSICA	\$28,227.45	\$520.90	\$28,748.35
FOLEY	MAUREEN	\$63,784.65	\$2,968.55	\$66,753.20
FRASSA	DIANE	\$25,368.24	\$2,317.15	\$27,685.39
GADGIL	MRUDULA	\$1,117.50	\$0.00	\$1,117.50
GADGIL	RUJUTA	\$355.49	\$0.00	\$355.49
GADGIL	TRUPTI	\$30,483.49	\$1,773.71	\$32,257.20
GRANT	ANDREA	\$32,837.08	\$2,298.58	\$35,135.66



## Town Employee Payroll

### Library

Last Name	First Name	Regular	Other	Total
GRANT	KAYLA	\$164.07	\$0.00	\$164.07
GROVES	ERIC	\$15,371.52	\$2,548.89	\$17,920.41
HAYS	LUKE	\$67.13	\$0.00	\$67.13
HERRMANN	ELIZABETH	\$97,775.93	\$2,933.72	\$100,709.65
HERZOG	BRIAN	\$61,615.17	\$797.34	\$62,412.51
KARTEL	SCOTT	\$728.00	\$0.00	\$728.00
KING	WILLIAM	\$15,032.38	\$0.00	\$15,032.38
LAGLE	JOSHUA	\$14,088.06	\$456.00	\$14,544.06
LEAL	ALDEVINO	\$46,594.35	\$6,602.03	\$53,196.38
LESSARD	DEBORAH	\$38,089.29	\$6,332.44	\$44,421.73
LIPOMI	LOUIS	\$13,942.78	\$933.14	\$14,875.92
LIU	MICHELLE	\$1,176.00	\$0.00	\$1,176.00
LONGCHAMP	CHARLENE	\$30,332.46	\$3,074.55	\$33,407.01
LONGCHAMP	JEREMY	\$1,705.50	\$0.00	\$1,705.50
LUDWIG	SAMANTHA	\$1,448.06	\$0.00	\$1,448.06
LUSTIBER	GRAHAM	\$1,053.75	\$0.00	\$1,053.75
MAFFETONE	DONNA	\$28,622.41	\$2,022.82	\$30,645.23
MICHAUD	MARTHA	\$801.87	\$0.00	\$801.87
MORRISON	BARBARA	\$79,009.32	\$2,370.64	\$81,379.96
MORRISSEY	DEBORAH	\$15,980.33	\$269.02	\$16,249.35
MYOTT	SAMANTHA	\$15,891.69	\$1,438.94	\$17,330.63
NEALEY	GRACE	\$1,048.00	\$0.00	\$1,048.00
NIKOVA	NIKOLETA	\$1,350.21	\$68.00	\$1,418.21
RAGER	NANCY	\$58,748.01	\$3,525.42	\$62,273.43
RANKIN	BONNIE	\$24,602.89	\$1,316.58	\$25,919.47
REIDT	DAVID	\$4,694.46	\$225.61	\$4,920.07
ROBINSON	LINDA	\$1,293.14	\$82.04	\$1,375.18
ROCHE-HELMES	CHRISTINE	\$36,446.81	\$6,513.65	\$42,960.46
SHARBROUGH	CHRISTINE	\$50,215.47	\$2,428.80	\$52,644.27
SMALL	HAILEY	\$3,282.25	\$0.00	\$3,282.25
STACK	L CATHERINE	\$12,066.35	\$4,128.44	\$16,194.79
SUERO	TATIANA	\$3,966.01	\$0.00	\$3,966.01
SYLVIA	THOMAS	\$3,785.35	\$287.14	\$4,072.49
TRAN	LILLIAN	\$1,040.00	\$0.00	\$1,040.00
TURCOTTE	DANIELLE	\$151.63	\$0.00	\$151.63
TURCOTTE	RENEE	\$912.00	\$23.85	\$935.85
TURCOTTE	VICKIE	\$64,052.71	\$2,089.14	\$66,141.85
WALSH	EILEEN	\$32,242.89	\$1,901.36	\$34,144.25



## Town Employee Payroll

### Library

<b>Last Name</b>	<b>First Name</b>	<b>Regular</b>	<b>Other</b>	<b>Total</b>
WETHERELL	BRIAN	\$1,500.13	\$0.00	\$1,500.13
WETHERELL	NICOLE	\$330.50	\$0.00	\$330.50
ZISCH	HEIDI	\$4,681.65	\$251.16	\$4,932.81

### Telemedia

<b>Last Name</b>	<b>First Name</b>	<b>Regular</b>	<b>Other</b>	<b>Total</b>
HEINRICH	KURT	\$11,190.81	\$503.76	\$11,694.57
PEDULLA	PETER	\$57,304.35	\$1,719.70	\$59,024.05
PETERSON	THOMAS	\$69,819.92	\$14,218.90	\$84,038.82
SCOTT	MATTHEW	\$97,775.92	\$5,809.92	\$103,585.84
SILVIA	DANIEL	\$43,674.20	\$0.00	\$43,674.20
TARI	VILLU	\$61,710.63	\$2,777.90	\$64,488.53

### Police/Auxiliary

<b>Last Name</b>	<b>First Name</b>	<b>Regular</b>	<b>Other</b>	<b>Total</b>
BELLEMARE	RYAN	\$5,995.76	\$0.00	\$5,995.76
DESILETS	STEPHEN	\$400.80	\$0.00	\$400.80
GOYETTE	RICHARD	\$801.60	\$0.00	\$801.60
HOUMILLER	ANDREW	\$4,392.56	\$951.90	\$5,344.46
LINSTAD	ROLAND	\$13,466.45	\$835.46	\$14,301.91
MCGEOWN	JOHN	\$10,760.45	\$0.00	\$10,760.45
MELANSON	CHARLES	\$400.80	\$0.00	\$400.80
RAVANIS	PETER	\$475.95	\$0.00	\$475.95
WHITMAN	DANIEL	\$400.80	\$0.00	\$400.80
WOESSNER	ERNEST	\$8,399.05	\$200.40	\$8,599.45





## School Employee Payroll

### Central Office

Last Name	First Name	Regular	Other	Total
ARGENZIANO	JEFFREY	\$40,298.44		\$40,298.44
BATTLE	BERNARD	\$12,000.04	\$184.70	\$12,184.74
BOUCHER	DONNA	\$49,266.88		\$49,266.88
BROOKS	BRADLEY	\$105,999.92		\$105,999.92
CANALE	ROBYN	\$2,038.46		\$2,038.46
CELI	LAUREN	\$32,307.66		\$32,307.66
CHILDERS	KIMBERLY	\$41,686.07		\$41,686.07
DALY	CHRISTINE	\$38,749.89		\$38,749.89
DEMONT	MARY	\$1,825.99		\$1,825.99
DORAI	SHIRLEY	\$42,783.26		\$42,783.26
FIORE	ANNE MARIE	\$110,000.02		\$110,000.02
FOSTER	DEANNA	\$14,759.70		\$14,759.70
GENNARO	JANE	\$52,249.08		\$52,249.08
HALL	MATHEW	\$56,615.16		\$56,615.16
HEFFERNAN	LISA	\$45,267.04		\$45,267.04
HIRSCH	LINDA	\$95,235.04	\$3,961.24	\$99,196.28
JOHNSON	WAYNE	\$23,559.44		\$23,559.44
MAHONEY	CATHERINE	\$18,735.58	\$276.92	\$19,012.50
MARTINEZ	FLAVIA	\$15,692.30		\$15,692.30
MCWILLIAMS	KATHLEEN	\$118,499.94		\$118,499.94
MERCIER	KATHERINE	\$58,704.89	\$1,050.00	\$59,754.89
MINUTOLO	JOHN	\$41,021.75		\$41,021.75
MURPHY	REBECCA	\$35,999.96		\$35,999.96
NORMANDIN	STEVEN	\$25,527.32		\$25,527.32
O'ROURKE	WILLIAM	\$25,175.64		\$25,175.64
PANNETON	SHERRI	\$2,320.50		\$2,320.50
PHILLIPS	DEBORAH	\$59,521.02	\$1,800.00	\$61,321.02
RIGOLI	PAMELA	\$65,999.96		\$65,999.96
RODRIGUEZ	KRISTAN	\$115,384.56	\$1,000.00	\$116,384.56
SALOMAA	JOANNE FAGAN	\$42,019.16		\$42,019.16
STORLAZZI	KENNETH	\$74,804.60		\$74,804.60
TIANO	FRANK	\$156,999.96	\$5,434.61	\$162,434.57
VILLENEUVE	JUDITH	\$3,800.84	\$12,749.00	\$16,549.84
WATSON	SUSAN	\$15,384.60		\$15,384.60



## School Employee Payroll

### High School

Last Name	First Name	Regular	Other	Total
ABOELSAAD	DAWN	\$73,437.50	\$100.00	\$73,537.50
ACHESON	BRIAN	\$63,885.56	\$19,310.75	\$83,196.31
ACHESON	CYNTHIA	\$22,311.77	\$1,169.48	\$23,481.25
ALVES	MADALENA	\$77,776.56		\$77,776.56
ANTETOMASO	MARY	\$62,629.42	\$700.00	\$63,329.42
ARENA	NANCY	\$75,891.81	\$100.00	\$75,991.81
ARRINGTON	ERICA	\$74,418.86	\$1,737.00	\$76,155.86
AYLWARD	JAMES	\$73,491.96	\$7,858.10	\$81,350.06
BAIN	ANDREW	\$708.00		\$708.00
BARALDI	JENNIFER	\$25,437.49	\$464.45	\$25,901.94
BARTOS	MATTHEW	\$77,676.56	\$1,343.00	\$79,019.56
BEYRANEVAND	MATTHEW	\$92,815.84	\$2,500.00	\$95,315.84
BICKEL	MEREDITH	\$-	\$4,167.00	\$4,167.00
BLAGG	JOSHUA	\$95,080.44		\$95,080.44
BLAGG	KAREN	\$73,491.96	\$1,540.00	\$75,031.96
BLAKLEY	MARGARET	\$68,278.92	\$2,362.00	\$70,640.92
BOERMEESTER	DIANE	\$30,197.18	\$1,050.00	\$31,247.18
BOUDREAU	DEBRA	\$74,331.96	\$1,134.32	\$75,466.28
BRANCO	KEVIN	\$-	\$6,780.00	\$6,780.00
BRENNAN	JILL	\$5,887.37	\$25.00	\$5,912.37
BROWN	WILLIAM	\$17,817.57	\$3,315.75	\$21,133.32
BRUELL	CAROL	\$75,932.50	\$2,965.00	\$78,897.50
BRUNT	MAIRIN	\$46,800.28	\$10,418.68	\$57,218.96
BRUTTI	NANCY	\$75,932.50	\$1,836.00	\$77,768.50
BURLAND	JASON	\$54,154.24	\$11,685.19	\$65,839.43
BURNS	JACLYN	\$48,254.73	\$3,495.47	\$51,750.20
BYAM	NINA	\$41,191.53	\$5,530.18	\$46,721.71
CALIRI	CHARLES	\$122,769.28	\$830.82	\$123,600.10
CARDILLO	SHARON	\$49,846.18	\$1,375.00	\$51,221.18
CARPENITO	SAMUEL	\$46,088.64	\$100.00	\$46,188.64
CARTER	MAUREEN	\$18,608.24	\$200.00	\$18,808.24
CECERE	AMANDA	\$-	\$2,735.00	\$2,735.00
CHAGNON	KATHARINE	\$43,610.58	\$1,950.00	\$45,560.58
CHARBONNIER	SHARON	\$91,683.80	\$-	\$91,683.80
CLANCY	MATTHEW	\$336.00	\$-	\$336.00



## School Employee Payroll

COCHRAN LAUREN \$75,932.50 \$4,842.00 \$80,774.50

### High School

Last Name	First Name	Regular	Other	Total
COE	PAMELA	\$18,451.20	\$274.40	\$18,725.60
COGLIANO	DIANE	\$73,491.96	\$100.00	\$73,591.96
COLE	BENJAMIN	\$73,491.96	\$4,905.00	\$78,396.96
COLLINS	DEBRA	\$75,932.50	\$700.00	\$76,632.50
COLLITON	KAREN	\$21,590.69	\$1,450.24	\$23,040.93
COMEAU	KATE	\$65,472.48	\$2,862.50	\$68,334.98
CONNELLY	DARLENE	\$18,443.76	\$965.14	\$19,408.90
CORMACK	ASHLEY	\$49,585.42	\$450.00	\$50,035.42
COUGHLIN	KATHLEEN	\$73,491.96	\$3,903.00	\$77,394.96
COURTEMANCHE	STEVEN	\$77,634.99	\$2,295.50	\$79,930.49
CRAIG-BRAY	LAURA	\$1,755.80	\$-	\$1,755.80
CRAMER	VIRGINIA	\$73,491.96	\$677.25	\$74,169.21
CRUPI	CONCETTA	\$18,612.00	\$200.00	\$18,812.00
DASCOLI	BRIDGET	\$17,771.66	\$244.13	\$18,015.79
DEBENEDETTO	HENRY	\$9,712.05	\$200.00	\$9,912.05
DEIGNAN	SUSAN	\$-	\$900.00	\$900.00
DESOUSA	ANTHONY	\$73,491.96	\$427.50	\$73,919.46
DEVANEY	MAURA	\$68,212.00	\$4,883.00	\$73,095.00
DIBBLE	MATTHEW	\$68,212.00	\$4,886.00	\$73,098.00
DIGGS	VALERIE	\$92,815.84	\$-	\$92,815.84
DIPIETRO	STEPHEN	\$690.00	\$-	\$690.00
DIRIENZO	EILEEN	\$18,740.56	\$1,380.04	\$20,120.60
DOAK	JENNIFER	\$73,491.96	\$2,798.00	\$76,289.96
DOHERTY	JEFFREY	\$98,541.30	\$-	\$98,541.30
DOUKSZEWICZ	ROBERTA	\$25,534.35	\$1,139.50	\$26,673.85
DOULAMIS	KATHERINE	\$73,452.78	\$1,748.00	\$75,200.78
DUGAS	KATE	\$308.00	\$-	\$308.00
DURKIN	JULIE	\$51,504.70	\$850.00	\$52,354.70
DUSSAULT	JASON	\$63,658.96	\$100.00	\$63,758.96
EASTMAN	MARGARET	\$18,657.12	\$200.00	\$18,857.12
EMANOUIL	CATHERINE	\$36,952.53	\$564.00	\$37,516.53
FALL	ANDREW	\$58,039.22	\$805.00	\$58,844.22
FANNING	MICHAEL	\$76,772.50	\$100.00	\$76,872.50
FARRELL	COURTNEY	\$47,056.96	\$-	\$47,056.96
FUGATE	SHAWNTEL	\$48,914.86	\$1,240.00	\$50,154.86



## School Employee Payroll

GACOMO                      TERESA                      \$-                      \$105.00                      \$105.00

### High School

Last Name	First Name	Regular	Other	Total
GAFFNEY	LEAH	\$73,491.96	\$1,298.00	\$74,789.96
GAGNON	BETTE	\$75,932.50	\$2,705.00	\$78,637.50
GALANTE	HEATHER	\$98,541.30	\$-	\$98,541.30
GAUTHIER	SUSAN	\$75,932.50	\$2,196.00	\$78,128.50
GIOUMBAKIS	ELIAS	\$44,182.12	\$17,070.00	\$61,252.12
GOVER	ALLISON	\$18,435.50	\$775.52	\$19,211.02
GRAHAM	REBECCA	\$27,096.12	\$167.43	\$27,263.55
GREENE	JEREMY	\$75,749.88	\$5,137.31	\$80,887.19
GREENFIELD	DOUGLAS	\$73,491.96	\$100.00	\$73,591.96
GRIFFEY	JENNIFER	\$51,482.72	\$1,698.00	\$53,180.72
HARDY	MARY	\$5,486.35	\$25.00	\$5,511.35
HART	DANIEL	\$44,166.42	\$100.00	\$44,266.42
HARTERY	MARTHA	\$28,105.35	\$300.00	\$28,405.35
HAYWOOD	DEBORA	\$73,491.96	\$4,162.00	\$77,653.96
HOLLERAN	JEFFREY	\$69,891.40	\$100.00	\$69,991.40
HOLMES	JESSICA	\$356.00	\$-	\$356.00
HOLT	CHRISTOPHER	\$18,228.48	\$16,354.45	\$34,582.93
HOOVER	ERIC	\$73,491.96	\$6,508.00	\$79,999.96
HOULE	KATHERINE	\$48,941.16	\$598.69	\$49,539.85
HUNT	ILYSSA	\$73,491.96	\$340.00	\$73,831.96
IOVINO-CINCEVICH	SUSAN	\$22,220.10	\$627.59	\$22,847.69
JOYCE	DEBORAH	\$75,932.50	\$1,836.00	\$77,768.50
KAMENIDES	LISA	\$63,658.96	\$240.00	\$63,898.96
KARANGIOZE	TERESA	\$77,676.56	\$699.00	\$78,375.56
KAVERUD	KRISTINA	\$67,824.02	\$1,298.00	\$69,122.02
KELLY	COLLEEN	\$49,610.04	\$700.00	\$50,310.04
KENDALL	MADOLYN	\$5,062.49	\$900.00	\$5,962.49
KENDER	MICHELLE	\$62,629.42	\$532.00	\$63,161.42
KIERNAN-BELL	NANCY	\$73,491.96	\$7280.00	\$80,771.96
KING	JOHN	\$73,452.78	\$8127.00	\$81,579.78
KITTREDGE	JOHN	\$96,249.14	\$932.00	\$97,181.14
KOBRENSKI	REBECCA	\$73,491.96	\$100.00	\$73,591.96
LAFLAMME	KATHRYN	\$73,491.96	\$1540.00	\$75,031.96
LAGRANGE	DONNA	\$73,452.78	\$100.00	\$73,552.78
LANG	JOHN	\$-	\$10264.00	\$10,264.00



## School Employee Payroll

### High School

Last Name	First Name	Regular	Other	Total
LANNAN	MARIE	\$18,610.20	\$200.00	\$18,810.20
LEARY	TAMMY	\$47,082.61	\$1298.00	\$48,380.61
LEARY	VANESSA	\$51,268.90	\$100.00	\$51,368.90
LEDUC	ELIZABETH	\$14,077.13	\$6644.00	\$20,721.13
LESLIE	KATHLEEN	\$18,612.00	\$7057.75	\$25,669.75
LIMA	CHRISTINE	\$66,084.10	\$3300.00	\$69,384.10
LINDQUIST	ELIZABETH	\$44,182.12	\$100.00	\$44,282.12
LINDSTROM	CAROLYN	\$18,842.08	\$200.00	\$19,042.08
LOISELLE	ELIZABETH	\$75,932.50	\$4394.00	\$80,326.50
LOTTO	MARGERY	\$19,082.00	\$4239.00	\$23,321.00
MANDIGO	ALYSON	\$120.00	\$0.00	\$120.00
MARSHALL	ERIN	\$68,278.92	\$100.00	\$68,378.92
MARSHALL	MICHAEL	\$71,546.58	\$12266.00	\$83,812.58
MAYORSKIY	VYACHESLAV	\$-	\$3409.00	\$3,409.00
MCINTYRE	ZACHARY	\$62,629.42	\$2390.28	\$65,019.70
MCIVOR	MERRIE	\$73,491.96	\$700.00	\$74,191.96
MCLAUGHLIN	RENEE	\$5,665.54	\$62.77	\$5,728.31
MCMANUS	JENNIFER	\$66,437.82	\$100.00	\$66,537.82
MENDONZA	PHYLLIS	\$15,223.98	\$447.58	\$15,671.56
MENEZES	JUDITH	\$8,409.55	\$200.00	\$8,609.55
MERRILL	KRISTEN	\$27,999.93	\$219.69	\$28,219.62
MIAN	AAMINA	\$18,730.52	\$320.45	\$19,050.97
MOREAU	KELLEY	\$12,057.71	\$501.95	\$12,559.66
MOREAU	SCOTT	\$93,948.14	\$0.00	\$93,948.14
MORGAN	PAMELA	\$11,413.06	\$738.81	\$12,151.87
MORGAN	RENEE	\$69,891.40	\$100.00	\$69,991.40
MORRIS	JONATHAN	\$72,724.81	\$10000.00	\$82,724.81
MOUSSEAU	DEREK	\$69,991.40	\$4613.02	\$74,604.42
MURPHY	JAMES	\$73,491.96	\$2135.50	\$75,627.46
MURPHY	JOAN	\$73,491.96	\$699.00	\$74,190.96
MURPHY	MARYROSE	\$18,749.22	\$265.34	\$19,014.56
NAHAS	ELIZABETH	\$73,452.78	\$2280.00	\$75,732.78
NOVAK	KATIE	\$83,197.59	\$6250.00	\$89,447.59
O'KEEFE	MICHAEL	\$73,491.96	\$6356.00	\$79,847.96
O'NEAL	MARICLARE	\$49,754.86	\$2208.00	\$51,962.86
O'SULLIVAN	JOHN	\$74,418.86	\$1200.00	\$75,618.86





# School Employee Payroll

## High School

Last Name	First Name	Regular	Other	Total
ORSINI	JENNIFER	\$49,538.64	\$1684.54	\$51,223.18
PALLY	STEPHANIE	\$59,803.80	\$7434.00	\$67,237.80
PARATO	LISA	\$69,891.40	\$100.00	\$69,991.40
PARSONS	RYAN	\$51,504.70	\$1982.69	\$53,487.39
PASQUALE	ANDREW	\$73,491.96	\$2705.00	\$76,196.96
PECORA	JOHN	\$73,491.96	\$2752.00	\$76,243.96
PELLAND	DENISE	\$18,612.00	\$302.00	\$18,914.00
PERRUCCIO	GLYNNIS	\$68,187.56	\$100.00	\$68,287.56
PERRY	LEAH	\$15,260.23	\$334.97	\$15,595.20
PICKERING	JONATHAN	\$13,721.89	\$200.00	\$13,921.89
PITMAN BROWN	PAULA	\$68,212.00	\$100.00	\$68,312.00
POISSON	RYAN	\$5,720.00	\$2800.00	\$8,520.00
PRATT HERMAN	JENNIFER	\$68,212.00	\$2258.00	\$70,470.00
QUEENAN	MICHLYN	\$73,491.96	\$4124.64	\$77,616.60
QUINN	STEPHANIE	\$91,683.80	\$0.00	\$91,683.80
RANDOLPH	THERESA	\$33,111.00	\$300.00	\$33,411.00
REILLY	CAROL	\$49,610.04	\$100.00	\$49,710.04
RICH	BRUCE	\$-	\$43200.00	\$43,200.00
RICHTER	DANIEL	\$51,504.70	\$9582.00	\$61,086.70
RICK	ELIZABETH	\$36,253.53	\$419.75	\$36,673.28
RIVARD	DONNA	\$18,612.00	\$200.00	\$18,812.00
RIZZO	KENDALL	\$-	\$4783.00	\$4,783.00
ROBERTS	LIANE	\$14,567.14	\$637.75	\$15,204.89
ROBERTS	PATRICIA	\$71,546.58	\$340.00	\$71,886.58
ROBILLARD	SCOTT	\$73,491.96	\$100.00	\$73,591.96
RODGERS	CAROL	\$25,614.90	\$300.00	\$25,914.90
RODMAN	ILENE ANNE	\$56,071.12	\$1060.00	\$57,131.12
RONDINA	CARL	\$73,491.96	\$10923.00	\$84,414.96
ROSA	DANIEL	\$78,132.04	\$3036.00	\$81,168.04
RUSSO	ROBERT	\$73,491.96	\$20572.00	\$94,063.96
SANDERS	CLAYTON	\$48,914.86	\$2815.09	\$51,729.95
SANDHOLM	CYNTHIA	\$75,932.50	\$1138.69	\$77,071.19
SANTOS	MICHELLE	\$45,567.10	\$3082.71	\$48,649.81
SCARFO	KERRY ANN	\$18,421.74	\$892.63	\$19,314.37
SCHULMAN	LAUREN	\$56,978.98	\$2156.00	\$59,134.98
SCOTT	GORDON	\$73,491.96	\$1698.00	\$75,189.96



## School Employee Payroll

### High School

Last Name	First Name	Regular	Other	Total
SEXAUER	MATTHEW	\$66,913.24	\$7756.00	\$74,669.24
SHEA	MICHAEL	\$73,491.96	\$1837.50	\$75,329.46
SHEEHAN	JUDITH	\$75,932.50	\$100.00	\$76,032.50
SHEEKS	LINDA	\$16,959.89	\$200.00	\$17,159.89
SHERWOOD	RALPH	\$-	\$21481.35	\$21,481.35
SHORTER	JEFFREY	\$64,686.12	\$700.00	\$65,386.12
SHUPE	ANDREW	\$68,187.56	\$14164.44	\$82,352.00
SILK	LINDSEY	\$46,088.64	\$9111.75	\$55,200.39
SILVA	PATRICIA	\$11,976.05	\$55.94	\$12,031.99
SIMES	KATHRYN	\$90,552.54	\$1000.00	\$91,552.54
SIRAGUSA	ANTHONY	\$73,491.96	\$3903.00	\$77,394.96
SLOAN	MICHELE	\$73,491.96	\$1155.00	\$74,646.96
SMITH	EVAN	\$28.00	\$0.00	\$28.00
SMITH	MARIAN	\$62,629.42	\$2965.00	\$65,594.42
SOUSA	THOMAS	\$73,491.96	\$11571.00	\$85,062.96
SPILLER	SUZANNE	\$73,491.96	\$100.00	\$73,591.96
STANICHUK	ALEXIA	\$680.00	\$0.00	\$680.00
STAVELEY	JONATHAN	\$73,491.96	\$100.00	\$73,591.96
STEEVES	DAVID	\$75,932.50	\$2500.00	\$78,432.50
STRAEFFER	JUDITH	\$22,018.56	\$200.00	\$22,218.56
SULLIVAN	KATELYN	\$17,702.47	\$200.00	\$17,902.47
SULLIVAN	KATHRYN	\$75,932.50	\$1790.00	\$77,722.50
SULLIVAN	ROBERT	\$-	\$2788.00	\$2,788.00
SWANSON	ALEXANDRA	\$48,941.16	\$2370.00	\$51,311.16
SWEENEY	MARILYN	\$92,815.84	\$2000.00	\$94,815.84
TAHA	BARBARA	\$73,317.50	\$2280.98	\$75,598.48
TANINI	LINDA	\$67,860.12	\$2778.00	\$70,638.12
TROUVE	DANIELLE	\$-	\$2988.00	\$2,988.00
TRUE	KRISTEN	\$18,602.32	\$5559.00	\$24,161.32
TYLENDIA	JESSICA	\$75,891.81	\$293.94	\$76,185.75
URBAN	CLAIRE	\$21,357.12	\$1993.28	\$23,350.40
VAN BLARCOM	IAN	\$68,278.92	\$3462.00	\$71,740.92
VARGA	ERIK	\$55,227.70	\$4008.28	\$59,235.98
VITALE	CRAIG	\$52,417.96	\$7378.00	\$59,795.96
WALTERS	DEBRA	\$9,775.82	\$96.37	\$9,872.19
WATERS	CARLY	\$512.00	\$0.00	\$512.00



## School Employee Payroll

### High School

Last Name	First Name	Regular	Other	Total
WHITTLESEY	CHRISTINA	\$91,683.80	\$3020.00	\$94,703.80
WHOLEY	KATIE	\$17,110.43	\$695.27	\$17,805.70
WICKHAM	LUCAS	\$55,227.70	\$1000.00	\$56,227.70
WILCOX-HARRIS	SUSAN	\$17,864.53	\$2387.50	\$20,252.03
WILLIAMS	DANIEL	\$44,260.06	\$2864.90	\$47,124.96
WILSON	MARY	\$18,234.20	\$576.00	\$18,810.20
WITTE	MATTHEW	\$71,546.58	\$100.00	\$71,646.58
WRIGHT	THOMAS	\$90,552.54	\$0.00	\$90,552.54
YARID-DE LA CRUZ	MARLA	\$89,420.24	\$0.00	\$89,420.24
ZAREMBA	MICHELE	\$19,291.92	\$200.00	\$19,491.92
ZIEL	NANCY	\$-	\$406.34	\$406.34
ZIMMERMAN	KATHLEEN	\$75,932.50	\$100.00	\$76,032.50
ZOPES	PETER	\$72,945.86	\$2708.00	\$75,653.86
ZUKOWSKI	DAVID	\$17,368.68	\$1537.64	\$18,906.32

### McCarthy Middle School

Last Name	First Name	Regular	Other	Total
ASSELIN	ROBERT	\$62,629.42	\$1211.00	\$63,840.42
ATHANAS	DOROTHEA	\$54,643.72	\$100.00	\$54,743.72
AVILA	LINDA	\$18,273.60	\$2949.15	\$21,222.75
BABON	WENDY	\$75,932.50	\$2705.00	\$78,637.50
BAILLARGEON	DANIELLE	\$73,491.96	\$1300.00	\$74,791.96
BAKER	AMY	\$56,978.98	\$880.00	\$57,858.98
BELANGER	NANCY	\$75,932.50	\$4041.70	\$79,974.20
BELLINGHERI	AMY	\$27,781.70	\$1570.00	\$29,351.70
BERUBE	BENJAMIN	\$59,803.80	\$851.28	\$60,655.08
BIBBER-DELTRECCO	CAROLINE	\$75,932.50	\$2947.00	\$78,879.50
BONGIORNO	ELAINE	\$8,674.54	\$62.77	\$8,737.31
BONNAR	ROSLYN	\$71,516.53	\$3015.00	\$74,531.53
BROCKMYRE-MARTIN	MARY	\$73,491.96	\$2875.50	\$76,367.46
CHAMBERLAIN	KATHRYN	\$75,932.50	\$7882.28	\$83,814.78
CHASE	CANDACE	\$75,932.50	\$3903.00	\$79,835.50
CHEMALY	JEFFREY	\$17,807.36	\$2684.07	\$20,491.43
CONNELL	GAILANN	\$8,680.84	\$62.77	\$8,743.61
CORMIER	KELLY	\$73,491.96	\$100.00	\$73,591.96
COURTNEY	DANA	\$51,504.70	\$543.28	\$52,047.98



## School Employee Payroll

### McCarthy Middle School

Last Name	First Name	Regular	Other	Total
CROCKER	CATHERINE	\$18,341.28	\$276.92	\$18,618.20
CURRAN	LISA	\$73,491.96	\$699.00	\$74,190.96
DAIGLE	DENISE	\$68,212.00	\$778.69	\$68,990.69
DALY	VIRGINIA	\$16,452.33	\$200.00	\$16,652.33
DARLAND	TIMOTHY	\$68,312.00	\$0.00	\$68,312.00
DE YOUNG	LESLIE	\$19,136.18	\$2242.86	\$21,379.04
DESILVIO	CHRISTINE	\$8,680.83	\$62.77	\$8,743.60
DEVITO	KATHRYN	\$74,039.12	\$655.50	\$74,694.62
DIPINTO	JENA	\$31,659.43	\$7016.24	\$38,675.67
DOHERTY	ROBIN	\$8,033.84	\$61.27	\$8,095.11
DONOVAN	KRISTIN	\$680.35	\$36.78	\$717.13
DRISCOLL	KELLEY	\$17,957.76	\$1486.72	\$19,444.48
DYMENT	BARRY	\$-	\$1736.00	\$1,736.00
EPSTEIN	SHELLEY LYNN	\$75,932.50	\$1554.50	\$77,487.00
FARLEY	ROSEMARY	\$68,212.00	\$305.12	\$68,517.12
FELZANI	ADAM	\$74,418.86	\$604.40	\$75,023.26
FICARRA	DESIREE	\$16,394.85	\$2070.01	\$18,464.86
GADBOIS	VERONICA	\$71,546.58	\$1466.23	\$73,012.81
GALLAGHER	THOMAS	\$68,212.00	\$6191.00	\$74,403.00
GERMAIN	TRACEY	\$71,546.58	\$8106.68	\$79,653.26
GIGLIO	SHARON	\$75,932.50	\$2561.00	\$78,493.50
GILMORE	ANDREW	\$51,504.70	\$100.00	\$51,604.70
GRADY	PAULA	\$68,212.00	\$3816.00	\$72,028.00
GRAHAM	PATRICK	\$73,491.96	\$100.00	\$73,591.96
GUERRA	MARY	\$16,008.18	\$2058.23	\$18,066.41
GUERRA	WILLIAM	\$48,941.16	\$1765.93	\$50,707.09
HERLIHY	JODIE	\$18,029.20	\$4588.99	\$22,618.19
HIGGINS	JOYCE	\$13,140.84	\$968.01	\$14,108.85
HOLLAND	KELLEY	\$17,320.32	\$1385.62	\$18,705.94
HOULE	KAREN	\$8,175.48	\$105.73	\$8,281.21
HUNT	JAMIE	\$13,978.09	\$530.50	\$14,508.59
JOHNSON	BARBARA	\$-	\$17701.00	\$17,701.00
JOHNSON	SHEILA	\$8,636.76	\$62.77	\$8,699.53
KALABOKIS	JOANNE	\$49,592.19	\$340.00	\$49,932.19
KAMITIAN	DANIEL	\$-	\$1884.00	\$1,884.00
KELLY-SULESKI	CAROL	\$68,212.00	\$655.50	\$68,867.50



# School Employee Payroll

## McCarthy Middle School

Last Name	First Name	Regular	Other	Total
KILEY	SARAH	\$68,212.00	\$1698.00	\$69,910.00
KLICK-MCHUGH	CAITLIN	\$68,254.37	\$630.63	\$68,885.00
KOMPERDA	JENNIFER	\$73,491.96	\$1914.10	\$75,406.06
KORDASH	DIANE	\$8,082.18	\$61.27	\$8,143.45
LACASSE	ALLISON	\$62,629.42	\$3339.50	\$65,968.92
LANOUE	CATHERINE	\$63,658.96	\$4976.00	\$68,634.96
LEEDBERG	ANN	\$59,782.28	\$100.00	\$59,882.28
LILJEGREN	STEVEN	\$78,132.04	\$100.00	\$78,232.04
LIVINGSTON	SHAUN	\$56,978.98	\$100.00	\$57,078.98
LOCOCO	KAREN	\$73,491.96	\$655.50	\$74,147.46
LUCENTE	KATHRYN	\$65,227.14	\$460.00	\$65,687.14
LYONS	KRISTEN	\$69,891.40	\$3063.00	\$72,954.40
MACPHEE	JENNIFER	\$73,491.96	\$1000.00	\$74,491.96
MAHER	GLENN	\$65,430.49	\$100.00	\$65,530.49
MANNION	IDA	\$28,691.86	\$812.77	\$29,504.63
MARTIN	DONNA	\$96,780.58	\$1498.69	\$98,279.27
MARTIN	MICHELLE	\$16,975.45	\$1920.27	\$18,895.72
MARTIN	SANDRA	\$8,039.89	\$61.27	\$8,101.16
MARTINES	LAURIE	\$73,565.84	\$870.24	\$74,436.08
MCCARTHY	JACQUELINE	\$69,891.40	\$100.00	\$69,991.40
MCMAHON	MELISSA	\$58,191.26	\$3367.00	\$61,558.26
MCPHEE	KURT	\$106,999.89	\$0.00	\$106,999.89
MEANEY	DANIELLE	\$56,978.98	\$1014.10	\$57,993.08
MILLER	LUCAS	\$-	\$4636.00	\$4,636.00
MORIARTY	MARY	\$75,932.50	\$4740.90	\$80,673.40
MORIN	AMY	\$7,232.71	\$25.00	\$7,257.71
MURRAY	PAMELA	\$66,343.00	\$100.00	\$66,443.00
O'CONNOR	BRITNI	\$32,390.00	\$525.62	\$32,915.62
O'NEIL	LESLIE	\$9,199.74	\$11.31	\$9,211.05
OTTMAN	RACHEL	\$73,491.96	\$655.50	\$74,147.46
PANAGIOTAKOS	CHRISTINE	\$75,932.50	\$3203.69	\$79,136.19
PINDARA	CHARLENE	\$33,836.60	\$333.60	\$34,170.20
PIVONKA	SHARON	\$17,980.32	\$200.00	\$18,180.32
PORTEN	EMILY	\$27,514.12	\$918.09	\$28,432.21
REGAN	SUSAN	\$59,803.80	\$1885.50	\$61,689.30
RICHARDSON	JODI	\$73,552.78	\$4275.00	\$77,827.78





## School Employee Payroll

### McCarthy Middle School

Last Name	First Name	Regular	Other	Total
ROBBAT	LINDA	\$73,491.96	\$100.00	\$73,591.96
SARGENT	JOSEPH	\$68,212.00	\$5188.00	\$73,400.00
SCHEINBART	CAROL	\$69,577.00	\$3180.38	\$72,757.38
SCHILLE	JAYNE	\$16,427.89	\$2382.87	\$18,810.76
SEERO	ELYSE	\$46,088.64	\$587.16	\$46,675.80
SEMENTELLI	KATHY	\$17,965.28	\$2283.41	\$20,248.69
SHERLOCK	JOHN	\$73,591.96	\$4247.29	\$77,839.25
SILVA	CATHARINE	\$46,088.64	\$100.00	\$46,188.64
SKAFF	LISA ANN	\$73,491.96	\$100.00	\$73,591.96
SKELTON	MARY	\$73,452.78	\$340.00	\$73,792.78
SLOCUM	SUSAN	\$75,932.50	\$2920.50	\$78,853.00
SORAGHAN	BRIAN	\$44,391.05	\$100.00	\$44,491.05
SORRENTINO	LINDA	\$58,202.28	\$100.00	\$58,302.28
STAFFORD	MARIA	\$18,002.88	\$2851.43	\$20,854.31
STUART	PATRICIA	\$18,454.08	\$200.00	\$18,654.08
SULLIVAN	ERIC	\$46,783.43	\$1211.00	\$47,994.43
SYKES	RUSSELL	\$17,739.68	\$200.00	\$17,939.68
SZABLA	LINDA	\$68,254.37	\$1211.00	\$69,465.37
TAYLOR	LISA	\$17,901.36	\$245.12	\$18,146.48
TRAVERS	GWEYN	\$6,885.24	\$25.00	\$6,910.24
TUNNESSEN	ARTHUR	\$54,154.24	\$2198.00	\$56,352.24
VENUGOPAL	DEVI	\$51,504.70	\$2398.00	\$53,902.70
VINING	JESSICA	\$77,676.56	\$1599.00	\$79,275.56
WAGNER	MICHELLE	\$41,384.14	\$100.00	\$41,484.14
WESSON	DEBORAH	\$29,396.68	\$206.23	\$29,602.91
WETHERELL	NANCY	\$17,552.71	\$200.00	\$17,752.71
WHALEN	PAULA	\$44,067.35	\$13628.70	\$57,696.05
WITKUM	VICTORIA	\$73,491.96	\$655.50	\$74,147.46
WRIGHT	SEAN	\$51,604.70	\$7376.50	\$58,981.20
WU-MARSHALL	JANNIS	\$16,495.44	\$200.00	\$16,695.44
YATES-SCOTT	SUZANNE	\$73,491.96	\$1599.00	\$75,090.96
ZOUZAS	HARIKLIA	\$17,519.61	\$341.95	\$17,861.56
ZWART	RENEE	\$18,408.96	\$200.00	\$18,608.96



# School Employee Payroll

## Parker Middle School

Last Name	First Name	Regular	Other	Total
ADLER	ANITA	\$73,452.78	\$1298.00	\$74,750.78
ASQUITH	BRENDAN	\$65,430.49	\$1511.00	\$66,941.49
AYLWARD	JENNIFER	\$73,491.96	\$1298.00	\$74,789.96
BAIN	JACLYN	\$65,454.10	\$718.69	\$66,172.79
BARRICELLI	ROBERTA	\$65,454.10	\$2325.25	\$67,779.35
BARTLEMAN	JENNIFER	\$16,452.33	\$200.00	\$16,652.33
BICE	ROSALIE	\$4,560.99	\$0.00	\$4,560.99
BOCZENOWSKI	DEBRA	\$75,891.81	\$460.00	\$76,351.81
BRIAND	KIMBERLY	\$73,491.96	\$100.00	\$73,591.96
BRUYN	PETER	\$73,491.96	\$677.25	\$74,169.21
CASEY	LAURA	\$73,491.96	\$100.00	\$73,591.96
CLEMENTE	ELAINE	\$75,932.50	\$4047.00	\$79,979.50
CODY	TRACEY	\$48,941.16	\$1360.00	\$50,301.16
COHAN	MARCIA	\$17,875.04	\$200.00	\$18,075.04
COMINS	CAROL	\$75,891.81	\$3005.00	\$78,896.81
CONLEY	BARBARA	\$62,546.04	\$273.38	\$62,819.42
CORMIER	MARGARET	\$8,492.00	\$25.00	\$8,517.00
COURTEMANCHE	KARA	\$45,918.96	\$580.00	\$46,498.96
DALTON	AMANDA	\$48,941.16	\$958.69	\$49,899.85
DAY	SANDRA	\$65,454.10	\$2889.00	\$68,343.10
DECHIARA	KAREN	\$11,666.11	\$212.38	\$11,878.49
DEDINSKY	ELAINE	\$17,571.13	\$229.42	\$17,800.55
DENSON	MICHELE	\$72,112.44	\$1159.41	\$73,271.85
DINGWELL	LORINDA	\$65,454.10	\$880.00	\$66,334.10
DRAGOUMANOS	ELIZABETH	\$55,913.08	\$80.00	\$55,993.08
ENGEL	SHANNON	\$73,491.96	\$2322.00	\$75,813.96
FABBRI	NANCY	\$13,846.34	\$100.00	\$13,946.34
FLORES	NICHOLE	\$22,184.85	\$200.00	\$22,384.85
FRENETTE	MARY	\$17,972.80	\$8853.65	\$26,826.45
GARDNER	ANN	\$27,798.71	\$371.60	\$28,170.31
GATTI	LINDA	\$-	\$18017.37	\$18,017.37
GAUGHAN	NICOLE	\$22,837.17	\$200.00	\$23,037.17
GILLIES	KIMBERLY	\$18,642.08	\$5983.31	\$24,625.39
GIORDANO	LAUREN	\$46,088.64	\$100.00	\$46,188.64
GLEASON-TADA	MARIE	\$77,676.56	\$2398.00	\$80,074.56
GRAY	RONALD	\$37,440.40	\$100.00	\$37,540.40



## School Employee Payroll

### Parker Middle School

Last Name	First Name	Regular	Other	Total
GROVE	NANCY	\$77,676.56	\$654.10	\$78,330.66
GRUDINSKI	JANE	\$18,228.48	\$200.00	\$18,428.48
HAHN	KARA	\$65,454.10	\$340.00	\$65,794.10
HARRIS	KATHERINE	\$65,454.10	\$880.00	\$66,334.10
HAVENER	LYNN	\$17,203.35	\$1844.89	\$19,048.24
HOWES	LAURA	\$250.00	\$0.00	\$250.00
HUSTED	NANCY	\$22,091.06	\$50.00	\$22,141.06
JOWETT	LINDA	\$69,788.50	\$7569.40	\$77,357.90
KADARAS	JOAN	\$73,491.96	\$2409.00	\$75,900.96
KENNEDY	JEAN	\$75,891.81	\$400.00	\$76,291.81
KEOHANE	THERESE	\$73,491.96	\$1698.00	\$75,189.96
KISH	SHEILA	\$59,803.80	\$3094.28	\$62,898.08
LEONARD	NICOLE	\$65,201.98	\$100.00	\$65,301.98
LINSNER	ERIC	\$68,212.00	\$8858.00	\$77,070.00
LOISELLE	SUSAN	\$34,489.00	\$6902.00	\$41,391.00
MACALONEY	JUSTINE	\$64,852.62	\$100.00	\$64,952.62
MACISAAC	MELISSA	\$48,941.16	\$100.00	\$49,041.16
MACPHERSON	JANET	\$11,550.60	\$0.00	\$11,550.60
MAGNUSON	REBECCA	\$71,546.58	\$2221.62	\$73,768.20
MAIELLANO	CATHLEEN	\$14,671.43	\$19.80	\$14,691.23
MANGAN	JULIE	\$49,181.16	\$5529.00	\$54,710.16
MASON	MARCY	\$7,825.48	\$60.76	\$7,886.24
MAYOTTE	BARBARA	\$68,212.00	\$677.25	\$68,889.25
MCAULIFFE	DANIEL	\$73,452.78	\$2411.00	\$75,863.78
MCCARTHY	GARRETT	\$67,066.88	\$6729.96	\$73,796.84
MCCLURE	STEPHEN	\$73,491.96	\$1211.00	\$74,702.96
MCFARLAND	KEVIN	\$49,610.04	\$1000.00	\$50,610.04
MEAD	LAURA	\$67,848.46	\$1298.00	\$69,146.46
MESITE	DAWN	\$69,891.40	\$1643.00	\$71,534.40
MORTON	LISA	\$73,491.96	\$100.00	\$73,591.96
O'BRIEN INZ	SUSAN	\$78,132.04	\$100.00	\$78,232.04
O'GORMAN	MARY	\$-	\$554.10	\$554.10
PACZKOWSKI	ANNEMARIE	\$56,575.54	\$380.00	\$56,955.54
PARKS	ANGELA	\$73,491.96	\$1800.00	\$75,291.96
PARKS	JEFFERY	\$106,011.75	\$0.00	\$106,011.75
PAUL	LYNN	\$17,563.74	\$276.92	\$17,840.66



## School Employee Payroll

### Parker Middle School

Last Name	First Name	Regular	Other	Total
PERSICHETTI	MARGARET	\$8,444.78	\$25.00	\$8,469.78
POLLICELLI	MARICLARE	\$41,384.14	\$100.00	\$41,484.14
PREES	HOLLY	\$7,801.10	\$61.27	\$7,862.37
QUINN	KAREN	\$21,784.49	\$227.07	\$22,011.56
REYNOLDS	MELISSA	\$8,315.35	\$37.26	\$8,352.61
ROBEY	HELEN	\$8,435.35	\$25.00	\$8,460.35
ROBINSON	DEBORAH	\$24,094.62	\$357.69	\$24,452.31
ROURKE	ELAINE	\$18,228.48	\$892.31	\$19,120.79
SALMON	JENNIFER	\$75,850.74	\$996.46	\$76,847.20
SAYERS	AUTUMN	\$62,629.42	\$4065.00	\$66,694.42
SEXTON	ELIZABETH	\$72,945.86	\$100.00	\$73,045.86
SIMON	STEVEN	\$46,800.28	\$961.28	\$47,761.56
SOUZA	MARK	\$91,684.84	\$1000.00	\$92,684.84
ST. SAUVEUR	SHEILA	\$75,932.50	\$100.00	\$76,032.50
STUART	JENNIFER	\$8,913.84	\$49.28	\$8,963.12
SULESKI	MICHAEL	\$75,932.50	\$1211.00	\$77,143.50
SULLIVAN	MICHAEL	\$41,653.74	\$871.78	\$42,525.52
TAYLOR	DONNA	\$18,228.48	\$200.00	\$18,428.48
TERRIO	JOVITA	\$8,108.00	\$25.00	\$8,133.00
TEVEPAUGH	LINDSAY	\$20,894.49	\$3413.78	\$24,308.27
THORP-DUSSOURD	KAREN	\$17,320.32	\$2851.97	\$20,172.29
TIANO	LISA	\$47,175.96	\$2355.00	\$49,530.96
WALSH	JANICE	\$3,142.06	\$25.00	\$3,167.06
WEICK	DENA	\$73,641.96	\$3111.00	\$76,752.96
WING	PAUL	\$62,623.10	\$1691.00	\$64,314.10
ZAMBRANO	FANNY	\$52,417.96	\$640.00	\$53,057.96

### Byam Elementary School

Last Name	First Name	Regular	Other	Total
ABBOTT	TAMMY	\$46,063.92	\$700.00	\$46,763.92
ALLARD	DONNA	\$68,187.56	\$100.00	\$68,287.56
ARORA	ANUPAMA	\$59,846.58	\$100.00	\$59,946.58
BABSON	KRISTIN	\$73,491.96	\$2338.00	\$75,829.96
BARRETT	BEVERLY	\$29,833.27	\$3934.20	\$33,767.47
BERGERON	KATELYN	\$-	\$32.52	\$32.52
BLUMBERG	JANE	\$73,491.96	\$1211.00	\$74,702.96



## School Employee Payroll

### Parker Middle School

Last Name	First Name	Regular	Other	Total
BURGESS	CATHERINE	\$73,491.96	\$2501.13	\$75,993.09
CAMACHO	DEBORAH	\$19,312.16	\$1100.00	\$20,412.16
CARNEY	DAVID	\$18,360.35	\$200.00	\$18,560.35
CARSON	SARAH	\$73,491.96	\$220.00	\$73,711.96
CASTONGUAY	MARY	\$18,393.92	\$1325.60	\$19,719.52
CELLA	ALLISON	\$19,279.83	\$2108.25	\$21,388.08
CORMACK-O'DONNELL	MARIE	\$73,491.96	\$1211.00	\$74,702.96
DALEY	ALEXANDRA	\$17,596.80	\$1100.00	\$18,696.80
DANIELI	ELIZABETH	\$3,692.75	\$1722.21	\$5,414.96
DAY	CATHY	\$73,491.96	\$780.89	\$74,272.85
DILLMAN	SUSAN	\$30,587.72	\$2730.25	\$33,317.97
DOSSIN	ANNE	\$31,950.81	\$5029.75	\$36,980.56
DUFRESNE	TARA	\$7,033.36	\$25.00	\$7,058.36
FOTTLER	MELODY	\$7,352.56	\$213.85	\$7,566.41
FREDETTE	JASON	\$91,999.96	\$0.00	\$91,999.96
GAUDINO	DIANE	\$19,604.39	\$200.00	\$19,804.39
GESUALDI	DAWN	\$68,278.92	\$1961.00	\$70,239.92
GOFF	MICHAEL	\$18,277.36	\$9009.32	\$27,286.68
GOLDSTEIN	JENNIFER	\$21,728.51	\$100.00	\$21,828.51
GOODE	SALLY	\$3,285.68	\$200.00	\$3,485.68
GRABER	MATTHEW	\$-	\$240.00	\$240.00
GRIDLEY	MELISSA	\$65,454.10	\$1211.00	\$66,665.10
HANAFIN	SHERRI	\$56,978.98	\$5552.52	\$62,531.50
HICKS	MEGHANNE	\$69,891.40	\$220.00	\$70,111.40
HOGAN	MEGHAN	\$71,546.58	\$1811.00	\$73,357.58
JOYCE	ALANA	\$16,724.64	\$1100.00	\$17,824.64
KALANTARI	TALINE	\$17,011.80	\$200.00	\$17,211.80
KEHOE	TERRY	\$17,210.70	\$200.00	\$17,410.70
KLIX	ROBERTA	\$62,851.06	\$2488.46	\$65,339.52
KOOKEN	KARLA	\$51,504.70	\$100.00	\$51,604.70
KRAFSIG	JENNIFER	\$73,591.96	\$2462.34	\$76,054.30
LAFORTUNE	JOSHUA	\$56,599.70	\$0.00	\$56,599.70
LALLY	ERIN	\$71,295.74	\$247.76	\$71,543.50
LAMBERT	DONNA	\$14,464.07	\$200.00	\$14,664.07
LAROSE-YORK	RENEE	\$68,278.92	\$100.00	\$68,378.92
LEACH	ERIN	\$65,227.14	\$100.00	\$65,327.14





## School Employee Payroll

### Parker Middle School

Last Name	First Name	Regular	Other	Total
LEROUX	BONNIE	\$-	\$1098.50	\$1,098.50
LOEW	CATHERINE	\$44,567.35	\$7392.53	\$51,959.88
MACARTHUR	DAWN	\$2,303.97	\$37.77	\$2,341.74
MACDONALD	CAROL	\$17,777.28	\$200.00	\$17,977.28
MADDEN	BARBARA	\$20,005.39	\$1120.05	\$21,125.44
MAGUIRE	ELEN	\$59,803.80	\$1211.00	\$61,014.80
MARCHANT	KRISTINA	\$56,978.98	\$6360.10	\$63,339.08
MARINARO	LINDA	\$7,330.53	\$223.29	\$7,553.82
MARKHAM	JILL	\$17,701.56	\$200.00	\$17,901.56
MCCULLOUGH	JENNIFER	\$16,409.22	\$200.00	\$16,609.22
MCELROY-YEIDER	COURTNEY	\$44,260.06	\$100.00	\$44,360.06
MEADOWS	JENNIFER	\$18,428.68	\$200.00	\$18,628.68
MERRILL	SHANNON	\$73,491.96	\$100.00	\$73,591.96
MORASSE	NICHOLE	\$65,454.10	\$100.00	\$65,554.10
MURPHY	STELLA	\$14,710.51	\$4137.06	\$18,847.57
NORTH-HAYES	MARY	\$17,011.80	\$1100.00	\$18,111.80
PAPPAFAGOS	MARGARET	\$9,686.25	\$20483.00	\$30,169.25
PAROYIAN	EMMA	\$8,025.81	\$97.40	\$8,123.21
QUINN	PATRICIA	\$-	\$17878.00	\$17,878.00
RATHJE	PATRICIA	\$7,387.19	\$62.77	\$7,449.96
REGAN	AMY	\$54,154.24	\$175.88	\$54,330.12
RILEY	MONICA	\$18,115.92	\$200.00	\$18,315.92
RIVARD	AMANDA	\$17,218.06	\$200.00	\$17,418.06
SAPIENZA	KIMBERLY	\$17,957.76	\$5822.75	\$23,780.51
SEXAUER	ELIZABETH	\$48,941.16	\$532.00	\$49,473.16
STREETER	KRISTY	\$71,546.58	\$2398.00	\$73,944.58
STUART	DIANNE	\$18,330.00	\$1100.00	\$19,430.00
SULLIVAN	LAUREN	\$68,278.92	\$100.00	\$68,378.92
THOMAS-BOYLE	LISA	\$73,491.96	\$700.00	\$74,191.96
TICHES	RENEE	\$73,491.96	\$2705.00	\$76,196.96
WALSH	ASHLEY	\$45,918.96	\$100.00	\$46,018.96
WILBURN-WILD	JACQUELINE	\$4,677.66	\$25.00	\$4,702.66
WYNN	DEBBIE	\$9,901.74	\$200.00	\$10,101.74



## School Employee Payroll

### Center Elementary School

Last Name	First Name	Regular	Other	Total
ANDRICOPOULOS	GERALDINE	\$5,460.30	\$709.72	\$6,170.02
AQUAVELLA	LORI	\$5,966.57	\$0.00	\$5,966.57
BARRETT	ERICA	\$48,941.16	\$2156.00	\$51,097.16
BROGAN	DEIRDRE	\$67,884.36	\$100.00	\$67,984.36
BUCKLEY	SARAH	\$51,504.70	\$1211.00	\$52,715.70
CAFFELLE	MARY	\$32,122.52	\$1092.64	\$33,215.16
CARTER	KATHLEEN	\$73,491.96	\$727.98	\$74,219.94
CONKLIN	KATELYN	\$-	\$900.00	\$900.00
COTTER	DIANNE	\$73,491.96	\$100.00	\$73,591.96
CROWELL	EILEEN	\$68,212.00	\$4356.00	\$72,568.00
CUNNINGHAM	ALICIA	\$73,491.96	\$100.00	\$73,591.96
DARWIN	LISA	\$21,086.37	\$1159.03	\$22,245.40
DOOLEY	SUSAN	\$73,491.96	\$1811.00	\$75,302.96
DUFAULT	ABBIE	\$68,278.92	\$1331.00	\$69,609.92
ERRGONG-WEIDER	MEGAN	\$65,454.10	\$2605.00	\$68,059.10
FAHEY	PAULA	\$18,187.12	\$233.84	\$18,420.96
FAHY	KATHY	\$73,491.96	\$100.00	\$73,591.96
FANNON	LISA	\$6,711.78	\$25.00	\$6,736.78
FAY	ELIZABETH	\$19,634.72	\$1147.99	\$20,782.71
FRITZ	JANET	\$1,375.00	\$0.00	\$1,375.00
FYTEN	ANN MARIE	\$7,939.89	\$62.77	\$8,002.66
GALLAGHER	JAN	\$77,077.70	\$12744.66	\$89,822.36
GRAFF	PATRICIA	\$7,667.31	\$62.77	\$7,730.08
HENRY-COLE	SALLY	\$75,932.50	\$10631.45	\$86,563.95
HILL	KIMBERLY	\$18,074.32	\$222.56	\$18,296.88
HILL	LINDA	\$17,844.68	\$244.13	\$18,088.81
JOOS	DARLEEN	\$77,634.99	\$1836.00	\$79,470.99
KNIGHT	BARBARA	\$65,454.10	\$700.00	\$66,154.10
KONITZER	MICHELE	\$7,103.44	\$43.39	\$7,146.83
L'ABBE	JEFFREY	\$73,491.96	\$1612.00	\$75,103.96
LABLONDE	MARY ANN	\$7,629.54	\$13050.33	\$20,679.87
LALLAS	CATHERINE	\$69,891.40	\$1350.00	\$71,241.40
LAMSON	KARIN	\$30,830.10	\$0.00	\$30,830.10
LARRABEE	TERRIE	\$30,002.57	\$12318.56	\$42,321.13
LEBLANC	JULIE	\$39,709.37	\$100.00	\$39,809.37
LEFEBVRE	KIM	\$19,179.83	\$1055.00	\$20,234.83



## School Employee Payroll

### Center Elementary School

Last Name	First Name	Regular	Other	Total
LOMICKA	BARBARA	\$18,346.24	\$892.31	\$19,238.55
MACKESSY	KRISTINE	\$9,973.47	\$290.02	\$10,263.49
MACKINNON	SUSAN	\$73,452.78	\$100.00	\$73,552.78
MAHONEY	COURTNEY	\$12,625.00	\$0.00	\$12,625.00
MALONE	REBECCA	\$8,517.09	\$200.00	\$8,717.09
MARA	KIMBERLY	\$73,491.96	\$1300.00	\$74,791.96
MARCOTTE	SHARON	\$17,991.60	\$200.00	\$18,191.60
MARENGHI	ROBERTA	\$73,491.96	\$1211.00	\$74,702.96
MCCARTIN	SALLY	\$18,328.44	\$226.04	\$18,554.48
MCCAUL	LINDA	\$10,171.64	\$238.19	\$10,409.83
MCELHINNEY	DONNA	\$7,629.54	\$408.92	\$8,038.46
MINER	SUSAN	\$10,926.56	\$2056.00	\$12,982.56
OLSON	KRISTEN	\$73,491.96	\$4707.47	\$78,199.43
OLSSON	MARYELLEN	\$56,978.98	\$2696.00	\$59,674.98
PIERCE-CLARKE	KARI	\$73,491.96	\$10528.81	\$84,020.77
POLITI	SHANNON	\$7,900.25	\$9910.00	\$17,810.25
POPKIN	JANIS	\$17,510.32	\$200.00	\$17,710.32
RAYMOND	CHRISTOPHER	\$98,215.32	\$2008.62	\$100,223.94
REINEMANN	MICHELLE	\$73,491.96	\$1211.00	\$74,702.96
REMICK	JESSICA	\$67,464.23	\$100.00	\$67,564.23
ROLLINS	JO ANNE	\$-	\$19614.00	\$19,614.00
ROSS-MYERS	DEBORAH	\$17,586.17	\$1332.72	\$18,918.89
ROSSMAN	KATHY	\$80,206.28	\$100.00	\$80,306.28
SANTABARBARA	SUSAN	\$73,491.96	\$2988.00	\$76,479.96
SPELLISSEY	JUDY	\$18,401.44	\$200.00	\$18,601.44
SULLIVAN	LYNN	\$19,159.78	\$400.00	\$19,559.78
TRAGER	STACIE	\$46,088.64	\$100.00	\$46,188.64
TRAINOR	DEBORAH	\$19,095.62	\$200.00	\$19,295.62
TRUDEL	CYNTHIA	\$17,378.96	\$203.64	\$17,582.60
TWOMEY	PATRICK	\$17,026.34	\$5268.75	\$22,295.09
WHITE	DENISE	\$75,932.50	\$2020.85	\$77,953.35
WINTERS	MONICA	\$73,491.96	\$3936.00	\$77,427.96
WOLF	LYNN	\$68,278.92	\$100.00	\$68,378.92
YOUNG	EILEEN	\$37,520.14	\$1100.00	\$38,620.14



## School Employee Payroll

### Harrington Elementary School

Last Name	First Name	Regular	Other	Total
ABBOTT	KATHLEEN	\$18,232.24	\$200.00	\$18,432.24
AKER	AMY	\$68,212.00	\$100.00	\$68,312.00
ASHDOWN	LISA	\$68,278.92	\$100.00	\$68,378.92
BEAUDIN	BONNIE	\$7,535.12	\$3739.36	\$11,274.48
BEVINGTON	DIANNE	\$14,560.33	\$1288.07	\$15,848.40
BLAKE	SARAH	\$17,122.44	\$200.00	\$17,322.44
BOUDREAU	KATHLEEN	\$11,678.11	\$239.52	\$11,917.63
BOYLE	BARBARA	\$68,212.00	\$1836.00	\$70,048.00
BROWN	E DIANE	\$73,491.96	\$2705.00	\$76,196.96
BUCKLEY	DENISE	\$29,231.61	\$4184.07	\$33,415.68
CAREY	JANET	\$65,430.49	\$100.00	\$65,530.49
CASELS	KATHLEEN	\$17,093.03	\$200.00	\$17,293.03
CLAPP	SUSAN	\$17,867.52	\$200.00	\$18,067.52
CODDAIRE	ELIZABETH	\$65,454.10	\$1211.00	\$66,665.10
COLE	IAN	\$16,924.56	\$9331.50	\$26,256.06
COOLIDGE	MARTHA	\$77,175.49	\$16879.07	\$94,054.56
DEFREITAS	BARBARA	\$29,806.42	\$3871.55	\$33,677.97
DOBSKI	AMY	\$73,591.96	\$0.00	\$73,591.96
DOWD	RENEE	\$17,320.32	\$200.00	\$17,520.32
DREW	KELLI	\$7,079.40	\$25.00	\$7,104.40
GAMBON	SUSAN	\$65,454.10	\$100.00	\$65,554.10
GARERI	MICHELLE	\$29,831.85	\$300.00	\$30,131.85
GEROSSIE	STACEY	\$9,433.32	\$33.18	\$9,466.50
GILBERT	STACY	\$73,491.96	\$1211.00	\$74,702.96
GRABER	AMANDA	\$295.60	\$3029.08	\$3,324.68
GRAHAM	KRISTEN	\$73,491.96	\$1601.00	\$75,092.96
GREEN	KIMARA	\$6,636.69	\$25.00	\$6,661.69
GUERTIN	ANALA	\$13,067.54	\$3324.60	\$16,392.14
HOBBY	AUDREY	\$8,082.79	\$113.13	\$8,195.92
HOFFMAN	JANET	\$73,491.96	\$820.00	\$74,311.96
IMBRIACO	ANDREA	\$62,607.00	\$100.00	\$62,707.00
KANEF	LESLEY	\$1,207.50	\$0.00	\$1,207.50
KINGSTON	TAMMY LEE	\$17,320.32	\$200.00	\$17,520.32
KIVI	TANYA	\$77,676.56	\$400.00	\$78,076.56
KOWALIK	JESSICA	\$18,938.15	\$100.00	\$19,038.15
LABOSSIERE	CAROLYN	\$68,212.00	\$2336.00	\$70,548.00



# School Employee Payroll

## Harrington Elementary School

Last Name	First Name	Regular	Other	Total
LACAVA	MICHAEL	\$98,307.66	\$692.28	\$98,999.94
LAFLAMME	KATHLEEN	\$18,228.48	\$8657.06	\$26,885.54
LARIVÉE	CAROLE	\$75,932.50	\$2705.00	\$78,637.50
LEBLANC	DEBRA	\$7,190.49	\$61.78	\$7,252.27
LEGARE	SUSAN	\$52,632.40	\$100.00	\$52,732.40
LISCIOTTO	KATHLEEN	\$16,924.56	\$200.00	\$17,124.56
MACALLISTER	MARYBETH	\$51,504.70	\$100.00	\$51,604.70
MAHER	H LISA	\$18,228.48	\$10344.79	\$28,573.27
MARMO	ANDREA	\$71,546.58	\$100.00	\$71,646.58
MARTIN	KRISTIN	\$36,196.93	\$100.00	\$36,296.93
MATHEWS	BETH-ANN	\$65,454.10	\$760.00	\$66,214.10
MCCORMACK	SUSAN	\$17,758.48	\$200.00	\$17,958.48
MCMENIMAN	PAMELA	\$73,491.96	\$1211.00	\$74,702.96
MEDINA	JUNE	\$17,897.60	\$200.00	\$18,097.60
MISHERFI	KATHLEEN	\$7,190.49	\$61.78	\$7,252.27
O'BRIEN	BRENDA	\$73,591.96	\$2605.00	\$76,196.96
O'SHEA	ANNE	\$-	\$18471.50	\$18,471.50
OMOBONO	DONNA	\$73,491.96	\$1811.00	\$75,302.96
OTTO	SUSAN	\$18,228.48	\$200.00	\$18,428.48
OZANIAN	ANN	\$2,850.00	\$0.00	\$2,850.00
PRICE	CYNTHIA	\$18,228.48	\$5248.56	\$23,477.04
PRINCE	LINDA	\$7,312.50	\$330.00	\$7,642.50
PRUSSACK	AMY	\$75,932.50	\$100.00	\$76,032.50
QUINN-HARRAHY	NANCY	\$66,059.64	\$100.00	\$66,159.64
ROSA	THERESA	\$17,107.73	\$200.00	\$17,307.73
RUBIN	LYNN	\$62,707.00	\$1040.00	\$63,747.00
SAWYER	ELIZABETH	\$73,491.96	\$1956.00	\$75,447.96
SULLIVAN	KELLIE	\$65,776.29	\$640.00	\$66,416.29
SYKES	JEAN	\$68,212.00	\$100.00	\$68,312.00
TRAINOR	TARA	\$75,932.50	\$1582.00	\$77,514.50
TREDEAU	MARY	\$17,867.52	\$200.00	\$18,067.52
VISNIEWSKI	GALE	\$68,212.00	\$2705.00	\$70,917.00
WURTZLER	STEVE	\$73,491.96	\$100.00	\$73,591.96
ZACHRY	SHIRLEY	\$68,212.00	\$319.42	\$68,531.42



## School Employee Payroll

### South Row Elementary School

Last Name	First Name	Regular	Other	Total
AMENKOWICZ	MARYANNE	\$429.12	\$25.00	\$454.12
ARMAGOST	WENDY	\$16,554.24	\$200.00	\$16,754.24
ARONIAN	NANCY	\$18,422.95	\$13567.75	\$31,990.70
BACON	PHYLLIS	\$18,551.84	\$1702.31	\$20,254.15
BAPTISTE	HEATHER	\$59,803.80	\$100.00	\$59,903.80
BERG	BARBARA	\$71,546.58	\$100.00	\$71,646.58
BOSCHAR	KELLY	\$13,316.58	\$306.88	\$13,623.46
BRENNAN	VICKI	\$17,970.24	\$18556.55	\$36,526.79
BURLAMACHI	ELIZABETH	\$17,218.07	\$200.00	\$17,418.07
CAMPBELL	DENISE	\$23,668.28	\$560.00	\$24,228.28
CLAPPER	CHRISTEN	\$16,982.26	\$200.00	\$17,182.26
CLAUSON	VERA	\$18,980.53	\$5124.75	\$24,105.28
CONNOLLY	ELAINE	\$73,491.96	\$1931.00	\$75,422.96
COOPER	AMANDA	\$41,553.74	\$2981.00	\$44,534.74
CRAIG	ANNE	\$73,491.96	\$100.00	\$73,591.96
CRISTANTIELLO	JANE	\$73,491.96	\$143.36	\$73,635.32
DEMARY	JACLYN	\$8,098.78	\$3373.32	\$11,472.10
DONOGHUE	ROBIN	\$9,974.15	\$13.85	\$9,988.00
DRISCOLL	TERRY	\$54,102.58	\$700.00	\$54,802.58
DUBRAY	DEBORAH	\$73,491.96	\$5034.86	\$78,526.82
EASTMAN	JENNIFER	\$73,491.96	\$100.00	\$73,591.96
FRASCA	STACY	\$69,891.40	\$1331.00	\$71,222.40
GOULD	LORRAINE	\$-	\$17878.00	\$17,878.00
GUERIN	RENA	\$289.06	\$25.00	\$314.06
HAMILTON	LORETTA	\$17,984.08	\$4837.00	\$22,821.08
HAMILTON	PATRICIA	\$-	\$17878.00	\$17,878.00
HEATER	JENNIFER	\$6,761.35	\$25.00	\$6,786.35
HEVEY	ALLISON	\$56,978.98	\$100.00	\$57,078.98
HODGKINS	JUDY	\$65,454.10	\$100.00	\$65,554.10
HOGAN	SARAH	\$73,491.96	\$100.00	\$73,591.96
HUGUET	ALESSANDRA	\$54,154.24	\$2623.33	\$56,777.57
JENNINGS	ROCHELLE	\$2,114.52	\$0.00	\$2,114.52
KENNEDY	MEGHAN	\$54,154.24	\$2561.50	\$56,715.74
KENNEY	ROBYN	\$73,491.96	\$100.00	\$73,591.96
KRAUCH	MARTHA	\$73,441.96	\$2795.00	\$76,236.96
MAHONEY	CAROL	\$68,212.00	\$2705.00	\$70,917.00





## School Employee Payroll

### South Row Elementary School

Last Name	First Name	Regular	Other	Total
MCCALL	CARRIE	\$68,212.00	\$100.00	\$68,312.00
MCCANN	KELLIE	\$-	\$900.00	\$900.00
MCCUSKER	LORI	\$740.37	\$25.00	\$765.37
MCGOWAN-GUMP	MARGARET	\$-	\$130.00	\$130.00
MCINNIS	CHARLES	\$35,909.01	\$0.00	\$35,909.01
MCMAHON	MOLLY	\$85,846.08	\$0.00	\$85,846.08
MURRAY	ELAINE	\$3,506.11	\$0.00	\$3,506.11
POISSON	CATHERINE	\$3,154.22	\$55.00	\$3,209.22
REIDY	DIANE	\$17,368.03	\$1100.00	\$18,468.03
REPPUCCI	DONNA	\$611.61	\$0.00	\$611.61
REVIS	IRENE	\$69,891.40	\$100.00	\$69,991.40
RICH	LINDA	\$78,132.04	\$850.00	\$78,982.04
RUGGIERO	MARGARET	\$6,871.76	\$25.00	\$6,896.76
RUHMANN	MICHELLE	\$73,491.96	\$3338.08	\$76,830.04
SANBORN	JENNIFER	\$59,803.80	\$2340.97	\$62,144.77
SHANAHAN	SANDRA	\$16,500.63	\$251.00	\$16,751.63
SMALL	REBECCA	\$12,735.12	\$0.00	\$12,735.12
STACK	JENNIFER	\$689.76	\$0.00	\$689.76
STAGNONE	ANNE	\$73,491.96	\$100.00	\$73,591.96
SULLIVAN	PEGGY	\$30,642.16	\$300.00	\$30,942.16
THOMPSON	SUSAN	\$73,491.96	\$2641.50	\$76,133.46
TICE	LISA	\$72,945.86	\$1072.00	\$74,017.86
TODD	MARY	\$55,227.70	\$1211.00	\$56,438.70
TRUDEL	PAULETTE	\$18,273.60	\$400.00	\$18,673.60
VACCARO	KAYLA	\$-	\$1278.75	\$1,278.75
VASQUEZ	AUDRA	\$73,491.96	\$100.00	\$73,591.96
WARREN	SALLY	\$29,724.54	\$3682.08	\$33,406.62
WINTERSON	DENISE	\$75,932.50	\$2705.00	\$78,637.50
WOODS	KIMBERLY	\$5,183.59	\$0.00	\$5,183.59

### Custodial Staff

Last Name	First Name	Regular	Other	Total
GISETTO	LOUIS	\$42,139.26	\$1450.00	\$43,589.26
BASS	ANDREW	\$1,152.00	\$0.00	\$1,152.00
HIRSCH	ADAM	\$621.00	\$0.00	\$621.00
JEWELL	CHRISTOPHER	\$28.00	\$0.00	\$28.00



## School Employee Payroll

### Custodial Staff

Last Name	First Name	Regular	Other	Total
KAUFFMAN	BRENNAN	\$846.00	\$0.00	\$846.00
MARTINEAU	TIA	\$332.00	\$0.00	\$332.00
MORRIS	CYRINAH	\$609.00	\$0.00	\$609.00
O'KEEFE	MOLLY	\$510.00	\$0.00	\$510.00
RADIA	HERNISHA	\$68.00	\$0.00	\$68.00
ROBERTSON	CRAIG	\$1,987.00	\$865.00	\$2,852.00
STRAEFFER	ZACHARY	\$990.00	\$0.00	\$990.00
WILLIAMS	ERIC	\$576.00	\$0.00	\$576.00

### Chips Program

Last Name	First Name	Regular	Other	Total
BARRETT	ELIZABETH	\$16,240.42	\$11703.04	\$27,943.46
BERRY	ABBY	\$73,491.96	\$100.00	\$73,591.96
BRANCO	DAVID	\$-	\$2874.25	\$2,874.25
BURKE	GWENDOLYN	\$18,042.00	\$400.00	\$18,442.00
BURNS	FAYE	\$19,672.14	\$979.66	\$20,651.80
COPP	LYNN	\$56,978.98	\$2156.00	\$59,134.98
CROWELL	CHERYL	\$68,287.56	\$1736.00	\$70,023.56
DICROCE	JODY	\$19,845.49	\$424.06	\$20,269.55
DONABEDIAN	ALINE	\$650.00	\$40048.50	\$40,698.50
DUNBAR	DENISE	\$18,738.00	\$422.56	\$19,160.56
ELBOUHALI	AICHA	\$18,609.22	\$714.30	\$19,323.52
FORTY	MARY ELLEN	\$73,491.96	\$100.00	\$73,591.96
GALLAGHER	REBECCA	\$9,728.51	\$2645.33	\$12,373.84
GARDNER	JULIE	\$33,621.58	\$100.00	\$33,721.58
GOULDRUP	CYNTHIA	\$16,356.86	\$423.06	\$16,779.92
HANSEN	LYNN	\$18,243.52	\$422.56	\$18,666.08
HECK	DEIRDRE	\$10,118.40	\$400.00	\$10,518.40
HENNIG	AMELIA	\$37,485.41	\$1944.59	\$39,430.00
HOAR	SUSAN	\$17,839.64	\$1887.32	\$19,726.96
JOYCE	FRANCES	\$18,608.24	\$5483.31	\$24,091.55
KELLY	CYNTHIA	\$20,799.87	\$773.18	\$21,573.05
KULIS	LORI	\$71,646.58	\$935.00	\$72,581.58
MOREHOUSE	NICOLE	\$18,799.14	\$623.30	\$19,422.44
MURRAY	KAY	\$17,744.01	\$1276.87	\$19,020.88
NICOLOSI	LAUREN	\$48,941.16	\$5155.00	\$54,096.16



## School Employee Payroll

### Chips Program

Last Name	First Name	Regular	Other	Total
NUTT	TAMMIE	\$57,237.12	\$80.00	\$57,317.12
O'DONNELL	LESLIE	\$18,649.60	\$422.56	\$19,072.16
O'NEILL	DEBORAH	\$18,608.24	\$422.56	\$19,030.80
RATTE	LISA	\$15,591.63	\$6845.43	\$22,437.06
RUSZKOWSKI	WENDY	\$18,985.58	\$1858.51	\$20,844.09
SARANICH	KARA	\$90,552.54	\$0.00	\$90,552.54
SCOTT	LAUREN	\$46,088.64	\$4845.37	\$50,934.01
SLAVICH	DONNA	\$20,065.78	\$2301.87	\$22,367.65
WEAVER-MORRIS	LISA	\$44,182.12	\$100.00	\$44,282.12
WORKMAN	SUZANNE	\$18,988.00	\$1143.71	\$20,131.71

### District Wide Staff

Last Name	First Name	Regular	Other	Total
ANDROS	CHRISTOPHER	\$-	\$2340.00	\$2,340.00
AVERY	AMY	\$-	\$720.00	\$720.00
BATES	DONNA	\$19,837.50	\$42458.59	\$62,296.09
BULLOCK	SARAH	\$-	\$2963.00	\$2,963.00
BYAM	KRISTA	\$-	\$6791.26	\$6,791.26
CALLAHAN	JOHN	\$-	\$4783.00	\$4,783.00
CALNAN	KRISTEN	\$-	\$70.00	\$70.00
CODORNIZ	HELENA	\$816.75	\$0.00	\$816.75
CODY	RYAN	\$-	\$1884.00	\$1,884.00
CRANE	BRIAN	\$-	\$6471.00	\$6,471.00
DAHLGREN	ELIZABETH	\$-	\$3247.20	\$3,247.20
DEA	ELAINE	\$-	\$114.15	\$114.15
DEVINCENT	MARY	\$-	\$7951.11	\$7,951.11
DIAZ	LISA	\$96,249.14	\$1200.00	\$97,449.14
DODGE	KENNETH	\$-	\$2151.00	\$2,151.00
DOHERTY	PATRICIA	\$93,948.14	\$0.00	\$93,948.14
DONOVAN	ANDREA	\$-	\$2190.00	\$2,190.00
DUGGAN	BRYAN	\$-	\$4828.00	\$4,828.00
ERICKSON	SHERRILL	\$-	\$3419.00	\$3,419.00
ERIKSEN	KRISTEN	\$-	\$527.94	\$527.94
FLETCHER	JASON	\$-	\$2151.00	\$2,151.00
FOLEY	DONNA	\$30,000.00	\$960.00	\$30,960.00
FOLEY	DONNA	\$-	\$5740.00	\$5,740.00



## School Employee Payroll

### District Wide Staff

Last Name	First Name	Regular	Other	Total
FREDETTE	CAROL	\$-	\$175.00	\$175.00
GAGNON	COURTNEY	\$-	\$4828.00	\$4,828.00
GENEREUX	ALYSSA	\$579.00	\$0.00	\$579.00
GERVAIS	PAULA	\$3,021.75	\$0.00	\$3,021.75
HANSBURY	ASHLEY	\$-	\$3419.00	\$3,419.00
HANSBURY	ROBERT	\$-	\$7774.00	\$7,774.00
HART	MICHELLE	\$-	\$2760.00	\$2,760.00
HIGGINS	ERIN	\$1,262.25	\$0.00	\$1,262.25
KEEFE	LINDA	\$-	\$130.00	\$130.00
KINNETT	HARRIET	\$-	\$4782.00	\$4,782.00
MACDONALD	GREGORY	\$-	\$6518.00	\$6,518.00
MACLAUHLAN	NANCY	\$-	\$2073.15	\$2,073.15
MARINARO	ANNE	\$-	\$4783.00	\$4,783.00
MCCABE	PATRICK	\$-	\$5859.00	\$5,859.00
MCGRATH	MICHAEL	\$-	\$6780.00	\$6,780.00
MEAD	CRAIG	\$-	\$1432.00	\$1,432.00
MEEK	CINDY	\$67.50	\$0.00	\$67.50
MICOL	CHARLES	\$-	\$6780.00	\$6,780.00
MURRAY	DONNA	\$27,000.00	\$0.00	\$27,000.00
O'BRIEN	JAMES	\$-	\$1560.00	\$1,560.00
ORCHARD	KATHRYN	\$-	\$3346.00	\$3,346.00
PALMER	ALYSON	\$75,899.34	\$4592.72	\$80,492.06
PALMER	JARYD	\$-	\$3025.80	\$3,025.80
PELUSO	KATHLEEN	\$-	\$1003.00	\$1,003.00
PERRY	DANIELLE	\$-	\$260.00	\$260.00
RAPONE	LEONARD	\$-	\$11902.00	\$11,902.00
ROWE	LEONARD	\$-	\$6780.00	\$6,780.00
RYAN	CORY	\$-	\$2151.00	\$2,151.00
RYAN	JOSEPH	\$-	\$6398.00	\$6,398.00
SHAUGHNESSY	CIARA	\$-	\$3749.40	\$3,749.40
SOUSA	JOSEPH	\$-	\$5299.50	\$5,299.50
SWIERZBIN	ANNA	\$30,000.00	\$2000.00	\$32,000.00
THOMAS	JUDITH	\$-	\$2450.00	\$2,450.00
TRAHAN	SCOTT	\$-	\$4828.00	\$4,828.00
TURLEY	RUTH	\$-	\$1700.00	\$1,700.00
VIGLIONE	BRIAN	\$-	\$735.00	\$735.00



# School Employee Payroll

## District Wide Staff

Last Name	First Name	Regular	Other	Total
WARSHAFSKY	DANIEL	\$-	\$4113.00	\$4,113.00
WEISENBLOOM	SUZANNE	\$-	\$7297.80	\$7,297.80
WONG	VICKY	\$-	\$3077.10	\$3,077.10
WRIGHT	KELSEY	\$-	\$2420.00	\$2,420.00

## Food Service

Last Name	First Name	Regular	Other	Total
AGOSTINO	MELANIE	\$9,297.39	\$355.39	\$9,652.78
BARBOSA	DONNA	\$9,265.18	\$292.58	\$9,557.76
BISHOP	LAURA	\$33.75	\$0.00	\$33.75
CHAU	THUC KINH	\$9,462.95	\$13.26	\$9,476.21
DAIGNEAULT	MAGALY	\$3,807.00	\$0.00	\$3,807.00
DONOVAN	BERNADETTE	\$33.75	\$0.00	\$33.75
GRAY	LINDA	\$1,383.75	\$0.00	\$1,383.75
HEDLUND	ELEANOR	\$3,015.00	\$0.00	\$3,015.00
HUDON	MELANIE	\$162.00	\$0.00	\$162.00
KILLILEA	NOEL	\$202.50	\$0.00	\$202.50
MAKARA	HEATHER	\$9,164.72	\$31.46	\$9,196.18
MALDONADO	AIMEE	\$135.00	\$0.00	\$135.00
MCINNIS	LINDA	\$33.75	\$0.00	\$33.75
NEBALSKI	JOANNE	\$39,078.78	\$0.00	\$39,078.78
NOLAN	MELISSA	\$9,441.48	\$54.86	\$9,496.34
OLIVERO	LUZ	\$202.50	\$0.00	\$202.50
PAIS	DENISE	\$5,123.38	\$105.31	\$5,228.69
PERRY	DONNA	\$9,681.49	\$13.85	\$9,695.34
PETERSON	MARYGAIL	\$9,379.80	\$54.16	\$9,433.96
REPOZA	MICHELLE	\$9,431.43	\$50.04	\$9,481.47
SMITH	KIMBERLY	\$101.25	\$0.00	\$101.25
SPAULDING	CHERYL	\$2,336.67	\$1.56	\$2,338.23
TAYS	KELLY	\$9,314.78	\$47.03	\$9,361.81
WRIGHT	HEATHER	\$10,204.50	\$0.00	\$10,204.50



## School Employee Payroll

### Community Education

Last Name	First Name	Regular	Other	Total
ADAMS	ALEXANDRA	\$-	\$1107.76	\$1,107.76
ADAMS	ROBYN	\$39,268.53	\$6344.66	\$45,613.19
BAKER	LISA	\$-	\$271.00	\$271.00
BEAN	RAMONA	\$1,358.40	\$611.28	\$1,969.68
BOSSI	DEREK	\$-	\$3006.93	\$3,006.93
BOSSI	MAUREEN	\$9,689.66	\$5305.61	\$14,995.27
BOTTOMLEY	ALEXANDER	\$-	\$1362.50	\$1,362.50
BRODIE	SANDRA	\$18,724.15	\$2220.96	\$20,945.11
BUSHEY	KATHERINE	\$-	\$747.50	\$747.50
BYAM	NOELLA	\$-	\$13338.30	\$13,338.30
CARROLL	KATHLEEN	\$-	\$18585.18	\$18,585.18
CASSISTA	GERARD	\$-	\$176.00	\$176.00
CASTLE	CAROL	\$-	\$119.24	\$119.24
CLANCY	KATHRYN	\$-	\$1451.38	\$1,451.38
CODDAIRE	PHILLIP	\$-	\$942.00	\$942.00
COHAN	TAYLOR	\$-	\$790.00	\$790.00
COWGILL	JUDITH	\$-	\$2215.65	\$2,215.65
CREEGAN	SARAH	\$2,175.00	\$24019.78	\$26,194.78
DECAPRIO	MARSHA	\$3,649.56	\$2350.25	\$5,999.81
DENNIS-BELDING	SHARON	\$39,999.96	\$0.00	\$39,999.96
DEWITT	ALLISON	\$-	\$1902.50	\$1,902.50
DILLON	AMANDA ROSE	\$-	\$4583.53	\$4,583.53
DILLON	LINDA	\$22,620.16	\$3565.40	\$26,185.56
DOHERTY	PAUL	\$1,161.09	\$4226.98	\$5,388.07
DUFFETT	ALBERT	\$-	\$1884.00	\$1,884.00
ELLIS	RUTHANN	\$-	\$4980.98	\$4,980.98
FAHEY	LAURA	\$-	\$388.00	\$388.00
FAHY	MICHAEL	\$-	\$5801.13	\$5,801.13
FERREIRA	STEPHEN	\$429.63	\$1085.63	\$1,515.26
FLANAGAN	MARION	\$-	\$2168.00	\$2,168.00
FRANTISKA	JOSEPH	\$-	\$539.00	\$539.00
GARCIA	SOLANGE	\$8,555.42	\$0.00	\$8,555.42
GAUTHIER	STEPHANIE	\$24,705.87	\$18565.05	\$43,270.92
GROVES	JEAN	\$32,723.88	\$90.68	\$32,814.56
HAMEL	LAUREN	\$-	\$1610.63	\$1,610.63
HEATH	ERIN	\$-	\$4688.30	\$4,688.30





## School Employee Payroll

### Community Education

Last Name	First Name	Regular	Other	Total
HEINEMAN	JOANNA	\$-	\$2442.38	\$2,442.38
HILL	JUDITH	\$-	\$3812.25	\$3,812.25
HOEY	BETH	\$-	\$8774.98	\$8,774.98
HOGAN	ANAROSE	\$-	\$2180.25	\$2,180.25
IAROSSE	BETTY ANN	\$3,694.80	\$39.83	\$3,734.63
KALABOKIS	BETHANY	\$5,571.09	\$0.00	\$5,571.09
KELLY	SHANNON	\$-	\$286.91	\$286.91
KELTS	SYLVIA	\$-	\$4585.32	\$4,585.32
KINNEY	ALICIA	\$-	\$2299.00	\$2,299.00
KINNEY	KEITH	\$-	\$5765.91	\$5,765.91
KINNEY	SARAH	\$35,997.65	\$0.00	\$35,997.65
KOETHE	DALE	\$-	\$1320.00	\$1,320.00
KOTSIOS	MARIA	\$-	\$126.50	\$126.50
LANGELL	LORI-ANN	\$32,723.88	\$24.35	\$32,748.23
LEAVITT	RENATTA	\$-	\$3451.00	\$3,451.00
LEAVITT	TERRI	\$-	\$2655.80	\$2,655.80
LENINGTON MARTIN	KAREN	\$53,302.98	\$0.00	\$53,302.98
LEONARD	SHANNON	\$-	\$3743.29	\$3,743.29
LOSPENNATO	ALICE	\$-	\$1035.22	\$1,035.22
LYNCH	SEAN	\$-	\$778.25	\$778.25
MACDONALD	ANGUS	\$-	\$1884.00	\$1,884.00
MACLEOD	LAUREN	\$33,309.10	\$2191.77	\$35,500.87
MARION	RICHARD	\$-	\$6284.34	\$6,284.34
MARTIN	COURTNEY	\$-	\$1279.95	\$1,279.95
MARTINEC	ALYSSA	\$-	\$456.75	\$456.75
MARTINEC	NATALIE	\$-	\$9399.80	\$9,399.80
MAYOTTE	CAROLINE	\$-	\$1243.00	\$1,243.00
MCCARTIN	JANICE	\$18,657.12	\$14896.24	\$33,553.36
MCNEILL	ALLISON	\$-	\$950.02	\$950.02
MOORES	JANE	\$-	\$2056.00	\$2,056.00
MORRISSEY	HENRIETTA	\$19,292.56	\$12254.22	\$31,546.78
MORRISSEY	KERRY	\$-	\$370.13	\$370.13
MORRISSEY	KRISTIN	\$-	\$1584.13	\$1,584.13
MYERS	ALEXANDRA	\$32.00	\$770.00	\$802.00
O'DONNELL	KAREN	\$-	\$3875.30	\$3,875.30
O'NEILL	TIA	\$-	\$888.88	\$888.88



## School Employee Payroll

### Community Education

Last Name	First Name	Regular	Other	Total
PATNO	SARA	\$-	\$8655.74	\$8,655.74
PEARCE	JACK	\$-	\$1202.27	\$1,202.27
PERRONE	ELIZABETH	\$-	\$1859.06	\$1,859.06
PHELAN	JAYNE	\$-	\$14237.50	\$14,237.50
QUINN	THERESE	\$-	\$1320.00	\$1,320.00
ROTONDI	KATRINA	\$-	\$1628.00	\$1,628.00
SENES	RENEE	\$-	\$176.00	\$176.00
SHEEHAN	KAREN	\$12,134.64	\$0.00	\$12,134.64
SHEPARD	CHRISTOPHER	\$-	\$1014.51	\$1,014.51
SILVA	MARIE	\$24,705.87	\$1360.00	\$26,065.87
SILVIA	CORNELIA	\$44,504.43	\$10496.94	\$55,001.37
SIMARD	COURTNEY	\$-	\$297.50	\$297.50
SIMARD	KRISTIN	\$-	\$4976.75	\$4,976.75
SULLIVAN	MARCIA	\$-	\$88.00	\$88.00
SULLIVAN	STEVEN	\$-	\$1100.00	\$1,100.00
SUNDSTROM	ARIANNA	\$-	\$4286.94	\$4,286.94
SWEET	JENNIFER	\$-	\$696.00	\$696.00
THEMISTOCLES	KAREN	\$-	\$942.00	\$942.00
TRUDEL	SUZANNE	\$18,781.19	\$7453.41	\$26,234.60
TUCKER	GEORGE	\$-	\$2121.00	\$2,121.00
TURNER	JOAN	\$-	\$1320.00	\$1,320.00
UPSON	SARABETH	\$-	\$1033.49	\$1,033.49
VALDINOCCI	PATRICIA	\$24,705.98	\$0.00	\$24,705.98
WALSH	MICHELE	\$22,330.99	\$44.12	\$22,375.11
WASZAK	ALISON	\$-	\$246.80	\$246.80
WESTLAND	LINDA	\$33,855.00	\$1763.40	\$35,618.40
WOOD	CHRISTINE	\$17,440.85	\$3707.04	\$21,147.89
WREN	EDWARD	\$-	\$440.00	\$440.00
ZABIEREK	JUDITH	\$-	\$6303.46	\$6,303.46



## Town Clerk *Onorina Z. Maloney*

The Office of the Town Clerk turned over the following amounts to the Town and State Treasuries as of June 30, 2014:

Dog Licenses and late fees	\$96,945.50
General Fees	\$38,995.00
Other Department Revenue	8,186.32
Permits	\$3,265.00
Marihuana & Smoking Fines	\$300.00
Total revenue collected from July 1, 2013 to June 30, 2014*	\$147,691.82

\*Note that this number is calculated based on the fiscal year to align with the Finance Department reports and is a departure from calendar year figures reported prior to the 2013 Annual Town Report.

### STAFF

During Fiscal Year 2014, the staff participated in several professional development trainings. In July 2013, Thaddeus J. Soulé, Assistant Town Clerk began his coursework at the New England Municipal Clerks' Institute, in addition to trainings in order to keep current on the many changes as to how municipalities will be reporting vital statistics to the State. Jennifer Almeida, Voter Registration Coordinator, continues to support the Board of Registrar's Office by ensuring the timely processing of voter registrations, absentee ballot applications, certifications of nomination and petition papers. Ms. Almeida plays a critical role in our census mailing, and the other state mandated tasks that accompany maintaining accurate records; such as census non-respondent cards, resident lists and voter lists. Bernadette Gilet, Principal Clerk and Assistant Registrar, is the force behind dog licensing, business certificates, planning board documentation and many other critical clerk duties.

The Clerk team is fortunate to have volunteers who keep the Clerk's Office moving forward.

Volunteers have helped to file census forms, organize voter registration cards, work elections, assist with mailings, and continually help out where needed. We are overwhelmed by our volunteers' altruism and cannot thank them enough. Mrs. Nancy Grippo, the Volunteer Coordinator for the Tax Rebate Program, magically matches departments with her pool of talented workers. Grateful thanks go to Alma Rigazio, Frances McDougall, Kathleen O'Brien and Marcia Grattan. The Clerk's office would not be able to accomplish many of its projects without these incredibly talented and dedicated individuals. We are humbled each and every day by our volunteers, as they remind us what selfless servant leadership is all about.

### ELECTIONS

During fiscal year 2014, beginning July 1, 2013 through June 30, 2014, one election, the Annual Town Election on April 1, 2014 was executed. Of the 23,794 registered voters, 3,916 of them representing 16.5% exercised their right to vote. The office held one special voter registration session on March 12 where the office remained open from 8:30 am to 8 pm. From July 1, 2013 to June 30, 2014, the office processed 952 voter registrations and conducted 4 election worker training classes. The office has received new computers from the State and looks forward to continuing to embrace all the technological advancements they offer.

### OPEN MEETING LAW

On, March 25, 2014, the Attorney General's Office conducted its Spring Open Meeting Law educational forum at the Chelmsford Police Station. The forum attracted over twenty participants from Chelmsford and nearby towns. The Open Meeting Law is constantly evolving, and in Chelmsford, we pride ourselves on keeping abreast of its changes.



## Town Clerk

The Clerk's Office continues to accept meeting agendas submitted by email. The website links meeting agendas with meeting minutes; permitting everyone to review the activities of local boards and committees with greater convenience.

### TOWN MEETINGS

The October 2013 Fall Annual Town Meeting commenced on October 21, 2013 and ran for three sessions. The Town also conducted a Special Town Meeting which was held on October 21, 2013. The April 2014 Spring Annual Town Meeting commenced on April 28, 2014 and ran for three sessions. Town Meeting continues to benefit from its investment in the electronic voting devices that speed up the process of voting while providing transparency to the electorate.

### VITAL STATISTICS

The Town Clerk's office, acting as the Town's Register of Vital Records, recorded the following statistics for calendar year 2013 as of December 31, 2103:

Births	332
Marriage Intentions	122
Marriages	119
Deaths	355

### INITIATIVES

During Fiscal Year 2014, the Town Clerk's office completed a nearly three year project in streamlining voter registration records. We now have an alphabetized, up-to-date voter registration records file system that is both simple to access and to maintain.

The office has taken the first steps to commence a comprehensive Historic Documents Restoration and Preservation Project. Surveys conducted by the Northeast Document Conservation Center in Andover have clearly confirmed that the Town must take immediate action in preserving its historical documents. The Town Clerk's Office looks forward to collaborating with the Community Preservation Committee, Permanent

Building Committee and Facilities Department to dedicate space within the Town Offices that will meet Chelmsford's needs for storing its important archival documents.

In concert with the Animal Control Officer, the office has strengthened its outreach to dog owners to remind them that per state law, all dogs must be licensed on a yearly basis.

Our Community Leadership through Education, Responsibility, and Kindness (CLERK) Internship Program continues to attract bright and passionate students. The Town Clerk's Office mentors interns interested in government, business administration, political science, history, law, archival studies, social work, communications, and many other disciplines. The CLERK Internship Program is a year-round opportunity for high school students, college students, post graduates, and professionals to gain valuable experience working in local government. The program is modeled on citizen and servant leadership, where interns gain professional skills while contributing to Chelmsford's local government as active participants and community representatives.

Other initiatives include filing paper records in accordance with the Commonwealth's Municipal Records Retention Manual in order to create a logical system of records retention based on state-mandated time frames. This assists in answering requests for records by making the most frequently requested information accessible and ultimately streamlines records storage.

In an effort to best serve the taxpayers, members of the Town Clerk's Office stay current on the complexities and demands of running a professional office, thereby attending conferences and network with peers. This includes active membership in the New England Association of City and Town Clerks, as well as the New England Municipal Clerk's Institute and Academy. The Town Clerk serves as Vice-President of the Middlesex Town and City Clerks Association and as Co-Chair of the Massachusetts



## Board of Registrars

Town Clerks Association Education Committee. In fiscal year 2014, the Clerk received her second certification of the Certified Massachusetts Municipal Clerk designation, and the Certified Municipal Clerk designation through the International Institute of Municipal Clerks. Ms. Maloney successfully passed the examination to earn membership in the National Association of Parliamentarians.

Special thanks to Town Manager, Paul Cohen for his work and dedication to making the Town Offices a superb place to serve the citizens of Chelmsford.

Sincerely,  
Onorina Z. Maloney, Town Clerk

Support Team:  
Jennifer V. Almeida, Voter Registration Coordinator  
Bernadette Gilet, Principal Clerk  
Thaddeus J. Soulé, Assistant Town Clerk

### Voting Strength as of December 31, 2013 Enrolled Voters:

PRECINCTS	1	2	3	4	5	6	7	8	9	TOTAL
DEMOCRATS	590	696	610	556	578	689	565	600	587	5,471
REPUBLICANS	364	286	341	319	322	365	391	320	361	3,069
UNENROLLED	1,676	1,506	1,626	1,496	1,653	1,696	1,714	1,666	1,736	14,769
LIBERTARIAN	10	8	4	7	6	6	6	3	7	57
GREEN RAINBOW	6	3	1	4	6	3	2	4	0	29
INTERDE. 3RD PARY	1	0	0	1	0	0	1	0	0	3
REFORM	0	0	0	0	0	0	0	1	0	1
SOCIALIST	0	0	0	0	0	0	0	0	1	1
GREEN PARTY USA	0	1	0	0	1	0	1	0	1	4
CONSERVATIVE	0	0	0	0	0	1	0	0	2	2
AMERICAN IND.T PARTY	0	0	1	0	1	0	0	1	1	4
MA INDEPENDENT PARTY	3	5	1	1	1	0	1	3	1	16
PIRATE	0	1	0	0	0	0	0	0	0	1
WORKING FAMILIES	0	0	0	0	0	1	0	0	0	1
<b>TOTAL</b>	<b>2,650</b>	<b>2,506</b>	<b>2,584</b>	<b>2,384</b>	<b>2,568</b>	<b>2,761</b>	<b>2,681</b>	<b>2,598</b>	<b>2,697</b>	<b>23,429</b>



## Board of Registrars

The Board of Registrars, as directed by State and Federal Election Laws and by the Secretary of State, provides the opportunity for the voters of the Town of Chelmsford to have a voice in their government through participation in the democratic process. The success of the democratic process requires the Board of Registrars to conduct fair, transparent elections that accurately reflect the intent of the electorate. To achieve this objective, the Registrars have two primary functions: register voters and conduct and certify elections.

The Board of Registrars through the Town Clerk's Office, offers a comprehensive year round program of voter registration and voter outreach. Using the statewide Central Voter Registration System (VRIS) database, the Registrars and the Office of the Town Clerk: determine the eligibility of voters; maintain the voter registration records and street file database; process absentee ballot applications; certify candidate nomination petitions and proposed town meeting articles; and provide public voter/census information, access to electronic lists of registered voters, and absentee applicants.

Election logistics also include: recruiting and training election officers; testing election equipment; overseeing polling places and absentee voting; preparing ballots; providing information to the public; compiling election returns; and posting unofficial election results on the Town's website on election night. In addition, the Office of the Town Clerk receives audits, and provides public access to candidates' campaign contribution and expenditure reports.

All Chelmsford voters who are US citizens, who attain the age of 18 by the election date, and register to vote by the voter registration deadline, are eligible to vote. Registering to vote has become a very convenient process. Eligible residents may register to vote in person at the Town Clerk's Office during business hours Monday – Friday from 8:30 am to 4 pm. Or, a mail-in voter registration form may be requested by calling the Clerk's Office. Voter registration applications are also available online by visiting the Secretary of State's website.

The Registrars and Town Clerk perform additional functions that include: developing voter information lists; creating policies and procedures to comply with federal and state laws; responding to public inquiries;

and receiving suggestions and feedback from voters, campaigns, candidates, elected officials, and the press.

The Town Clerk and the Board of Registrars, wish to thank the team of 200+ election officers, without whom elections would not be possible. Grateful thanks go out to all personnel for their untiring dedication and assistance during our election cycles.

Chelmsford is comprised of nine voting precincts, which are located at the following locations:

Precincts 1 and 9:	Town Offices Building Gymnasium 50 Billerica Rd.
Precincts 2 and 3:	Harrington School Gymnasium 120 Richardson Rd
Precincts 4 and 6:	Westlands School Gymnasium 170 Dalton Rd.
Precinct 5:	Byam School Gymnasium 25 Maple Rd.
Precincts 7 and 8:	McCarthy Middle School Gymnasium 250 North Rd.

### Count of all residents as of December 31, 2013

Precinct Number	Active	Inactive	Non-Voter	Grand Total
1	2,394	307	963	3,664
2	2,095	463	1038	3,596
3	2,355	281	1,061	3,697
4	2,131	288	1,248	3,567
5	2,291	328	1,109	3,728
6	2,536	1282	1,149	3,967
7	2,538	190	9989	3,717
8	2,384	239	1,096	3,719
9	2,535	228	1,083	3,846
Total:	21,259	2,606	9,636	33,501

Respectfully submitted by the Board of Registrars,

Onorina Z. Maloney, Clerk to the Board of Registrars  
Mathew Dulchinos, Chairman  
Thomas R. Fall  
Michael McCall





## Fall 2013 Annual Town Meeting

### October 21, 24 & 28, 2013

Article	Date	Subject	Sponsor	Vote
1	10/21/13	Reports of the Town Officers and Committees.	BOS	Reports heard and accepted
2	10/21/13	Transfer from Sewer Enterprise Free Cash the sum of \$119,298 to the Sewer Construction Stabilization Fund.	Town Manager	Carried by 2/3 <sup>rd</sup> vote as declared by Moderator
3 * Heard after Article 9	10/21/13	Transfer from Free Cash the sum of \$894,206 to the Other Post-Employment Benefits Liability Trust Fund.	Town Manager	Carried
4	10/21/13	Transfer from Sewer Enterprise Free Cash the sum of \$104,153 to the Other Post-Employment Benefits Liability Trust Fund.	Town Manager	Carried by majority vote as declared by Moderator
5	10/21/13	No action.	Town Manager	No action
6	10/21/13	Town transfer the sum of \$48,723 from Special Revenue to the School Department, said funding coming from E-Rate reimbursements.	Town Manager	Carried by unanimous consent
7	10/21/13	Raise and appropriate the sum of \$70,202 to fund the first year of employee contract agreements that began on July 1, 2013 (Fiscal Year 2014)	Town Manager	Carried by unanimous consent
8	10/21/13	Amend the Fiscal Year 2014 operating budget voted under Article 4 of the Annual Town Meeting held on April 29, 2013	Town Manager	Carried by majority vote
9	10/21/13	That \$500,000 be appropriated to fund the design and construction of a new town center fire station headquarters facility adjacent	Town Manager	Carried by 2/3 <sup>rd</sup> vote
10	10/21/13	Transfer the sum of \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.	Cemetery Commission	Carried
11	10/21/13	Vote to rescind the unexpended appropriations and to return said unexpended funds to the Community Preservation Fund.	Community Preservation Committee	Carried by unanimous consent
12	10/21/13	Appropriate \$19,987 from the Community Preservation Fund General Reserve for the payment of Community Preservation Fund Fiscal Year 2014 debt service.	Community Preservation Committee	Carried by unanimous consent
13	10/24/13	Amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of amending Section 195-7, "Home Occupations"	Planning Board	Carried by 2/3 <sup>rd</sup> vote
14	10/24/13	To amend the Town Code, Chapter 195, "Zoning Bylaw", Article VII, "Signs and Outdoor Lighting", for the purposes of amending Sections 195-25, 195-30, 195-31, 195-32, 195-34, and 195-35	Planning Board	Motion under Article 14 carried, as AMENDED, by 2/3 <sup>rd</sup> vote
15	10/24/13	To amend the Town Code, Chapter 195, "Zoning Bylaw", Article V, "Off-Street Parking and Loading", for the purposes of amending Sections 195-16, 195-17, 195-18, and 195-21.	Planning Board	Motion under Article 15 carried, as AMENDED, by 2/3 <sup>rd</sup> vote
16	10/28/13	To amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adding a new section Article XXI, "Community Enhancement and Investment Overlay District"	Planning Board	Motion under Article 16 carried, as AMENDED, by 2/3 <sup>rd</sup> vote
17	10/28/13	Adopt a non-binding resolution to support the placement of a limited recycling facility at the former location of the Department of Public Works on Richardson Road.	Citizen Petition – Jon H. Kurland	Failed to carry
18 **taken out of order.	10/24/13	Amend Chapter 132 "Sewage Disposal" of the Code of the Town of Chelmsford by adding a new section "Section 132-3 "Grinder Pumps"	Citizen Petition – Ellen M. DiPasquale	Subsidiary main motion carried



## Fall 2013 Annual Town Meeting October 21, 2013

The first session of the 2013 Fall Annual Town Meeting was called to order at 7pm by Moderator Richard E. DeFreitas. There were 120 representatives present which satisfied the quorum of 82. Town Meeting is broadcast live by Chelmsford TeleMedia on Channel CTM-GOV (Comcast 99 Verizon 37)

All stood for the pledge of allegiance. Matthew Hanson announced the names of Town Meeting Representatives with ten years of service. The following Town Meeting Representatives were recognized:

Jody O'Neill, Janet Murphy, David McLachlan, Laura McGuigan, Harold Matzkin, Linda Jones, David Hadley, Katherine Duffett, Marian Currier and Carol Clevon

### ARTICLE 1.

Board of Selectmen Chair, Matthew J. Hanson, moves that the Town hear reports of the Town Officers and Committees. Unanimous consent to hear reports. Reports were heard and accepted.

### ARTICLE 2.

Town Manager Paul Cohen, moves that the Town transfer from Sewer Enterprise Free Cash the sum of \$119,298 to the Sewer Construction Stabilization Fund. Board of Selectmen: Unanimous approval of Article 2. Finance Committee: Unanimous approval of Article 2. Electronic voting devices were malfunctioning. Moderator called for a show of hands. Show of hands indicated a 2/3 vote

*Motion under Article 2 carries by 2/3 vote as declared by the Moderator*

James Lane Jr., moved to postpone Article 3 until Article 9 is voted on. Electronic voting devices were still malfunctioning. Motion to postpone Article 3 after Article 9 is voted on, *carried by show of hands, as declared by the Moderator.*

### ARTICLE 4.

Town Manager Paul Cohen moves that the Town transfer from Sewer Enterprise Free Cash the sum of \$104,153 to the Other Post Employment Benefits Liability Trust Fund. Board of Selectmen: Unanimous approval of Article 4 Finance Committee: Unanimous approval of Article 4

Electronic voting devices were still malfunctioning. *Motion under Article 4 carries by majority vote by show of hands, as declared by the Moderator.*

### ARTICLE 5. No action.

### ARTICLE 6.

Town Manager Paul Cohen moves that the Town transfer the sum of \$48,723 from Special Revenue to the School Department, said funding coming from E-Rate reimbursements. At 8 pm, the electronic recording devices were still not functioning Board of Selectmen: Unanimous approval of Article 6 Finance Committee: Unanimous approval of Article 6

*Motion under Article 6 carries by unnaimous consent by show of hands*

Matthew Hanson had a standing motion to waive reading of articles.

*Motion to waive the reading of the articles carried.*

### ARTICLE 7.

Town Manager Paul Cohen moves that the Town raise and appropriate the sum of \$70,202 to fund the first year of employee contract agreements that began on July 1, 2013 (Fiscal Year 2014) between the Town and its collective bargaining units as follows:

- AFSCME Local 1703, Council 93 Public Safety Dispatchers: \$13,833
- CFT, Local 3569, AFT MA, AFL-CIO Library Unit: \$24,020
- Chelmsford Public Works Association: \$29,196
- IUOE, Local 877 Cemetery: \$3,153

Board of Selectmen: Unanimous approval of Article 7 Finance Committee: Unanimous approval of Article 7 The electronic recording devices were now functioning and registered the following votes:

**YES: 138 NO: 0 Abstentions: 0**

*Motion under Article 7 carries by unanimous consent*

### ARTICLE 8.

Town Manager Paul Cohen moves that the Town amend the Fiscal Year 2014 operating budget voted under Article 4 of the Annual Town Meeting held on April 29, 2013 as follows:



## Fall 2013 Annual Town Meeting October 21, 2013

- Increase Line Item #18  
Non-Excluded Debt Service: \$625,057
- Decrease Line Item #19  
Betterment Funded Debt Service: (\$10,386)
- Decrease Line Item #20  
Excluded Debt Service: (\$37,881)

And, for such purposes, to raise and appropriate the sum of \$587,176 and reduce the transfer from the Sewer Betterment Fund by \$10,386.

Board of Selectmen: Unanimous approval of Article 8

Finance Committee: Unanimous approval of Article 8

The electronic recording devices registered the following votes:

**YES: 138 NO: 1 Abstentions: 1**

*Motion under Article 8 carries by majority vote.*

### ARTICLE 9.

Town Manager Paul Cohen moves that \$500,000 be appropriated to fund the design and construction of a new town center fire station headquarters facility adjacent to the Town Offices on a portion of the 8.69 acre parcel of Town-owned land located at 50 Billerica Road identified as Lot 5 on Assessors' Map 73, Block 289, including related survey, legal, and other costs incidental and related thereto; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$500,000 under Chapter 44, Section 7 of the Massachusetts General Laws or any other enabling authority; said sum to be added to the \$7,800,000 appropriated for such purposes under Article 10 of the April 30, 2012 Spring Annual Town Meeting; and that the Board of Selectmen be authorized to take any other action necessary to carry out this project.

Board of Selectmen: Majority approves Article 9  
(4 in support, 1 against)

Finance Committee: Unanimous approval of Article 9

At this time Mr. Lane moved to amend Article 9  
The amendment reads as follows:

*"I move to amend the main motion to provide as follows: I move to transfer from free cash the sum of \$500,000 for the purposes listed in Article 9, such sum to be added to that previously appropriated under Article 10 of the April 30, 2012 Spring Annual town Meeting."*

The electronic recording devices registered the following votes on the motion to amend:

**YES: 21 NO: 123 Abstentions: 2**

*Motion to amend Article 9 fails.*

*There is another amendment on the floor from Claire Jeannotte to strike the word \$500,000 and by substituting the words \$400,000.*

On the second motion to amend, the recording devices registered the following votes:

**YES: 26 NO: 118 Abstentions: 2**

*The second motion to amend Article 9 fails.*

We are now back to the original motion under Article 9. The body is now ready to vote on the original motion. Electronic recording devices registered the following votes:

**YES: 122 NO: 19 Abstentions: 5**

*Motion under Article 9 carries by Two-Thirds Vote*

At 9:15 pm, the body returned to take action on Article 3.

### ARTICLE 3.

Town Manager Paul Cohen, moves that the Town transfer from Free Cash the sum of \$894,206 to the Other Post-Employment Benefits Liability Trust Fund. Board of Selectmen: Majority approval of Article 3 (4 in favor, 1 opposed)

Finance Committee: Unanimous approval of Article 3

The electronic recording devices registered the following votes:

**YES: 136 NO: 6 Abstentions: 0**

*Motion under Article 3 carries*

### ARTICLE 10.

Thomas A. St. Germain Sr. moves that the Town transfer the sum of \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.

Board of Selectmen: Unanimous approval of Article 10

Finance Committee: Unanimous approval of Article 10

The electronic recording devices registered the following votes:

**YES: 136 NO: 1 Abstentions: 0**

*Motion under Article 10 carries*

Standing motion to waive the reading of the article.

Article 11 was not read; however, for recording purposes, the text is below:

### ARTICLE 11.

Board of Selectmen Member, James M. Lane Jr. moves that the Town vote to rescind the unexpended appropriations under the following Town Meeting warrant articles:



## Fall 2013 Annual Town Meeting October 21, 2013

- \$72 voted under Article 23 of the Warrant for the April 26, 2010 Spring Annual Town Meeting from the Community Preservation General Reserve for the purchase and installation of theatrical lighting for the Chelmsford Center for the Arts;
- \$15,000 voted under Article 22 of the warrant for the October 17, 2011 Fall Annual Town Meeting from the Community Preservation Fund General Reserve for the "Oak Hill" planning study;
- \$2,690 voted under Article 19 of the warrant for the April 30, 2012 Spring Annual Town Meeting from the Community Preservation Fund General Reserve for the exterior restoration of the Middlesex Canal Toll House;
- \$109 voted under Article 23 of the warrant for the April 30, 2012 Spring Annual Town Meeting from the Community Preservation Fund General Reserve for the purchase and installation of theatrical lighting and a sound system for the North Town Hall;

and to return said unexpended funds to the Community Preservation Fund.

Board of Selectmen: Unanimous approval of Article 11  
Finance Committee: Unanimous approval of Article 11  
The electronic recording devices registered the following votes:

**YES: 137      NO: 0      Abstentions: 0**

*Motion under Article 11 carries by unanimous consent*

### ARTICLE 12.

Board of Selectmen Member, James M. Lane Jr, moves that the Town appropriate \$19,987 from the Community Preservation Fund General Reserve for the payment of Community Preservation Fund Fiscal Year 2014 debt service.

Board of Selectmen: Unanimous approval of Article 12  
Finance Committee: Unanimous approval of Article 12  
The electronic recording devices registered the following votes:

**YES: 142      NO: 0      ABST: 0**

*Motion under article 12 carries by unanimous consent*

*At this time, Karen DeDonato moved to hear Article 18 before article 13. Motion on the floor to move the question.*

**YES:125      NO:12      Abstentions: 0**

*Motion to move the question carries by 2/3 vote*

The body is now voting to take action on Article 18 next. The electronic recording devices registered the following votes:

**YES: 89      NO: 52      Abstentions: 0**

*Motion to hear Article 18 out of sequence carries.*

*At 9:40 pm , David McLachlan called for a quorum call. The electronic devices indicated that there were over 82 representatives present, therefore quorum was met.*

### ARTICLE 18.

Kathleen A. Tubridy moves that the Town amend Chapter 132 "Sewage Disposal" of the Code of the Town of Chelmsford by adding a new section "Section 132-3 "Grinder Pumps"" as follows:

Section 132-3 Grinder Pumps.

1. The preferred method for discharge of sewage from an individual building or group of buildings to the Town's sewer system is by gravity flow. Grinder Pumps shall be used only after alternatives for gravity service connections has been thoroughly considered and, in the opinion of the Town of Chelmsford Department of Public Works, such alternatives cannot reasonably discharge to the Town's sewer system by gravity flow. Grinder Pumps shall only be used in accordance with regulations established by the Town of Chelmsford Department of Public Works.
2. Each Owner/Applicant shall apply for a permit and shall be responsible for all of the costs related to the connection to the Town's sewer system, be treated equally or no differently than if they were connecting by gravity flow, and incurring no additional cost than if connection to the Town's sewer system by gravity flow.
3. Residential Grinder Pumps and the associated appurtenances and controls installed shall be maintained by the Town of Chelmsford, and will be maintained by them on an equal basis with those grinder pumps and pump houses currently operated and maintained, serviced and replaced by the Town. The Town of Chelmsford shall not be responsible for the purchase and maintenance of Grinder Pumps servicing commercial properties.
  - a. Various items SHOULD NOT BE introduced into any sewer system either directly or through a drain or waste disposal,



## Fall 2013 Town Meeting October 24, 2013

including:

- i. Glass, metal or plastic
- ii. Diapers, sanitary napkins or tampons
- iii. Socks, rags or clothes
- iv. Explosives or flammable material
- v. Lubricating oils or grease
- vi. Strong chemicals or gasoline

The property owner shall be responsible for any and all costs to repair and/or replace a Grinder Pump as a result of improper disposal of materials into the sewer system.

SUBMITTED BY: Citizen Petition – Ellen M. DiPasquale

*The article quickly generated a lengthy discussion. At 11:15 pm, it was moved to adjourn the first session of the October 21, 2013 Fall Annual Town Meeting to Thursday, October 24, 2013 at 7 pm.*

The electronic voting devices malfunctioned when it came time to vote on the motion to adjourn. Mr. Moderator called for a show of hands. *Motion to adjourn carries, as declared by the Moderator.* Meeting adjourned at 11:21 pm

Onorina Maloney  
Town Clerk

### Special Town Meeting

Chelmsford Senior Center 75 Groton Road –  
Chelmsford, MA 01863

The October 24, 2013 Special Town Meeting was called to order at 6:59 pm by Moderator Richard E. DeFreitas. There were 106 town meeting representatives present which satisfied the quorum of 82.

#### ARTICLE 1.

Town Manager Paul Cohen moves that the Town appropriate \$496,705 for renovating, rehabilitating and/or repairing the property known as the Varney Playground and all costs incidental and related thereto, which property is located on Adams Street, contains 7 acres, more or less, identified by the Assessors as Parcels 13-30-4 and 12-30-10, under the custody of the Director of Public Works, and dedicated to public playground and/or recreation purposes under

the provisions of G.L. c. 45, §14; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen be authorized to borrow \$248,353 under G.L. c. 44, §7, and/or any other enabling authority and \$248,352 under G.L. c.44B, §11, and/or any other enabling authority; that the Town Manager, with the approval of the Board of Selectmen, be authorized to file on behalf of the Town any and all applications for grants and/or

reimbursements from the Commonwealth of Massachusetts deemed necessary under the Land and Water Conservation Fund Act (P.L. 88-578, 78 Stat. 897), provided that the amount of the authorized borrowing shall be equally reduced by the amount of such aid received prior to the issuance of bonds or notes under this vote; and that the Board of Selectmen and/or the Town Manager be authorized to enter into all agreements and execute any and all instruments as may be necessary of behalf of the Town to effectuate the foregoing.

Finance Committee: Majority approval of Article 1 (4 in favor 2 opposed)  
Board of Selectmen: Unanimous approval of Article 1

The electronic recording devices registered the following votes:

**YES: 118      NO: 7      Abstentions: 0**

*Motion under Article 1 carries by 2/3 vote*

The October 24, 2013 Special Town Meeting dissolved at 7:09 pm.

Onorina Z. Maloney  
Town Clerk





## Fall 2013 Annual Town Meeting Second Session - October 24, 2013

The second session (first session was held on Monday, October 21, 2013) of the 2013 Fall Annual Town Meeting was called to order at 7:10 pm by Town Moderator Richard DeFreitas.

The body resumes discussion on Article 18 – grinder pumps

*Robert Joyce moved to extend the speaker's time to five minutes. The electronic voting devices were malfunctioning therefore a hand count indicated a 2/3 vote, as declared by the Moderator.  
Motion to extended speakers' time to five minutes carries by a 2/3 vote.*

Finance Committee: Unanimously recommends against approval of Article 18  
Board of Selectmen: Unanimously recommends against approval of Article 18

Peggy Dunn moved to commit the issue to a committee and offered an amendment.  
Town Counsel reviewed the motion Mr. Moderator read the motion to amend as follows:

*"I move to commit Article 18 to a study committee to conduct a thorough investigation into the impact of the proposed article upon the town and all its residents now and into future. This committee is to be appointed by the Board of Selectmen and include a representative of the Finance Committee, The Department of Public Works, and a representative of the Sewer Fairness Alliance. In addition the remaining members should include representative residents, experts in appropriate disciplines, and any other representation deemed necessary to carry out this task."*

Town Counsel and the Moderator concurred that this was a subsidiary motion.

Samuel Poulten moved to add to the motion to amend the subsidiary motion. This second amendment, which would be an add-on to the current subsidiary motion, reads as follows:

*"The committee shall report its findings and recommendation to Town Meeting no later than the Spring 2014 Annual Town Meeting."*

Samuel Poulten stated that the intent of the amendment is to encourage a solution to be reached by

the 2014 Spring Annual Town Meeting.

At 9:14 pm debate continues  
*Nicholas Di Silvio moved the question at 9:20 pm.*  
Electronic voting devices were malfunctioning.  
*Moderator recognizes a 2/3 vote to move the question*

Moderator read the amendment as follows:

*"The committee shall report its findings and recommendation to Town Meeting no later than the Spring 2014 Annual Town Meeting."*

The electronic voting devices registered the following votes on the amendment:  
**YES: 111      NO: 25      Abstentions: 0**  
*The amendment carries*

*Robert P. Joyce moved to amend the subsidiary motion by adding for 'said committee to consist of nine members'*

The body is now voting to add "said committee to consist of nine members"  
The electronic voting devices registered the following votes:  
**YES: 105      NO: 30      Abstentions: 2**  
*Amendment carries*

Motion to move the question. *Motion carries*

At this time, the moderator read the subsidiary motion, as amended:

*"I move to commit Article 18 to a study committee to conduct a thorough investigation into the impact of the proposed article upon the town and all its residents now and into future. This committee is to be appointed by the Board of Selectmen and include a representative of the Finance Committee, The Department of Public Works, and a representative of the Sewer Fairness Alliance. In addition the remaining members should include representative residents, experts in appropriate disciplines, and any other type of representation deemed necessary to carry out this task. Said committee to consist of nine members. The Committee shall report its findings and recommendation to Town Meeting no later than the Spring 2014 Annual Town Meeting"*

The electronic devices registered the following votes:





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**YES 123      NO: 14      Abstentions: 0**  
*Subsidiary main motion under Article 18 carries.*

At 9:29 pm, the body was ready to act on Article 13

### ARTICLE 13.

Planning Board Chair Ann B. McGuigan, moves that the Town vote to amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of amending Section 195-7, "Home Occupations", by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

§ 195-7 Home occupations.

To see if the Town will vote to amend the Town's Zoning Bylaw, Chapter 195-7, Home Occupations, as set forth below:

A. Home occupations as of right. Businesses or professions incidental to and customarily associated with the principal residential use of premises may be engaged in as an accessory use by a resident of that dwelling; provided, however, that all of the following conditions shall be satisfied:

- (1) The occupation or profession shall be carried on wholly within the principal building or within a building or other structure accessory thereto which has been in existence at least five years, without extension thereof.
- (2) Not more than 25% of the combined gross floor area, not to exceed a maximum of 500 gross square feet, of the residence and any qualified accessory structures shall be used in the home occupation. The gross sq. ft. shall be calculated based upon square feet principally used for the home occupation. Common areas within the principal structure shall not be included in this calculation. In calculating gross floor area for the purposes of a home occupation, the provisions of this section shall prevail over those in Section 195-108 (Floor area, Gross).
- (3) No person not a member of the household shall be employed ~~in~~ at the home occupation site.
- (4) The home occupation shall not serve clients, customers, salespersons or the like on the premises with the exception of individualized services not to exceed four (4) visits per day and the visits cannot occur concurrently. Business hours shall be from 8am to 8 pm Monday thru Saturday.
- (5) There shall be no sign or exterior display, no exterior storage of materials and no other exterior indication (such as but not limited to noise, smoke, dust, odor, vibrations) of the home occupation or other variation from the residential character of the premises,

including, but not limited to, alterations to utility services which may not be increased beyond that which is required for residential structures of similar size.

(6) No use or storage of hazardous materials in quantities greater than associated with normal household use shall be permitted.

(7) Traffic generated shall not exceed volumes normally expected in a residential neighborhood.

(8) No more than two(2) commercial motor vehicles, including trailers, provided:

i. that total combined gross vehicle weight does not exceed 20,000 lbs

ii. that any single vehicle does not exceed 14,000 lbs

iii. that vehicles be parked within an existing paved driveway [Off street].

(9) By-right home occupations shall be required to apply for a Business Certificate with the Town Clerk.

B. Home occupations by special permit. All non as-of-right ~~Businesses or professions incidental to and customarily associated with the principal residential use of premises may be engaged in as an accessory use by a resident of that dwelling upon the issuance of a special permit by the Board of Appeals; provided, however, that all of the following conditions shall be satisfied:~~

- (1) All of the requirements of Subsection A (1), (2), ~~(4)~~ and ~~(5)~~ (7) unless noted below.
- (2) Not more than one person not a member of the household shall ~~be employed~~ perform work in the home occupation at any one time.
- (3) An unlighted sign of not more than three square feet in area may be permitted. The visibility of exterior storage of materials and other exterior indications of the home occupation, or other variation from the residential character of the premises, shall be minimized through screening and other appropriate devices.
- (4) Parking generated by the home occupation shall be accommodated off street, other than in a required front yard, and shall not occupy more than 20% of the lot area. In granting a special permit, the Board of Appeals may consider the use of on-street parking if it finds that the neighborhood will not be adversely impacted.
- (5) The use or storage of hazardous materials in quantities greater than associated with normal household use shall be subject to design requirements to protect against discharge to the environment.
- (6) No more than two commercial motor vehicles, including trailers may be parked in the driveway,



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provided that:

- i. The motor vehicles, including any associated trailers, do not exceed a total combined 28,000 pounds (lbs) gross vehicle weight;
- ii. The motor vehicles shall not be heavy construction equipment / apparatus
- iii. The motor vehicles are not loaded in whole or in part with noxious, flammable, dangerous or offensive materials or liquids.

### C. Special Permits by the Zoning Board

(1) A special permit may be issued to waive Section A.1 to allow for a building that is less than 5 years old to be considered for the home occupation, provided the structure was an existing structure and not constructed solely for the home occupation.

(2) A special permit may be issued to waive Section A.2 to allow a greater area for the home occupation but this area shall not exceed 50% of the allowable square foot area allowed in Section A2.

(3) A special permit may be issued to waive Section A.5 if it is determined that a sign not to exceed 2 square feet or any exterior alteration associated with the household occupation will not detract from the character of the neighborhood or the residential structure.

(4) A special permit may only be granted to the current homeowner, shall be personal to that person, and shall not be transferable upon the sale of the property.

Finance Committee: The Committee has no position on Article 13

Board of Selectmen: Unanimous approval of Article 13

Planning Board: Recommends approval of Article 13

The electronic voting devices registered the following votes:

**YES: 119      NO: 3      Abstentions: 2**

*Motion under Article 13 carries by 2/3 vote*

### ARTICLE 14.

Planning Board Chair Ann B. McGuigan, moves that the Town vote to amend the Town Code, Chapter 195, "Zoning Bylaw", Article VII, "Signs and Outdoor Lighting", for the purposes of amending Sections 195-25, 195-30, 195-31, 195-32, 195-34, and 195-35 by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

§ 195-25 Objectives.  
(remainder not included for brevity)

### § 195-25.1 Definitions

A. Sign – see 195-108. Word Usage and definitions. For purposes of legal notices or informational devices erected or required by public agencies; it is the Town's preference that signage for public agencies comply to the maximum extent practicable.

B. Sign Area - see 195-108. Word Usage and definitions

### C. Sign Types

i. Direct (Internally) illumination. A sign whose light source is located in the interior of the sign so that the light becomes visible by shining through a translucent surface, but not including changing image signs.

ii. Indirect (Externally) illumination. A sign that is illuminated from an external source such as a light directed toward or across or by backlighting from a source not within the sign.

iii. Light –emitting diode (LED) Sign. A sign using LED as a direct source of light. Such sign may be an Electronic Message / Image Board as further defined and regulated.

iv. Neon Signs an illuminated sign containing neon, argon or any other similar gas to illuminate transparent or translucent tubing or other materials to create a colored light.

v. Bulletin Board Sign. A free standing, wall or window sign with letters, words or numerals that are manually moveable. , indicating the names of persons associated with, or events conducted upon, or products or services offered upon the premises upon which such sign is maintained. Such sign is permitted in all zoning districts as applicable.

vi. Electronic Message / Image Board. A sign or portion thereof using digital, electronic or other methods to create characters, letters, illustrations or images that can be changed, altered or rearranged without altering the face or the surface of the sign. Such signs shall not be changed, altered or rearranged more than once per day. A digital display of time, temperature, or fuel prices shall not be considered a changing image sign.

vii. Temporary Signs. A sign which is not permanently affixed to a building or mounted in the ground, or placed on the ground, which is designed to be movable and / or portable. Temporary signs may include small ground signs such as A-Frame, H-frame, T-frame (also known as Sandwich Signs), small wall signs (also known as banner signs) and special signs. Portable temporary signs shall not include trailer or motorized vehicles. Such a sign shall not be lit, erected on a sidewalk, walkway or driveway, or within 5 feet from



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the sideline of a Street or right of way customarily used by the general public. Such signs shall not block vision of vehicles entering or exiting driveways and the Building Commissioner has the discretion to request portable signs be moved when there is a safety issue.

vii. Special Sign: A temporary sign used for advertising, identification or promotion such as an opening, re-opening, under new management, sale or service, product, commodity, entertainment or activity. Such sign is not intended to advertise a continuing or regularly reoccurring operation.

§ 195-26 Permit required.

(remainder not included for brevity)

§ 195-27 Maintenance.

(remainder not included for brevity)

§ 195-28 Nonconforming signs.

(remainder not included for brevity)

§ 195-29 Identification number.

(remainder not included for brevity)

§ 195-30 Prohibited signs.

A. - E. (remainder not included for brevity)

F. LED and neon signs are not allowed, except as permitted in Section 195-32.E

§ 195-31 Signs permitted in residential districts.

The following signs are permitted in Residential Districts RA, RB, RC and RM:

A. One non-internally lit sign for each family residing on the premises indicating the owner or occupant or pertaining to a permitted accessory use, provided that no such sign shall exceed one square foot in area.

B. One non-internally lit sign not over nine square feet in area pertaining to a permitted use or building other than dwellings or their accessory uses.

C. One non-lit temporary sign not over six square feet in area pertaining to the sale, rent or lease of the premises, provided that it shall be removed within seven days after the sale, rent or lease thereof. Such signs may be illuminated only if granted a special permit by the Board of Appeals upon its determination that such illumination serves public safety and convenience without damage to neighborhood character. These signs require no sign permit if the erecting agent has obtained a one-year permit from the Inspector of Buildings for erecting such signs.

D. Unlighted directional signs not exceeding one (remainder not included for brevity)

E. One temporary unlighted sign not larger than (remainder not included for brevity)

F. Internally lit signs and Electronic Message/ Image Board shall be prohibited.

G. LED signs are prohibited

§ 195-32 Signs permitted in business districts.

The following internally or externally illuminated signs are permitted in Business Districts CA, CB, CC, and CD.

A. Attached signs. (remainder not included for brevity)

B. Freestanding signs.(remainder not included for brevity)

C. Directional signs. (remainder not included for brevity)

D. Window signs. (remainder not included for brevity)

E. Lighted window signs. One lighted window sign, including all types of internally illuminated signs, whether or not neon and LED, conforming to the following standards:

(1) - (6) (remainder not included for brevity)

(7) Such signs shall not have a lit background.

F. Bulletin Boards and Electronic Message / Image Boards are permitted.

§ 195-32.1 Signs permitted in Center Village district

Any sign permitted in a business district is permitted in the Center Village district (CV), with the exception of electronic message / image boards. All signage located within the Historic District shall receive approval from the Historic District Commission and the applicable Commission regulations shall prevail.

§ 195-33 Signs permitted in industrial districts.

(remainder not included for brevity)

§ 195-33.1 through § 195-33.4. (Reserved).

§ 195-34 Outdoor illumination.

[Amended 10-16-2000 ATM by Art. 19]

A. Purpose. (remainder not included for brevity)

B. Applicability. The requirements of this section shall apply to all new lighting and any new construction.

With the exception of single-family dwellings and two-family dwellings, if modifications or additions exceed 25% of the gross floor area, dwelling units or parking spaces, all lighting on the property shall be made to comply with the provisions of this section. For the purposes of this section, if the aggregate of any additions or modifications within the five previous calendar years exceeds 25%, the provisions of this section shall apply. The requirements of this section may be reduced by special permit issued by the Planning Board upon a finding that such reduction will not detract from the objectives of this section.

C. Standards.

(1) -(6) (remainder not included for brevity)

(7) Luminaires intended solely to illuminate any freestanding sign or the walls, roof or any other architectural feature of any building shall be shielded so that its direct light is confined to the surface of such



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sign or building, and its lumen output shall be such that the average illumination on the ground or on any vertical surface is not greater than 0.5 footcandle or five lux.

(8) No flashing, moving, color (white only) or revolving lights shall be maintained.

D. Exceptions. (remainder not included for brevity)

E. Submission. (remainder not included for brevity)

F. Definitions. The terms used in this section shall be defined as follows: (remainder not included for brevity)

### § 195-35 Temporary signs.

Temporary signs (including those mounted on wheels, trailers or motor vehicles if those vehicles, trailers or wheeled signs are regularly located for fixed display) are prohibited unless complying with all requirements of this chapter as applicable to permanent signs or as may be allowed herein.

#### 1. By-right Temporary Signs for which a Permit is NOT required

A. Political signs. (remainder not included for brevity)

B. Construction signs. (remainder not included for brevity)

C. Real estate signs. (remainder not included for brevity)

D. Yard sale signs. (remainder not included for brevity)

#### 2. Temporary Signs for which Registration is Required The following signs do not require a permit; however registration is required. Such signs shall comply with all applicable signage provisions unless specifically provided otherwise in this Section.

##### A. Special Signs

Any use may erect one special sign as follows:

i. a small wall sign not exceed 12 sq. ft. in sign area

ii. a small ground sign not exceed 12 sq. ft. in sign area and a height of 4 feet as measured from average grade;

iii. Off Premise signs are not allowed

##### B. Sign Registration for Special Signs

The following procedures and standards apply:

i. prior to installation signs shall be registered and receive written approval from the Building Commissioner

ii. each use / business located on a site may have one sign at a time

iii. a sign may be registered for no more than 14 consecutive calendar days

iv. each use / business may register a sign once per quarter of the calendar year. Such

quarter is defined as the periods from January 1st to March 31st, from April 1st to June 30th, from July 1st to September 30th and from October 1st to December 31st or as determined by the Building Commissioner.

v. There shall be at least 30 days between the display of registered signs.

#### C. Non Municipal Signs on Town Property and within or over Town owned Right of Ways

Signs related to community based events, sponsored by public, charitable, religious or agricultural organizations and / or businesses and the like, may erect signs as follows:

i. a ground sign not to exceed 12 sq. ft. in sign area and a height of 4 ft. as measured from the average grade

ii. a banner type sign over a street right-of-way

iii. the sign shall not be in place for more than 14 days prior to the event

iv. Wall signs are prohibited.

v. prior to installation signs shall be registered and receive written approval by the Board of Selectmen or its designee in accordance with adopted policies or regulations

### § 195-36 Design and content guidelines.

(remainder not included for brevity)

### § 195-37 Sign Advisory Committee.

(remainder not included for brevity)

Finance Committee: The Committee has no position on Article 14

Board of Selectmen: Unanimous approval of Article 14

Planning Board: Recommends approval of Article 14

*William Wagner, moved to amend. Amendment was reviewed by Town Counsel, and the Planning Board accepted it as a friendly amendment.*

The amendment reads as follows:

*"I move to amend the main motion under Article 14 by adding the following words:*

*and laser projector lights after the words located in sections*

*(195-25.1 (iii) (LED)*

*(195-30) LED and neon*

*(195-31 G) LED*

*(195-32 E) and LED"*

*The amendment carries, as declared by the Moderator, by hand count*



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The body is ready to vote on the main motion, as amended.

At 10:46 pm, the electronic voting devices registered the following votes

**YES: 96      NO: 20      Abstentions: 1**  
*Motion under Article 14, as amended, carries by 2/3 vote*

### ARTICLE 15.

Planning Board Chair Ann B. McGuigan moves that the Town vote to amend the the Town Code, Chapter 195, "Zoning Bylaw", Article V, "Off-Street Parking and Loading", for the purposes of amending Sections 195-16, 195-17, 195-18, and 195-21 by deleting the language shown in strikethrough and adding the language shown as underlining, as follows:

#### ARTICLE V OFF-STREET PARKING AND LOADING (§ 195-16 — § 195-22)

##### Purpose and Intent

In order to minimize traffic congestion, air pollution, and the risk of motor vehicle and pedestrian accidents, as well as to promote other elements of sound community planning, off-street parking, loading spaces, circulation, and access shall be required and designed as appropriate to protect or enhance the desired character of a given zoning district. It is further the intent of this Bylaw to:

1. Ensure there are adequate parking and loading facilities to serve the use or uses of the property;
  2. Ensure that parking facilities are designed to provide proper circulation, reduce hazards to pedestrians, and protect the users of adjoining properties from nuisance caused by the noise, fumes, and glare of headlights which may result from the operation of vehicles parking off the street;
  3. Reduce congestion in the streets and contribute to traffic safety;
  4. Encourage alternate modes of travel that will reduce dependence upon the single occupancy automobile; and
  5. Reduce impervious surfaces and stormwater runoff through sustainable design.
- § 195-16 Off-street parking to be provided; common parking areas.

A. Applicability - Adequate off-street parking must be provided to service all parking demand created by new structures, additions to existing

structures or changes of use. Existing buildings and uses need not comply unless expanded or otherwise changed to increase their parking needs.

#### 1) Additions

- a. A building or site may be renovated or repaired without providing additional parking, provided there is no increase in gross floor area or improved site area and the use does not change.
- b. When a building, use or site is increased in gross floor area or improved site area, additional parking is only required for the additional gross floor or site area.

#### 2) Change in Use

- a. A change in use must comply with the parking requirements unless the new use has the same or a lower parking demand than the previous use.
- b. Where required parking spaces for the new use exceed the required parking spaces for the existing use, additional parking is only required for the difference between the current parking spaces required and the parking spaces required for the new use.

B. Meeting Parking Demand - In applying for building or occupancy permits, the applicant must demonstrate that the minimum parking requirements set forth below will be met for the new demand without counting existing parking necessary for preexisting remaining uses.

C. Shared Parking - Common parking areas may be permitted for the purpose of servicing two or more principal uses on the same or separate lots, provided that:

- 1) Proximity - Evidence is submitted that safe and accessible parking is available within 500 feet of the premises, which lot satisfies the requirements of this chapter and has excess capacity during all or part of the day, which excess capacity shall be demonstrated by a competent parking survey conducted by a traffic engineer registered in the Commonwealth of Massachusetts.

- 2) Legal Agreement - A contract, agreement or suitable legal instrument acceptable to the Planning Board and Chelmsford's Town Counsel shall be filed with the application for a building permit, occupancy permit or special permit for exception which shall specify the location of all spaces to be jointly used, the number of such spaces, the hours during the day that such parking shall be available and the duration or limit, if any, on such parking.

- 3) Parking Reserve - Any reduction in area





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required for parking because of these joint use provisions may be required by the Planning Board to be ~~shall be~~ reserved in landscaped open space. Such area shall be computed at the rate of 300 ~~400~~ square feet per parking space and verified with a engineered site plan.

4) Discontinuation - Nothing in this section shall relieve the owner from providing parking facilities in accordance with this chapter if subsequently the joint use of parking facilities shall terminate. In such cases, the owner shall return to the Planning Board to provide an alternative joint agreement or another method of relief acceptable to the Board.

D. Parking Reduction Method - The requirements set forth in this article may be reduced by special permit issued by the Planning Board upon a finding that such reduction will not detract from the purpose and intent objectives of this article. [Added 10-21-1999 ATM by Art. 29]

§ 195-17 Minimum parking requirements.

A. Minimum Parking Requirements – (remainder not included for brevity)

(Table not included for brevity)

B. Maximum On-Site Parking - On-site surface parking shall not exceed 100% of the required minimum parking spaces under § 195-17 except on Special Permit from the Planning Board.

§ 195-18 Reduction in number of required spaces.

A. Base Parking Reduction Methods - The requirements of § 195-17 may be reduced ~~on up to a maximum of 25% with a special permit by~~ from the Planning Board if a property owner can demonstrate to the satisfaction of the Board that the required number of spaces will not be needed for the proposed use and that fewer spaces meet all parking needs. Such cases might include:

- 1) Use of a ~~shared~~ / common parking lot for separate uses having peak demands occurring at different times.
- 2) Age or other characteristics of occupants which reduce their auto usage.
- 3) Peculiarities of the use that make usual measures of demand invalid.
- 4) The area necessary for the reduced spaces is available on the lot.
- 5) If the use is located adjacent to a public right-of-way where striped on-street parking is available, the Board may allow the reduction of one off-street parking space required for each 20 linear feet of abutting right-

of-way where on-street parking is located.

6) If an off-street public parking lot of 20 spaces or more exists within 300 feet of the principal land use, on-site parking may be reduced by an amount determined by the Planning Board, taking into consideration other users of the lot.

7) If a private off-street parking lot with sufficient space for long-term parking (such as employees) is within a 700-foot walking distance of the principal land use, on-site parking may be reduced by an amount determined by the Planning Board. The off-site parking must be secured by a legal agreement per Section 195-16 C.2. above and the applicant must demonstrate that adequate parking for all of the uses sharing the parking facility exist.

8) Proximity to public transportation where it can be demonstrated to the Planning Board that consistent ridership results in less demand for on-site parking at the principal use.

9) Other Transportation Mitigation Programs (TMP) such as car-sharing, car-pooling, shuttle service, on-site bicycle commuter services, or other programs. A TMP Plan must be submitted to the Planning Board and clearly demonstrate that the programs result in permanent reduction in the need for on-site parking.

B. Waived parking build-out. If at any time after the property is in use the Planning Board or the Inspector of Buildings determines that a need exists for the additional spaces that were waived under Subsection A, the Planning Board may require that these spaces be constructed.

B. Additional Parking Reduction Methods - In addition to the parking reduction methods in A.1 through A.9 above, required parking in § 195-17 may be reduced up to a maximum of 50% with a special permit from the Planning Board if one or more of the following methods is utilized for reducing the required number of parking spaces.

1) Payment to Public Parking Fund - In lieu of providing the total minimum on-site parking required, the Planning Board may accept a one- time payment per required parking space for all or a portion of required on-site parking that would be committed to a fund for the construction of public parking in the district. The Planning Board shall establish the amount of payment required per parking space.

2) Public Parking Reserve - In lieu of providing the total minimum on-site parking required, the Planning Board may accept a permanent easement on





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the property for the purposes of constructing public parking for all or a portion of required on-site parking spaces. The reserve easement shall be subject to review and approval by the Planning Board.

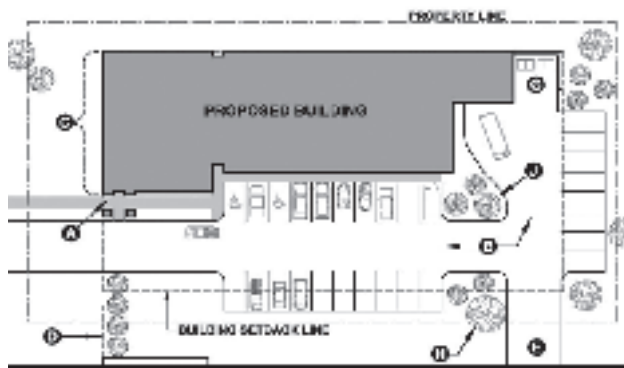
3) Traffic Circulation and Pedestrian Safety Improvement Incentives – On-site parking requirements may be reduced if one or more of the following pedestrian safety improvements are made on site:

a. Permanently eliminates and/or significantly reduces the width of existing curbcuts in a manner that improves the pedestrian safety and access control on a primary public street; or

b. Provides a perpetual agreement for one or more driveway consolidations or interconnections that will alleviate traffic on a Primary Street and facilitates shared use of off-street parking; or

c. An internal sidewalk is provided with connections to the primary use entrance, on-site parking area, the adjacent public sidewalk, and adjacent uses (where appropriate).

d. Public access through a permanent easement is provided to the Bruce Freeman Trail or the Beaver Brook.



Label A on the diagram illustrated an internal pedestrian connection between the public sidewalk, main building entrance and on-site parking area.

C. Special Permit Criteria for Reducing Required Parking Spaces – Per section 195-18, the Planning Board may authorize a decrease in the required number of off-street parking spaces that will not create undue congestion, traffic hazards, or a substantial detriment to the business district or neighborhood, and does not derogate from the intent and purpose of this bylaw, subject to the following criteria:

1) Placed into Reserve (landbanked)

a. The reduction of on-site parking spaces shall not be used for building area except by special permit from the Planning Board. The Planning Board may require an area of 300 square feet per each waived parking space be labeled as "Reserve Parking" on the site plan  
b. The reserve parking spaces shall be properly designed, and verified with an engineered site plan, as an integral part of the overall parking development, and in no case shall any reserve parking spaces be located within areas counted as yard setbacks.

c. If, after one (1) year from the date of issuance of a certificate of occupancy, the Building Inspector and/or Planning Board find that all or any of the reserve spaces are needed, the Planning Board may require that all or any portion of the spaces identified as reserve parking on the site plan be constructed within a reasonable time period, as specified in writing by the Planning Board following a public meeting with the owner of the property. Notice of the public meeting shall be by publication in a newspaper of general circulation in accordance with M.G.L. c.40A, Section 11.

2) Waived

a. The Board may determine that all or a portion of the parking spaces are not needed and therefore not placed into reserve.

3) Combination of Reserve and Waived

§ 195-19 Size of parking spaces.

(remainder not included for brevity)

§ 195-20 Off-street loading.

(remainder not included for brevity)

§ 195-21 Parking and loading area design and location.

A.– J. (not included for brevity)

K. Pervious Parking Materials – Turf grid systems, pervious pavers, gravel and similar parking materials are allowed for supplemental parking areas where excess parking is necessary on a temporary basis in addition to required parking. Some specific applications may include places of worship, parks and recreation facilities, or public and private schools. Off-street parking facilities surfaced with pervious materials may be allowed by Special Permit from the Planning Board.

§ 195-22 Parking garages. (remainder not included for brevity)

Board of Selectmen: Unanimous approval of Article 15  
Finance Committee: The Committee has no recommendation on Article 15



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Planning Board: Unanimous approval of Article 15 Elizabeth Logan, moved to amend the main motion, section 195-18 B 3 d by adding the words *"and bike racks to accommodate at least two bicycles per eliminated parking space."*

This amendment was considered a friendly amendment and thereby accepted by the body.

The electronic voting devices registered the following votes:

**YES: 104 NO: 11 Abstentions: 0**

*Motion under Article 15, as amended, carries by 2/3 vote*

At this time, the Moderator announced that it is past 11 pm. Samuel P. Chase, moved to adjourn; however, extensive discussion ensued as to whether to adjourn or not.

Matthew Hanson, moved to amend the motion to state: *adjourn to Tuesday, October 29th at 7:30 pm.*

The electronic devices registered the following votes:

**YES: 52 NO: 59 Abstentions: 0**

*Motion to adjourn to Tuesday failed to carry.*

The body is now voting to adjourn to Monday, October 28, 2013 at 7:30 pm

**YES: 68 NO: 39 Abstentions: 0**

*Motion to adjourn to Monday, October 28, 2013 at 7:30pm, carries.*

The second session of the 2013 Fall Annual Town Meeting adjourned at 11:15 pm.

Onorina Z. Maloney  
Town Clerk

The third and final session of the 2013 Fall Annual

Town Meeting was called to order at 7:30 pm by Town Moderator Richard DeFreitas. (First session was held on Monday, October 21, 2013, and second session was held on Thursday, October 24, 2013) There were 115 Town Meeting Representatives in attendance which satisfies the quorum requirement of 82.

This evening, the body will take action on Articles 16 and 17.

### ARTICLE 16.

Planning Board Chair Ann B. McGuigan moves that the Town vote to amend the the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adding a new section Article XXI, "Community Enhancement and Investment Overlay District" as follows:

#### 195-109 Purpose and Intent

The purpose and intent of the Community Enhancement and Investment Overlay District (CEIOD) are as follows:

A. To provide an incentive for property reuse and redevelopment through regulatory flexibility and a streamlined permitting process that results in reduced impacts in the community;

B. To prevent deterioration of land and buildings that have become obsolete for their original purposes by allowing reuse for other economic and civic opportunities, including but not limited to residential uses, commercial uses and mixed uses;

C. To facilitate the redevelopment of vacant and underutilized commercial and industrial properties in a manner that enhances the municipal tax base while ensuring that redevelopment meets the Town's standards for design and construction and neighborhood character;

D. To encourage entrepreneurship, the expansion of small businesses, and support the growth and enhancement of commercial districts in Chelmsford;

E. To encourage appropriate site design that enhances and promotes desirable development patterns, improves internal accessibility and connectivity, reduces curb-cuts through shared access to public ways, consolidates parcels and incorporates open space when appropriate and feasible;

F. To encourage high quality development to protect and enhance the value of real property, provide high quality architecture that reflects an appropriate



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community character, and site planning in a manner compatible and in context with surrounding neighborhoods or business districts;

G. To encourage aesthetic enhancements where currently deficient including, but not limited to, improvements to landscaping along public ways;

H. To encourage environmental protection such as best practices in stormwater management and redevelopment to ensure compliance with Massachusetts Department of Environmental Protection stormwater regulations to the maximum extent feasible; and

I. To increase compliance with zoning standards particularly for those sites and buildings that pre-date current zoning standards such as landscaping, parking, lighting, and signage.

### 195-110 Types of Overlay District Projects

There are four (4) types of Community Enhancement & Investment Overlay District (CEIOD) Projects as defined below. The Planning Board shall determine whether the project is a qualified CEIOD Project and which type of CEIOD Project a proposed development qualifies in accordance with Section 195-119.B

A. Adaptive Reuse Project (ARP) – This type of Project involves the renovation, rehabilitation and reuse of an existing building (or significant portion thereof) and site. This may include a municipal, institutional, residential, commercial, or industrial building or other buildings originally designed or intended for uses that are no longer viable due to certain building design characteristics or conditions.

B. Commercial or Industrial Redevelopment Project (CIRP) - This type of Project involves the partial or complete demolition of an existing building and/or parking area and the construction of a new building and/or parking area.

C. Residential Reuse or Redevelopment Project (RRRP) - This type of Project allows for the conversion of all or a portion of an existing commercial property into a residential use. The purpose of RRRPs are to encourage a range of housing opportunities to replace underutilized or obsolete commercial or industrial properties to meet existing and anticipated housing needs, where such residential use is appropriate and would contribute to the livelihood or economic viability of the surrounding neighborhood.

D. Sustainable Infill Development Project (SIDP) – This type of Project involves new construction on infill

and redevelopment sites with the intent of fulfilling economic potential while providing a high quality development designed to improve the pedestrian environment through sidewalks/footpaths, streetscape enhancements, and other amenities.

### 195-111 Applicability

A. Location of districts – The Community Enhancement & Investment Overlay District (CEIOD) is hereby established as an overlay district in the CA, CB, CC, CD and IA zoning districts and as shown on the Town's Zoning Map. The various Projects (ARP, CIRP, RRRP, or SIDP) must satisfy the standards defined in this Article XXI. CEIOD Projects may be permitted only on Eligible properties as defined below.

B. Eligible Properties for CEIOD Projects - CEIOD Projects may be permitted under the following circumstances:

1. On a property where a CEIOD Project will alter or change a pre-existing, non-conforming use, structure or parking lot.
2. On a site or building determined by the Planning Board to be vacant, obsolete, underutilized and qualified as one of the CEIOD Project types in Section 195-110 above.

C. CEIOD Projects Allowed by Right – A CEIOD Project is by right if it meets all of the following criteria (as applicable):

1. If the Project will alter or change a pre-existing, non-conforming use or structure, it will not increase the nonconforming nature of the use or structure, as provided in Section 195-8 of the Zoning Bylaw.
2. If the Project involves a change of use from one use category to another, the gross square footage of the use does not exceed the original use.
3. The Project is within 80% compliance with parking ratio standards as provided in Section 195-17.
4. The alteration of an existing parking lot that will be more compliant than the existing conditions or the construction of a parking lot that is within 50% of compliance with Sections 195-21.A, 195-44.A, 195-44.C and 195-45 pertaining to perimeter parking area setbacks and landscaping.
5. If the Project involves a conversion of existing gross square footage from a non-residential use to a residential use, the Project shall not include more than a maximum of 8 dwelling units.
6. Total Project building area does not exceed 20,000 gross square feet.



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7. Not more than two primary structures on a lot.
8. The Project is within 80% compliance with each of the underlying and applicable dimensional requirements (see Table 1 below).
9. Any project which involves the new construction of 4 or fewer residential units.

D. CEIOD Projects Requiring a Special Permit – A CEIOD Project requires a special permit if it meets any of the following criteria (as applicable):

1. The Project will alter or change a pre-existing, non-conforming use or structure, that will increase the nonconforming nature of the use or structure as provided in Section 195-8 of the Zoning Bylaw.
2. The Project involves more than 20,000 gross square feet of total development.
3. A conversion of existing gross square footage from a non-residential use to a residential use which exceeds 8 new dwelling units.
4. More than two primary structures on a lot.
5. The construction of a parking lot that is less than 50% compliant with Sections 195-21.A, 195-44.A, 195-44.C and 195-45 pertaining to perimeter parking area setbacks and landscaping.
6. Any project which involves the new construction of 5 or more residential units.

E. Relationship with other zoning Provisions – Unless specifically governed in the CEIOD overlay, all other zoning provisions of the Chelmsford Zoning Bylaw, Chapter 195, shall remain in full force and effect and shall neither be modified, repealed nor amended by this Article. This includes, but is not limited to, Article XI, Major Business Complexes; Article XIII, Wireless Communications Facilities; Article XIV, Aquifer Protection District; and Article XV, Floodplain District. Where the CEIOD provisions are silent on a zoning rule or regulation, the requirements of the underlying district shall apply, unless another interpretation was clearly intended. See Section 195-119.A.3 for procedural requirements.

#### 195-112 Use Regulations

The existing Use Regulation Schedule (Section 195 – Attachment 1) of the Zoning Bylaw shall be applicable to CEIOD Projects within the underlying zoning districts. Where a CEIOD requires a special permit under the Use Regulation Schedule, the Planning Board shall be the special permit granting authority.

#### 195-113 Residential Uses

Within the CEIOD overlay, multi-family residential units are permitted, except in the IA zoning district. Multi-family residential units may be allowed in a separate building or in combination with commercial uses by the Planning Board where the Project is in keeping with the district and surrounding neighborhood, and otherwise in compliance with this Article. Single family and two family dwellings are not permitted. All multi-family dwelling units shall comply with the following minimum gross floor area requirements unless the Planning Board authorizes a reduction by special permit.

Studio Unit: 500 sq. ft.

One-bedroom Unit: 700 sq. ft.

Two-bedroom unit: 900 sq. ft.

Three-bedroom unit: 1,200 sq. ft.

#### 195-114 Dimensional Regulations for Buildings and Structures

CEIOD Projects shall be in compliance with the By Right dimensional requirements as stated in Section 195-111.C and in accordance with Table 1 – Site and Building Dimensional Standards for CEIOD Projects. The Planning Board may further reduce the dimensional standards by Special Permit in accordance with Table 1, and under the following conditions:

- a. Side Yard setbacks may be reduced to zero where the Project does not abut a residential use.
- b. Adjacent to residential uses, a minimum 25-foot side and rear yard setbacks shall be provided.
- c. A minimum frontage of 50 feet may be permitted where adjoining lots have a legally binding agreement to share a single access to a public street, or in larger developments where shared driveways on the multiple parcels result in a more desirable redevelopment.
- d. A special permit from the Planning Board is required when proposing to create new lots via subdivision. Any new lots created via the overlay dimensional requirements shall be required to be permitted for development in accordance with the overlay.

#### 195-115 Parking Standards

The existing parking standards in Article V shall remain applicable to CEIOD Projects with the exceptions as set forth in Section 195-111 C and D above. The Planning Board may further reduce the standards by special permit under the following conditions:

- A. Parking Spaces – Residential off-street parking shall



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be provided in accordance with the following minimum requirements:

1. Multifamily dwelling units - 1 space per studio unit, 1.5 spaces per one bedroom unit, 2 spaces per unit with two or three bedrooms; plus 1 visitor space for every 3 units.
  2. Age-restricted dwelling unit - 1.5 spaces per unit, except that for an assisted living facility, there shall be an average of .5 spaces per unit; plus 1 visitor space for every 5 units.
  3. Other uses -in accordance with Article V.
  4. Mixed Uses - Requirements for each use shall be added, unless the Planning Board determines that a smaller number is adequate for the proposed development, subject to the requirements of Article V.
- B. Reduced Parking - For a CEIOD Project, the Planning Board may authorize a decrease in the required number of off-street parking spaces, subject to the requirements under Article V.
- C. Location of Parking Areas - No off-street parking shall be located between the front façade of the building and the front property line, except that the Planning Board may waive this requirement for an existing parking lot serving a CEIOD Project, based on the requirements of Article V.
- D. Pedestrian Safety - Walkways shall be provided in appropriate locations on the site and shall be clearly recognizable through the use of raised, textured or color surface treatments.

### 195-116 Landscaping

The existing landscape standards in Article IX shall remain applicable to CEIOD Projects with the exceptions as set forth in Sections 195-111.C.4 and 195-111.D.5 above. The Planning Board may further reduce the standards by special permit under the following conditions:

- a. Minimum of 10 feet along street frontage. This may include a combination of streetscape, landscape and other treatments for the purpose of outdoor seating and public amenities.
- b. Minimum of 15 feet along side and rear lot lines where abutting residential uses.
- c. Minimum of 5 feet along side and rear lot lines where not abutting residential uses.

### 195-117 Signage

Within a CEIOD Project, signage shall comply with the standards in Article VII and the applicable design standards in Section 195-118.C below. The Planning

Board may issue a special permit in relief of standards in Article VII.

### 195-118 Performance Standards

A. General - All CEIOD Projects shall be consistent with the following general performance standards:

1. The Project is in harmony with the objectives and intent and the Chelmsford Zoning Bylaw and more specifically the Purpose and Intent set forth in Section 195-109;
2. The Project will not negatively impact developed areas in the surrounding area, nor unreasonably impact existing streets, municipal facilities, public utilities, drainage systems, soil and other natural resources;
3. The Project is superior to that possible under the conventional standards and requirements of the underlying zone(s);
4. The Project makes appropriate provisions for the preservation of floodplains, wetlands, streams and stream banks, hillsides, significant stands of trees, endangered and threatened species and their habitat, and other natural resource areas; and
5. The proposed development meets the stated intent of the particular CEIOD Project type as set forth in Section 195-110
6. The Project is consistent with the Design Guidelines.

B. Specific - All CEIOD Projects requiring special permits shall be consistent with the following specific performance standards, as applicable:

1. Housing, Public Transportation and Parking Improvements, and Utility Infrastructure Enhancements The Project offers long-term public benefits to the Town and adjacent neighborhoods such as:
  - a. Improved access and enhancements to public transportation;
  - b. Enhancements to parking, traffic, and roadways;
  - c. On- and off-site improvements to pedestrian and bicycle facilities, particularly as they facilitate access to the site by foot or bicycle;
  - d. Public safety improvements;
  - e. Affordable housing opportunities; and
  - f. Water and sewer infrastructure enhancements.
2. Compatibility and Integration with its Surroundings - The Project has been designed to





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ensure appropriate street- or ground-level commercial uses. The integration requirements of this paragraph shall apply to the various elements of the Project in relation to each other as well as to the Project in relation to its neighbors;

3. Improved Access Nearby - Pedestrian and vehicular access routes and driveway widths, which shall be determined by the Planning Board, are appropriately designed between the Project and abutting parcels and streets, with consideration to streetscape continuity and an intent to avoid adverse impacts on adjacent neighborhoods from such traffic and other activities generated by the Project as well as to improve traffic and access in nearby neighborhoods;

4. Excellence in Place-Making - The Project provides a high quality architectural design so as to enhance the visual and civic quality of the site and the overall experience for residents of and visitors to both the Project and its surroundings;

5. Comprehensive Signage Program - All signage for a Project shall be in accordance with a comprehensive signage plan and shall not be inconsistent with the architectural quality of the Project or character of the streetscape;

6. Pedestrian Scale - The Project provides building footprints and articulations appropriately scaled to encourage outdoor pedestrian circulation; features buildings with appropriately spaced street-level windows and entrances; includes appropriate provisions for crossing all driveway entrances and internal roadways; and allows pedestrian access appropriately placed to encourage walking to and through the Development Site;

7. Public Gathering Space - The Project creates civic and publically accessible spaces as pedestrian oriented destinations that accommodate a variety of uses and promote a vibrant street life making connections to the surrounding neighborhood, as well as to the commercial and residential components of the Project to other commercial activity, and to each other;

8. Pedestrian and Neighborhood Considerations - If the Project proposes any measures such as the measures listed below, and if such measures, singly or in combination, create a substantial negative impact on pedestrians or surrounding neighborhoods, the applicant has proposed feasible mitigation measures to eliminate such substantial negative impact:

a. Widening or addition of roadway travel or turning lanes or conversion of on-street parking to travel lanes;

b. Removal of pedestrian crossings, bicycle lanes,

or roadway shoulder;

c. Traffic signal additions or alterations; and

d. Relocation or alterations to public transport access points;

C. Design Standards – The Project is compliant, as deemed applicable by the Planning Board.

### 195-119 Application Review Procedures

#### A. General Requirements

1. No building permit shall be issued for any CEIOD Project unless the Planning Board has issued a decision.

2. Submission requirements and public hearing procedures shall be in accordance with the Planning Board's Site Plan and Special Permit Rules and Regulations (SPSPRR), the Planning Board's Design Standards and Guidelines (DSG) and the requirements of this Article, as applicable.

3. For Projects requiring one or more special permits related to use, dimensions, parking, landscaping and any other provisions of this Zoning Bylaw, the Planning Board shall conduct a consolidated public hearing process. This provision pertains to all special permits, whether associated with the CEIOD overlay or other sections of the Zoning Bylaw. All special permits shall be incorporated into the CEIOD review and decision process. A single special permit decision shall be issued.

4. The submission shall include any supplemental plans or drawings necessary to demonstrate compliance with the Design Standards and Guidelines (DSG)

5. Any Project located within a Historic District shall be referred to the Chelmsford Historic District Commission for review and comment.

6. Any Project that includes a building over 75 years of age shall be referred to the Chelmsford Historical Commission for review and comment.

7. Any project that proposes a residential use shall be referred to the Housing Advisory Board for review and comment.

8. The Planning Board may adopt additional administrative regulations and procedures to further implement this Section.

#### B. Finding of Applicability and Preliminary Concept Plan Review and Approval

1. Finding of Applicability - The Planning Board, upon Preliminary Submission and presentation from the applicant, shall determine whether the proposed





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type, size and location meet the criteria for a CEIOD Project under Section 195-110. If a positive finding is made, the project will be classified as a CEIOD Project. This determination shall specify that the proposed project shall be permitted by-right or reviewed under the special permit procedures. A Preliminary Concept Plan shall be submitted in order to make a finding of applicability.

2. Preliminary Submission Elements - A CEIOD Preliminary Submission shall include:

a. A vicinity map adequately depicting the proposed development in context with the surrounding area.

b. A base map at a scale no smaller than one-inch equals 200 feet showing property lines and names of adjacent owners; general topography including steep slopes over 15% in grade; Flood Hazard Areas, designated inland wetlands and watercourses; existing public utility lines and public facilities; and existing street widths and general layout.

c. A concept layout of existing and proposed buildings and their proposed uses, streets, parking areas, open spaces, landscaping and screening, as well as any proposed improvements to existing facilities.

d. Project Narrative – evidence supporting a by-right or special permit project and applicability of the CEIOD Project type.

3. Evaluation – The Planning Board, based upon the Preliminary Submission and presentation from the applicant, shall evaluate the Project for its appropriateness for the proposed location; to demonstrate its effects and impacts on the surrounding area and development, streets, and other municipal facilities, public utilities and transportation, drainage systems, soil and other natural resources; and to show compliance with this Article.

4. Time to Make Finding – Within 60 days, from the date the Planning Board first meets to consider the Preliminary Submission, the Planning Board shall file its finding of applicability in writing with the Town Clerk. This time period may be extended by agreement of the Board and the applicant.

5. In the event the applicant disagrees with such determination, it may request a reconsideration supported by a statement of facts. The Board's determination on such reconsideration shall be final. The foregoing does not preclude an applicant from filing a proposal for a different project on the same site.

6. Expiration - A finding of applicability shall be valid for 2 years from the date of the Board's

determination, within which time the applicant must submit an application for final approval. If no such application is filed, the determination shall lapse.

### C. Decisions

1. By-Right Projects – When no special permits are required, the Planning Board shall close the public hearing within 90 days from the opening of the public hearing and shall issue a decision within 30 additional days from the close of the hearing. The decision shall be based upon the performance standards in Section 195-118.A.

2. Special Permit Projects - The Planning Board shall close the public hearing within 120 days from the opening of the public hearing and shall issue a decision within 30 additional days from the close of the hearing. The decision shall be based upon the performance standards in Section 195-118 A and B. In addition, the decision shall include specific findings, as applicable, under Section 195-111.E, for special permits not specifically governed in this Article.

3. Decisions related to a Project and any associated special permits shall be reviewed in their totality rather than individually.

4. The above time periods may be extended by agreement of the Planning Board and the applicant.

5. The Planning Board may include reasonable conditions as part of a decision.

D. Modifications to Approvals - A public hearing shall be required when a modification to an approved Project falls into one or more of the following categories:

1. Substantial changes to the alignment of arterial or collector streets and/or their off-site connection points;

2. Substantial changes in the composition of the various uses, such that the proportion of any element such as retail or residential increases or decreases by 10% or more;

3. Substantial changes to approved architectural design, building types, or construction materials;

4. Substantial changes to the transportation system;

5. Substantial changes to an approved phasing plan that have the potential to negatively impact the provision of public services; or

6. Any other substantial changes to the character or intensity of an approved application that the Community Development Director, Building Commissioner, or Town Engineer cannot otherwise interpret or approve.



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E. Expiration and Completion - The approved Project shall be substantially commenced and diligently continued toward completion within two years of approval. In the event the Planning Board determines that substantial commencement and continued progress has not been made within two years, the Project approval shall become invalid and construction shall cease unless and until the Planning Board reviews and grants an extension of such construction period, with or without additional conditions. The Planning Board may extend the time period requirements of this section for up to two years, not to exceed ten additional years in the case of a Final Approval.

### 195-120 Severability

The invalidity of any Section or provision of this Article shall not invalidate any other Section or provision thereof.

And to amend the Town's Zoning Bylaw, Chapter 195, Article II, Districts by inserting the following at the end of the existing Section 195-2.B.: ", and Community Enhancement and Investment Overlay District."

And to amend the Town's Zoning Map to show the Community Enhancement and Investment Overlay District

Finance Committee: The Committee has no position on Article 16

Board of Selectmen: Unanimous approval of Article 16

Planning Boards: Majority approval of Article 16  
(5 in favor, 1 opposed)

*Pamela Armstrong, moved to amend Section 195-114 Dimensional Regulations for Buildings and Structures by striking the word 'zero' and by substituting the word 'five'*

As this was a friendly amendment, it was accepted by the body.

*Thomas Fall, moved to amend Section 195-119 Application Review Procedures by adding the following words:*

1. *All projects shall be submitted to the Chelmsford Commission on Disabilities for review, and comment for compliance with 521 CMR Regulations.*

As this was a friendly amendment, it was accepted by the body.

The electronic voting devices registered the following votes:

**YES: 105      NO: 28      Abstentions: 2**

*Main motion under Article 16, as amended, carries by 2/3 vote.*

### ARTICLE 17.

Jon H. Kurland moves that the Town adopt a non-binding resolution to support the placement of a limited recycling facility at the former location of the Department of Public Works on Richardson Road. This facility would be limited to the recycling of paper products, metal and plastic and in no way would permit the recycling of any materials that would pose even a remote threat to the North Chelmsford wells that are close proximity to the proposed site. This facility is intended to replace and enhance the dumpster located behind Town Hall which is no longer available due to the construction related to the Center Fire Headquarters. Should the Town Manager locate another suitable site for the recycling facility, this vote would not in any way affect his relocation of the recycling facility to that new location

Finance Committee: The Committee has no position on Article 17

Board of Selectmen: The Board does not recommend Article 17

*Evelyn Thoren moved to amend by striking the words 'would be' and by substituting the words 'shall'. As this was a friendly amendment, no vote was taken.*

*Jeremiah P. Mead moved to amend by adding the word 'glass', after the words 'paper products'. As this was a friendly amendment, no vote was taken*

Motion to move the question. *Motion carries.*

The electronic voting devices registered the following votes:

**YES: 63      NO: 64      Abstentions: 0**

*Motion under Article 17, as amended failed to carry*

The third and final session of the 2013 Fall Annual Town Meeting dissolved on Monday, October 28, 2013 at 9:47 pm.

Onorina Z. Maloney  
Town Clerk



## Spring 2014 Annual Town Meeting

### April 28, May 1 & 5, 2014

Article	Date	Subject	Sponsor	Vote
1	04/28/14	Reports of the Town Officers and Committees.	Board of Selectmen	Reports heard and accepted
2	04/28/14	Amend the Fiscal Year 2014 operating budget voted under Article 4 of the Spring Annual Town Meeting held on April 29, 2013, and amended under Article 8 of the Fall Annual Town Meeting held on October 21, 2013	Town Manager	Carried
3	04/28/14	Approve the sum of \$2,802,362 borrowing authorized by the Nashoba Valley Technical School District, for the purpose of paying costs of the Accelerated Roof Repair Project at the Nashoba Valley Technical High School.	Nashoba Valley District School Committee	Carried
4	04/28/14	Raise and appropriate \$2,568,811 to fund the Town's Fiscal Year 2015 assessment to the Nashoba Valley Technical High School District.	Town Manager	Carried
5	04/28/14	Raise and appropriate \$105,433,840; and transfer \$6,000 from the Wetlands Protection Act Revolving Fund; \$2,417,250 from the Sewer Betterment Fund; \$520,853 from Sewer User Revenue; and \$130,158 from the Childcare Revolving Fund	Town Manager	Carried
6	05/05/14* <i>Article 6 was heard after Article 25</i>	Appropriate to operate the Sewer Enterprise for Fiscal Year 2015	Town Manager	Carried
7	04/28/14	Appropriate \$15,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2015 and that \$15,000 be raised from Golf Course Enterprise revenues.	Town Manager	Carried
8	04/28/14	Raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2015, as provided in General Laws Chapter 40, Section 6.	Town Manager	Carried
9	04/28/14	No action.	Town Manager	No action
10	04/28/14	Town authorize revolving funds under Massachusetts General Law, Chapter 44, Section 53E ½	Town Manager	Carried
11	05/05/14	Town appropriate \$3,074,694 for the following capital projects: FY PROPOSED CAPITAL BUDGET	Town Manager/ Capital Planning Committee	Carried by 2/3 vote
12	05/05/14	Transfer \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.	Cemetery Commission	Carried by unanimous consent
13	05/05/14	Raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the April 29, 1996 Spring Annual Town Meeting.	Town Manager	Carried by unanimous consent
14	05/05/14	Hear and act on the report of the Community Preservation Committee on the Fiscal Year 2015 Community Preservation budget	Community Preservation Committee	Carried by unanimous consent
15	05/05/14	That the Town rescind the unexpended appropriations and to return said unexpended funds to the Community Preservation Fund.	Community Preservation Committee	Carried by unanimous consent



## Spring 2014 Annual Town Meeting

### April 28, 2014

Article	Date	Subject	Sponsor	Vote
16	05/05/14	Appropriate \$15,000 from the Community Preservation Fund General Reserve for a feasibility study to be undertaken by the Conservation Commission for the repair, replacement, or removal of the Crooked Spring dam.	Community Preservation Committee/ Conservation Commission	Carried
17	05/05/14	Appropriate \$18,000 from the Community Preservation Fund General Reserve	Community Preservation Committee/ Historical Commission	Carried
18	05/05/14	Appropriate \$2,000 from the Community Preservation Fund General Reserve	Community Preservation Committee/ Historical Commission	Carried
19	05/05/14	Appropriate \$50,000 from the Community Preservation Fund General Reserve	Community Preservation Committee	Carried
20	05/05/14	Amend Chapter 11, "Animals"	Town Manager	Main Motion, as amended, carried
21	05/05/14	NO ACTION	Town Manager	NO ACTION
22	05/05/14	Amend the Town Code, Chapter 195, "Zoning Bylaw", Article XV "Floodplain District"	Planning Board	Carried by 2/3 vote
23	05/05/14	Amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adopting a new section ARTICLE XXII, " VILLAGE CENTER OVERLAY DISTRICT"	Planning Board	Main Motion, as amended, carried by 2/3 vote
24	05/05/14	Authorize the Board of Selectmen to acquire drainage easements	Board of Selectmen/Town Engineer	Carried
25	05/01/14	Vote amend Chapter 132 "Sewage Disposal" of the code of the Town of Chelmsford by adding a new section "Section 132-3 "Grinder Pumps" "	Citizen Petition – Rachel Abate	Substituted main motion under carried by majority vote
26	05/05/14	NO ACTION	Citizen Petition – Judith J. Sylvia	NO ACTION
27	05/05/14	Initiate a process to aggregate electrical load in accordance with the provisions of Massachusetts General Laws Chapter 164, Section 134.	Board of Selectmen	Carried



## Spring 2014 Annual Town Meeting April 28, 2014

The first session of the 2014 Spring Annual Town Meeting was called to order at 7:30 pm by Moderator Jon H. Kurland on Monday, April 28, 2014. There were 132 Town Meeting Representatives in attendance which satisfied the quorum requirement of 82. Town Meeting is broadcast live by Chelmsford TeleMedia on Channel CTM-GOV (Comcast 99 Verizon 37)

### ARTICLE 1.

Moved that the Town hear reports of the Town Officers and Committees.

SUBMITTED BY: Board of Selectmen

Unanimous consent to hear reports by show of tickets. Reports were heard and accepted.

Patricia Wojtas moved to waive the reading of the warrant and the individual articles. *Motion carries.*

### ARTICLE 2.

Moved that the Town amend the Fiscal Year 2014 operating budget voted under Article 4 of the Spring Annual Town Meeting held on April 29, 2013, and amended under Article 8 of the Fall Annual Town Meeting held on October 21, 2013 by transferring \$297,000 from the Finance Committee Reserve Fund to the following budget Line Items:

Line Item #1	Municipal Administration Personnel Services:	\$5,000
Line Item #5	Public Safety Personnel Services:	\$65,000
Line Item #8A	Public Works Snow and Ice Removal:	\$160,000
Line Item #10	Municipal Facilities Expenses:	\$35,000
Line Item #12	Cemetery Commission Expenses:	\$2,000
Line Item #13	Community Services Personnel Services:	\$5,000
Line Item #14	Community Services Expenses:	\$25,000

SUBMITTED BY: Town Manager

Board of Selectmen: Unanimous approval of Article 2  
Finance Committee: Unanimous approval of Article 2  
The electronic voting devices registered the following votes: **YES: 142 NO: 2 Abstentions: 0**  
*Article 2 carries.*

### ARTICLE 3.

Moved that the Town approve the sum of \$2,802,362 (TWO MILLION EIGHT HUNDRED TWO THOUSAND THREE HUNDRED SIXTY TWO DOLLARS) borrowing authorized by the Nashoba Valley Technical School District, for the purpose of paying costs of the Accelerated Roof Repair Project at the Nashoba Valley Technical High School, located at 100 Littleton Road, Westford Massachusetts, including the payment of all costs incidental or related thereto (the "Project"), which proposed repair project would materially extend the useful life of the school and preserve an asset that otherwise is capable of supporting the required educational program, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the Nashoba Valley Technical School Committee; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (1) fifty-two and twenty-six hundredths percent (52.26%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA. The amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

SUBMITTED BY: Nashoba Valley District School Committee

Board of Selectmen: Unanimous approval of Article 3  
Finance Committee: Unanimous approval of Article 3  
The electronic voting devices registered the following votes: **YES: 130 NO: 13 Abstentions: 2**  
*Article 3 carries*



## Spring 2014 Annual Town Meeting

### April 28, 2014

#### ARTICLE 4.

Moved that the Town raise and appropriate \$2,568,811 to fund the Town's Fiscal Year 2015 assessment to the Nashoba Valley Technical High School District.

SUBMITTED BY: Town Manager

Board of Selectmen: Unanimous approval of Article 4  
Finance Committee: Majority approval of Article 4 (6 in favor, 1 opposed)

The electronic voting devices registered the following votes: **YES: 120 NO: 28 Abstentions: 0**  
*Article 4 carries*

#### ARTICLE 5.

Moved that the Town raise and appropriate \$105,433,840; and transfer \$6,000 from the Wetlands Protection Act Revolving Fund; \$2,417,250 from the Sewer Betterment Fund; \$520,853 from Sewer User Revenue; and \$130,158 from the Childcare Revolving Fund to defray Town charges for the fiscal period July 1, 2014 to June 30, 2015 according to the following line items:

##### Municipal Administration

1. Personnel Services:	\$1,708,278
2. Expenses:	\$1,088,979

##### Chelmsford School Department

3. Expenses:	\$50,000,000
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##### Public Safety

4. Personnel Services:	\$10,501,233
5. Expenses:	\$1,147,142

##### Public Works

6. Personnel Services:	\$1,725,431
7. Expenses:	\$3,413,989
8. Snow and Ice Removal:	\$1,143,500

##### Municipal Facilities

9. Personnel Services:	\$742,510
10. Expenses:	\$557,485

##### Cemetery Commission

11. Personnel Services:	\$266,585
12. Expenses:	\$51,639

##### Community Services

13. Personnel Services:	\$589,998
14. Expenses:	\$390,850

##### Library

15. Personnel Services:	\$1,337,161
16. Expenses:	\$440,820

##### Benefits and Insurance

17. Expenses:	\$18,850,706
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##### Debt & Interest

18. Non-Excluded:	\$7,062,170
19. Betterment - Funded:	\$2,417,250
20. Excluded:	\$5,072,375

SUBMITTED BY: Town Manager

Board of Selectmen: majority recommends approval of Article 5  
Finance Committee: majority recommends approval of Article 5  
School Committee: unanimously recommends approval of Article 5

Dennis Sheehan moved to amend  
*Amendment failed.*

The electronic voting devices registered the following votes: **YES: 105 NO: 41 Abstentions: 1**  
*Article 5 carries*

#### ARTICLE 6.

Town Manager, Paul Cohen, moved to defer Article 6 until after Article 25 (Grinder Pump article) is disposed of.

Motion to defer Article 6, until after Article 25, carried.

#### ARTICLE 7.

Moved that the Town appropriate \$15,000 in expenses to operate the Golf Course Enterprise for Fiscal Year 2015 and that \$15,000 be raised from Golf Course Enterprise revenues.

SUBMITTED BY: Town Manager  
Finance Committee: Unanimous approval of Article 7  
Board of Selectmen: Unanimous approval of Article 7





## Spring 2014 Annual Town Meeting

### April 28, 2014

The electronic voting devices registered the following votes: **YES: 141 NO: 3 Abstentions: 0**  
*Article 7 carries*

#### ARTICLE 8.

Moved that the Town raise and appropriate \$400,000 to be used as a Reserve Fund at the discretion of the Finance Committee for Fiscal Year 2015, as provided in General Laws Chapter 40, Section 6.

SUBMITTED BY: Town Manager

Finance Committee: recommends approval of Article 8  
 Board of Selectmen: recommends approval of Article 8  
 The electronic voting devices registered the following votes: **YES: 135 NO: 9 Abstentions: 0**  
*Article 8 carries*

#### ARTICLE 9. No action.

#### ARTICLE 10.

Moved that the Town authorize revolving funds under Massachusetts General Law, Chapter 44, Section 53E ½ for the following departments in Fiscal Year 2015 with expenditures from said funds shall be limited to a certain sum as specified during Fiscal Year 2015:

- Town Clerk: The receipts to be credited to the fund shall be from the collection of fees from rabies clinic, pound and adoption fees. The Town Clerk shall be authorized to spend money from the fund for the purpose of providing improvements associated with the dog pound and programs and expenses associated with the licensing of animals. Expenditures from the program shall be limited to \$10,000 during Fiscal Year 2015.
- Council on Aging: The receipts to be credited to the fund shall be from the collection of fees from the implementation of a Senior Trip Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing transportation necessary for implementing a Senior Trip Program. Expenditures from the Senior Trip program revolving fund shall be limited to \$300,000 during Fiscal Year 2015.
- Council on Aging: The receipts to be credited to the fund shall be from the collection of fees

from the implementation of a Senior Respite Care Program. The Council on Aging shall be authorized to spend money from the fund for the purpose of providing personnel and expenditures for implementing a Senior Respite Care Program. Expenditures from the Senior Respite Care Program revolving fund shall be limited to \$300,000 during Fiscal Year 2015.

- Police Department: The receipts to be credited to the fund shall be from the collection of fees from the sale of used police cruisers. The Police Department shall be authorized to spend money from the fund for the purpose of purchasing communication equipment for newly acquired police cruisers. Expenditures from the Police Cruiser revolving fund shall be limited to \$20,000 during Fiscal Year 2015.
- Inspection Department: The receipts to be credited to the fund shall be from the collection of fees from the Sealer of Weights and Measures. The Inspection Department shall be authorized to spend money from the fund for the purpose of administering the services of the Sealer of Weights and Measures. Expenditures from the Weights and Measures revolving fund shall be limited to \$20,000 during Fiscal Year 2015.

SUBMITTED BY: Town Manager

Board of Selectmen: recommends approval of Article 10  
 Finance Committee: recommends approval of Article 10

The electronic voting devices registered the following votes: **YES: 141 NO: 3 Abstentions: 0**  
*Article 10 carries*

Moved to adjourn to Thursday, May 1, 2014 at 7:30pm.  
 The first session of the 2014 Spring Annual Town Meeting adjourned at 10:57pm.



## Spring 2014 Annual Town Meeting Second Session - May 1, 2014

The second session of the 2014 Spring Annual Town Meeting was called to order at 7:30 pm by Moderator Jon H. Kurland. There were 126 in attendance which satisfied the quorum requirement of 82. Mr. Moderator announced that he will be stepping down for Article 25. Town Clerk Onorina Maloney swore in Michael McCall as Moderator Pro Tempore. Mr. Moderator Pro Tempore entertained a motion to take Article 25 out of order. The body voted in favor to take Article 25 out of order. Substituted main motion under Article 25 was offered by David Foley. Motion reads as follows:

### **ARTICLE 25.**

Moved that the Town vote amend Chapter 132 "Sewage Disposal" of the code of the Town of Chelmsford by adding a new section "Section 132-3 "Grinder Pumps" " as follows:

#### Section 132-3 Grinder Pumps.

1. The preferred method of discharge of sewage from an individual building or group of buildings to the Town's sewer system is gravity flow. Grinder Pumps shall be used only after alternatives for gravity service connections have been thoroughly considered and, in the opinion of the Town of Chelmsford Department of Public Works, such alternatives cannot reasonably discharge to the Town's sewer system by gravity flow. Grinder Pumps shall only be used in accordance with regulations established by the Town of Chelmsford Department of Public Works.

2. Each Owner/Applicant shall apply for a permit and shall be responsible for all of the costs related to the connection to the Town's sewer system.

3. Both existing and new residential grinder pumps and the associated appurtenances and controls installed shall be maintained, serviced and replaced by the Town of Chelmsford. The Town of Chelmsford shall not be responsible for the maintenance of Grinder Pumps servicing commercial properties and residential properties comprised of three or more units.

a Various items SHOULD NOT BE introduced into any sewer system either directly or through a drain or waste disposal, including:

- i. Glass, metal or plastic
- ii. Diapers, sanitary napkins, tampons or baby wipes

- iii. Socks, rags or clothes
- iv. Explosives or flammable material
- v. Lubricating oils or grease
- vi. Strong chemicals or gasoline
- vii. Seafood shells or Kitty litter

SUBMITTED BY: Citizen Petition – Rachel Abate

James Lane moved the question at 9:32 pm

*Motion failed*

Question and answer period continues.

Finance Committee: majority opposed to Article 25, as presented in the warrant

Board of Selectmen: majority recommends approval of Article 25 as presented in the warrant

We are now in debate at 9:42 pm

Laurie Myers offered a motion to refer Article 25 back to the Grinder Pump Study Committee

At 10:19 pm Karen Uttecht moved the question to end debate on Ms. Myers' motion.

*Motion to move the question carries.*

The body voted on the motion to refer

*Motion to refer fails to carry*

Douglas Byron Bruce moved to amend the main motion.

At 10:37pm the body voted on Mr. Bruce's motion to amend

*Motion to amend fails to carry*

Ms. Pamela Armstrong moved to amend the main motion

Motion to move the question at 10:48pm

*Motion to move the question carries*

The body is now voting on the Ms. Armstrong's motion to amend.

Motion to amend fails

Mr. Glenn Thoren moved to amend at 10:56pm; however he withdrew the motion shortly thereafter.

Mr. Philip Eliopoulos moved the question.

At 10:58pm, Jeremiah Mead had a point of order to allow the two speakers in line to speak. Mr.



## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

Moderator did allow the two speakers to speak.

At 11:03pm, Mr. Leonard Doolan moved to amend. Town Counsel deemed the amendment beyond the scope of the article, thus amendment is out of order.

At 11:11pm Joseph Ready moved the question  
*Motion to move the question carries.*

At 11:13 pm, the electronic voting devices registered the following votes on the substituted main motion under Article 25.

YES: 74 NO: 63 Abstentions: 1

Substituted main motion under Article 25 carries by majority vote

Moved to adjourn until Monday, May 5 at 7:30 pm. The second session of the 2014 Spring Annual Town Meeting adjourned at 11:14pm.

### **Monday, May 5, 2014 – Third and Final Session**

The third and final session of the 2014 Spring Annual Town Meeting was called to order at 7:30 pm on Monday, May 5, 2014 by Moderator Jon H. Kurland. There were 118 present which satisfied the quorum requirement of 82.

### **ARTICLE 6.**

Moved that the Town appropriate the following sums to operate the Sewer Enterprise for Fiscal Year 2015:

Personnel Services: \$861,597  
Expenses: \$2,881,406  
Total \$3,743,003  
and that \$3,743,003 be raised from Sewer Enterprise revenues.

SUBMITTED BY: Town Manager

Finance Committee: recommends approval of Article 6  
Board of Selectmen: recommends approval of Article 6

Frances McDougall moved the question.  
*Motion carries.*

The electronic voting devices registered the following votes: **YES: 114 NO: 26 Abstentions: 2**  
*Article 6 carries*

### **ARTICLE 11.**

Moved that the Town appropriate \$3,074,694 for the following capital projects:

<b>FY2015 PROPOSED CAPITAL BUDGET</b>		
<b>Department / Location</b>	<b>Project</b>	<b>Expenditure</b>
Information Technology		
	Consolidated Firewall	\$100,000
	<i>Information Technology Subtotal</i>	<i>\$100,000</i>
General Government		
	Council on Aging Van	\$59,000
	<i>General Government Subtotal</i>	<i>\$59,000</i>
Fire		
	Replace Engine 1 with Ladder Truck	\$1,200,000
	<i>Public Safety Subtotal</i>	<i>\$1,200,000</i>
Public Works		
	Drainage Improvements	\$75,000
	Sidewalk Construction	\$120,000
	Roadway Improvements	\$187,694
	Heavy Duty Service Truck	\$105,000
	Sander Truck Replacement	\$170,000
	<i>Public Works Subtotal</i>	<i>\$657,694</i>
Parker Middle School		
	Walk-In Cooler/Freezer	\$40,000
	Restroom & Plumbing Upgrades	\$378,000
Chelmsford High School		
	Walk-In Cooler /Freezer	\$75,000
	<i>School Facilities Subtotal</i>	<i>\$493,000</i>
School -Technology		
	VOIP Phones & POE Switches	\$120,000
	Wireless Initiative	\$75,000
	Virtualization of Elementary Networks	\$125,000
	21st Century Classrooms	\$75,000
	Security Cameras	\$95,000
	Keyless Entry	\$75,000
	<i>School Technology Subtotal</i>	<i>\$565,000</i>
<b>CAPITAL PROJECTS TOTAL</b>		<b>\$3,074,694</b>



## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

that to meet this appropriation that the Town transfer \$46,455 from unexpended bond proceeds under Article 7 of the Annual Town Meeting of April 26, 2010 which is no longer needed to complete the project for which it was originally borrowed; transfer \$5,281 from unexpended bond proceeds under Article 9 of the Annual Town Meeting of April 30, 2012 which is no longer needed to complete the project for which it was originally borrowed; transfer \$22,958 from unexpended bond proceeds under Article 10 of the Annual Town Meeting of April 29, 2013 which is no longer needed to complete the project for which it was originally borrowed; and that the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$3,000,000 under Chapter 44 of the General Laws or any other enabling authority; that the Board of Selectmen is authorized to contract for and expend any federal or state aid available for the projects; and that the Town Manager is authorized to take any other action necessary or convenient to carry out these projects.

SUBMITTED BY: Town Manager - Capital Planning Committee – Two-Thirds Vote

Finance Committee: majority recommends approval of Article 11  
Board of Selectmen: majority recommends approval of Article 11  
School Committee: recommends approval of Article 11

Robert Joyce moved to amend  
Frances McDougall moved the question on the amendment

*The question is moved*  
*The amendment failed to carry.*

The electronic devices registered the following votes on the main motion under Article 11  
**YES: 128 NO: 14 Abstentions: 1**  
*Article 11 carries by 2/3 vote*

### ARTICLE 12.

Moved that the Town transfer \$50,000 from the Sale of Graves and Lots to the Cemetery Improvement and Development fund.

SUBMITTED BY: Cemetery Commission

Finance Committee: recommends approval of Article 12  
Board of Selectmen: recommends approval of Article 12  
The electronic voting devices registered the following

votes: **YES: 140 NO: 0 Abstentions: 0**

*Article 12 carries by unanimous consent*

### ARTICLE 13.

Moved that the Town raise and appropriate \$10,000 to fund the Community Action program established under Article 12 of the April 29, 1996 Spring Annual Town Meeting. The purpose of this program shall be to provide matching funds to community improvement projects undertaken by individuals and/or organizations within the Town of Chelmsford.

SUBMITTED BY: Town Manager

Finance Committee: unanimously recommends approval on Article 13

Board of Selectmen: unanimously recommends approval on Article 13

The electronic voting devices registered the following votes: **YES: 141 NO: 0 Abstentions: 0**

*Article 13 carries by unanimous consent*

### ARTICLE 14.

Moved that the Town hear and act on the report of the Community Preservation Committee on the Fiscal Year 2015 Community Preservation budget; and further that the Town:

Reserve for future appropriation amounts from FY2015 Community Preservation Fund revenues as recommended by the Community Preservation Committee:

1. \$107,000 for the acquisition, creation and preservation of open space,
2. \$107,000 for the acquisition and preservation of historic resources,
3. \$107,000 for the creation, preservation and support of community housing;
4. \$200,000 for the Community Preservation Fund FY2015 Budgeted Reserve

All other monies in the Community Preservation Fund shall remain undesignated until further recommendations by the Community Preservation Committee and action thereon by the Town Meeting;

Appropriate from FY2015 Community Preservation Fund revenues the sum of \$50,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation



## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

Committee for Fiscal Year 2015; and, appropriate \$118,614 from the Community Preservation Fund Open Space Reserve, \$133,392 from the Community Preservation Fund Historic Preservation Reserve, \$140,068 from the Community Preservation Fund Community Housing Reserve, \$262,467 from the Community Preservation Fund General Reserve, and \$77,978 from the FY2015 Community Preservation Fund revenues for the payment of Fiscal Year 2015 debt service.

SUBMITTED BY: Community Preservation Committee

Finance Committee: recommends approval of Article 14  
Board of Selectmen: recommends approval of Article 14

The electronic voting devices registered the following votes: **YES: 139 NO: 0 Abstentions: 0**  
*Article 14 carries by unanimous consent*

### ARTICLE 15.

Moved that the Town rescind the unexpended appropriations under the following Town Meeting warrant articles:

- \$1,502 voted under Article 18 of the Warrant for the April 25, 2005 Spring Annual Town Meeting from the Community Preservation Fund General Reserve for the preservation of the Hill Jock House;
- \$1,350 voted under Article 22 of the Warrant for the April 26, 2010 Spring Annual Town Meeting from the Community Preservation Fund General Reserve for the creation of a new access and parking area at Sunny Meadow Farm;
- \$2 voted under Article 18 of the Warrant for the April 30, 2012 Spring Annual Town Meeting from the Community Preservation Fund General Reserve for the exterior renovation of the 1802 First School House;
- \$450 voted under Article 10 of the Warrant for the October 15, 2012 Fall Annual Town Meeting from the Community Preservation Fund General Reserve for the open space acquisition of a parcel of land shown as Lot 35 on Assessors Map 109, Block 42, bordered by Acton Road;
- \$1,740 voted under Article 15 of the Warrant for the April 29, 2013 Spring Annual Town Meeting

from the Community Preservation Fund General Reserve for the restoration and expansion of the parking lot located at Red Wing Farm;

- \$49 voted under Article 16 of the Warrant for the April 29, 2013 Spring Annual Town Meeting from the Community Preservation Fund General Reserve for the development of a center village master plan;

and to return said unexpended funds to the Community Preservation Fund.

SUBMITTED BY: Community Preservation Committee

Finance Committee: Unanimous approval of Article 15  
Board of Selectmen: Unanimous approval of Article 15

The electronic voting devices registered the following votes: **YES: 138 NO: 0 Abstentions: 0**  
*Article 15 carries by unanimous consent*

### ARTICLE 16.

Moved that the Town appropriate \$15,000 from the Community Preservation Fund General Reserve for a feasibility study to be undertaken by the Conservation Commission for the repair, replacement, or removal of the Crooked Spring dam.

SUBMITTED BY: Community Preservation Committee  
Conservation Commission

Finance Committee: Unanimous approval of Article 16  
Board of Selectmen: Unanimous approval of Article 16

The electronic voting devices registered the following votes: **YES: 140 NO: 1 Abstention: 0**  
*Article 16 carries*

### ARTICLE 17.

Moved that the Town appropriate \$18,000 from the Community Preservation Fund General Reserve to contract with a professional preservationist to perform historic inventories of properties across the community.

SUBMITTED BY: Community Preservation Committee/  
Historical Commission

Finance Committee: Unanimous approval of Article 17  
Board of Selectmen: Unanimous approval of Article 17





## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

The electronic voting devices registered the following votes: **YES: 136 NO: 5 Abstentions: 0**  
*Article 17 carries*

### ARTICLE 18.

Moved that the Town appropriate \$2,000 from the Community Preservation Fund General Reserve to purchase and install road signage to denote historical areas in the community.

SUBMITTED BY: Community Preservation Committee - Historical Commission

Finance Committee: Unanimous approval of Article 18  
Board of Selectmen: Unanimous approval of Article 18

The electronic voting devices registered the following votes: **YES: 124 NO: 16 Abstentions: 2**  
*Article 18 carries*

### ARTICLE 19.

Moved that the Town appropriate \$50,000 from the Community Preservation Fund General Reserve for the rehabilitation and restoration of land for recreational use, including the replacement of playground equipment and other capital improvements to the land or the facilities thereon which make the land or the related facilities more functional for their intended recreational use.

SUBMITTED BY: Community Preservation Committee

Finance Committee: Unanimous approval of Article 19  
Board of Selectmen: Unanimous approval of Article 19

The electronic voting devices registered the following votes: **YES: 134 NO: 5 Abstentions: 0**  
*Article 19 carries*

### ARTICLE 20.

Moved that the Town amend Chapter 11, "Animals" of the Code of the Town of Chelmsford for the purposes of revising the following sections: 11-3, "Registration and license"; 11-5, "License Fees"; 11-13, "Reward for killing dog"; 11-18, "Violations and penalties"; and 11-20 "List of dog owners", by deleting them in their entirety and inserting the following language:

§ 11-3 Registration and license.

[Amended 11-30-1987 STM by Art. 13]

A. A person who at the commencement of a license period is, or who during any license period becomes, the owner or keeper of a dog six months old or over which is not duly licensed, and the owner or keeper of a dog when it becomes six months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the owner or keeper of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and licensing of a dog shall be done in the office of the Town Clerk on a form prescribed and supplied by the Town Clerk and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harassing livestock or fowls.

(1) The Town Clerk shall not grant such license for any dog unless the owner thereof provides the Town Clerk with either a veterinarian's certification that such dog has been vaccinated in accordance with the provisions of M.G.L. c. 140, § 145B or has been certified exempt from such provision as outlined in M.G.L. c. 140, § 137 or a notarized letter from a veterinarian that a certificate was issued.

(2) The owner or keeper of a licensed dog shall cause it to wear around its neck or body a collar or harness of leather or other suitable material to which shall be securely attached a tag in a form prescribed by and issued by the Town Clerk when a license is issued. Such tag shall state the following: Town of Chelmsford, year of issue and tag number. If any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk at a cost of \$2. This subsection shall not apply where it is otherwise provided by law, nor shall it apply to a person having a kennel license.

B. The provisions of M.G.L. c. 140, § 138 shall be expressly incorporated under this article.

C. A license duly recorded shall be valid throughout the commonwealth, except that, in the case of the permanent moving of a dog into the Town,





## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

the owner or keeper thereof shall, within 30 days after such moving, present the original license and tag of such dog to the Town Clerk, and said Town Clerk shall take up the same and issue to said owner or keeper a transfer license, together with a tag, for such dog upon payment of \$2. The provisions of this article relative to the form and furnishing of licenses and tags shall apply to licenses and tags issued under this subsection.

### § 11-5 License fees.

A. License fees for dogs and kennels shall be set by a majority vote of the voters present at a Town Meeting.

B. The license fee for a spayed or neutered dog shall be less than the license fee for an intact dog. Upon application for a license, the Town Clerk shall require a certificate from the veterinarian who spayed or neutered the dog as proof that the dog is spayed or neutered; provided, however, that if the Town Clerk is satisfied that the certificate of the veterinarian who spayed or neutered the dog cannot be obtained, the Town Clerk may instead accept a receipt of a bill from the veterinarian who performed such procedure or a statement signed under the penalties of perjury by a veterinarian registered and practicing in the commonwealth describing the dog and stating that the veterinarian has examined the dog, which appears to have been spayed or neutered and incapable of propagation.

C. To determine the amount of the license fee for a kennel, a dog under the age of six months shall not be counted in the number of dogs kept in a kennel.

D. No fee shall be charged for a license issued for a service animal as defined by the Americans with Disabilities Act or regulations promulgated thereunder.

E. No license fee or portion thereof shall be refunded because of the subsequent death, loss, spaying or removal from the commonwealth or other disposal of the dog, nor shall a license fee or portion thereof paid by mistake be paid or recovered after it has been paid over to the Town.

F. All fees shall be increased by \$5 on the first day of the second month following the commencement of the required License Period and by an additional \$5 on the first day of each succeeding month up to June

30 each year.

G. In addition to all other sums due and owing for any license fee hereunder, a person who applies for a license hereunder shall be obligated to pay all prior amounts of license fees and citations determined to be due and owing by the Town Clerk pursuant to this article for past periods in which said person was obligated to obtain a license. It shall be a violation of this article to fail to pay any said sum due hereunder. This remedy shall be cumulative.

H. The following fees shall apply for licenses issued under Chapter 11:

Dog License	Fee
Intact male or female dog	\$20.00
Spayed or neutered dog	\$15.00
Kennel License	
Domestic charitable corporation kennel	\$0
Commercial boarding or training kennel	\$350.00
Commercial breeder kennel	\$350.00
Personal kennel	
(1) 4 dogs or less	\$85.00
(2) 5 dogs	\$100.00
(3) 6 – 10 dogs	\$150.00
(4) 11 – 25 dogs	\$250.00
Veterinary kennel	\$300.00

### § 11-13(Reserved)

### § 11-18 Violations and penalties.

[Amended 10-16-2006 ATM by Art. 14]

The following penalties shall apply for violations of Chapter 11. Any person who violates this section shall be subject to payment of the following fines:



# Town Administration

## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

Section	Violation	Penalty
11-3	Non-current dog license	\$50.00
11-3A(1)	Non-current rabies vaccination	\$25.00
11-3A(2)	Not wearing tag	\$50.00
11-4D	Failure to maintain kennel in sanitary and humane manner	\$50.00
11-7-2	Barking dog	\$25.00
11-7-3	Failure to remove animal waste	\$10.00
11-7-1	Running at large	
(1) Informal disposition process:		
	(a) First offense in a calendar year	\$50.00
	(b) Second offense in a calendar year	\$75.00
	(c) Third and subsequent offenses in a calendar year	\$125.00
(2) Non-criminal disposition		
	(a) First offense in a calendar year	\$75.00
	(b) Second offense in a calendar year	\$150.00
	(c) Third and subsequent offenses in a calendar year	\$200.00
All other sections of Article 11		\$100.00

Each day a violation exists shall constitute a separate offense.

### § 11-20 List of dog owners.

Persons authorized or directed by MGL c. 51, § 4 or by any special law to make lists of persons three years of age or older shall make a list of all dogs owned by the inhabitants of the Town at the time of making lists required under such section and return the same in duplicate to the Town Clerk on or before April 1. An owner or keeper of a dog who refuses to answer or answers falsely to persons directed or authorized to make a list of owners of dogs shall be punished by a fine of not less than \$20.

SUBMITTED BY: Town Manager  
Finance Committee: no recommendation of Article 20  
Board of Selectmen: unanimously recommends approval of Article 20

Elizabeth Logan, Precinct 3, moved to amend Section 11-7-3 as follows:

11-7-3	Failure to remove animal waste	<del>\$10.00</del>
	First offense in a calendar year	\$50.00

Second offense in a calendar year \$75.00  
Third and subsequent offenses in a calendar year \$125.00

The electronic voting devices registered the following votes on the amendment:

**YES: 115 NO: 23 Abstentions: 2**

*Amendment carries*

The electronic voting devices registered the following votes on the main motion under Article 20, as amended:

**YES: 136 NO: 4 Abstentions: 2**

*Main motion under Article 20, as amended, carries*

### ARTICLE 21. No action.

### ARTICLE 22.

Moved that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", Article XV "Floodplain District" as follows:

A. Replace Section 197-77 Overlay District; boundaries with the following paragraph:

§ 195-77 Overlay district; boundaries.

[Amended 4-28-2003 ATM by Art. 20; 4-26-2004 ATM by Art. 27; 4-26-2010 by art. 14]

The Floodplain District and Floodway District is herein established as an overlay district. The underlying permitted uses are allowed, provided that they meet the following additional requirements as well as those of the Massachusetts State Building Code dealing with construction in floodplains. The Floodplain District and Floodway District includes all special flood hazard areas within the Town of Chelmsford designated as Zone A and AE on the Middlesex County Flood Insurance Rate Map (FIRM) issued by the Federal Emergency Management Agency (FEMA) for the administration of the National Flood Insurance Program. The map panels of the Middlesex County FIRM that are wholly or partially within the Town of Chelmsford are panel numbers 25017C0118E, 25017C0119E, 25017C0138E and 25017C0231E dated June 4, 2010; and 25017C0232F, 25017C0234F, 25017C0242F, 25017C0251F, 25017C0252F, 25017C0253F, 25017C0254F, 25017C0256F, 25017C0258F, 25017C0261F and 25017C0262F dated July 7, 2014. The exact boundaries of the District may be defined by the 100-year base flood elevations shown on the FIRM and further defined by the



## Spring 2014 Annual Town Meeting Third Session - May 5, 2014

Middlesex County Flood Insurance Study (FIS) report dated July 7, 2014. The FIRM and FIS report are incorporated herein by reference and are on file with the Town Clerk, Planning Board, Inspector of Buildings and Conservation Commission.

B. In Section 195-80 Use Regulations, replace Section A-1 with the following paragraph:

(1) Section of the Massachusetts State Building Code which addresses floodplain and coastal high-hazard areas (currently 780 CMR).

C. In Section 195-80 Use Regulations, add the following paragraph "D" at the end of the section:

D. All subdivision proposals must be designed to assure that:

- (1) such proposals minimize flood damage
- (2) all public utilities and facilities are located and constructed to minimize or eliminate flood damage; and
- (3) adequate drainage is provided to reduce exposure to flood hazards.

SUBMITTED BY: Planning Board

Finance Committee: The Committee has no recommendation on Article 22

Board of Selectmen: Unanimous approval of Article 22

Planning Board: Unanimous approval of Article 22

The electronic voting devices registered the following votes: **YES: 135 NO: 2 Abstentions: 0**

*Main motion under Article 22 carries by 2/3 vote*

### ARTICLE 23.

Moved that the Town amend the Town Code, Chapter 195, "Zoning Bylaw", for purposes of adopting a new section ARTICLE XXII, " VILLAGE CENTER OVERLAY DISTRICT" as follows:

#### 195-121 Purpose and Intent

The general purpose of Village Center Overlay District (VCOD) is to maintain character and enhance vitality in Chelmsford's traditional village center. These regulations are established to promote sustainable mixed-use development as appropriate in the VCOD, in order that future development will be compatible with the historic settlement patterns, traditional architecture, and landscape character. These

regulations are intended to create strong relationships between building forms, civic spaces, and streetscape design which are integrated, connected and complementary. The VCOD regulations are intended to:

A. Facilitate the development of an appropriate mix of uses within the context of a traditional pedestrian oriented development pattern;

B. Create a safe, accessible, convenient, attractive and highly functional environment that meets the needs of local residents and visitors as a place to live, work, recreate, socialize, and obtain necessary goods and services;

C. Coordinate the safe circulation and access of private vehicles, public transit, bicycles, and pedestrians through a network of streets, sidewalks and paths connecting neighborhoods, employment centers, open spaces, and areas of activity within the VCOD;

D. Protect and expand opportunities for small locally-owned businesses and other entrepreneurial activity that primarily but not exclusively serves local neighborhoods and surrounding community; and

E. Encourage flexibility and variety in future development while ensuring preservation of and compatibility with historic fabric.

#### 195-122 Village Center Overlay Districts on the Official Zoning Map

The Village Center Overlay District is identified on the Town of Chelmsford Official Zoning Map in Section 195-3 of the Zoning Bylaw which is available at the Town of Chelmsford Community Development Department, and is on file at the Town Clerk's Office.

#### 195-123 Applicability

A. General Application - The Village Center Overlay District (VCOD) is hereby established as an overlay district and is applicable to the CV, CC, CD, RC, RB and P zoning districts as identified within the VCOD on the Official Zoning Map. Projects are allowed within the VCOD that would not otherwise be allowed in the underlying zoning district and as such VCOD projects must satisfy the standards defined in this Article and may be permitted by-right or by special permit, with restrictions and conditions, when certain thresholds are met as defined below.

B. Relationship with the Community Enhancement and Investment Overlay District (CEIOD) – Properties located within the VCOD are not eligible for permitting within the CEIOD, Article XXI.

C. Relationship with other zoning provisions - Unless specifically modified by the requirements for the



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VCOD,, all other zoning provisions of the Chelmsford Zoning Bylaw, Chapter 195, shall remain in full force and effect and shall neither be modified, repealed nor amended by this Article. This includes, but is not limited to, Article XI, Major Business Complexes; Article XIII, Wireless Communications Facilities; Article XIV, Aquifer Protection District; and Article XV, Floodplain District. Where the VCOD provisions are silent on a zoning rule or regulation, the requirements of the underlying district shall apply, unless another interpretation was clearly intended. See Section 195-130 for procedural requirements.

### 195-124 Uses and Performance Standards

A. Table of Uses - The existing Use Regulation Schedule (Section 195 – Attachment 1) of the Chelmsford Zoning Bylaw shall be applicable to VCOD projects within the underlying zoning districts. Where a VCOD project requires a special permit under the Use Regulation Schedule, the Planning Board shall be the special permit granting authority.

B. VCOD Projects Allowed by Right – A project will be allowed by right with an approved site plan if it meets all of the following criteria (as applicable):

1. The Project will alter or change a pre-existing, non-conforming use or structure, but will not increase the nonconforming nature of the use or structure, as provided in Section 195-8 of the Zoning Bylaw.
2. The Project involves a change of use from one use category to another, but the gross square footage of the new use does not exceed the original use.
3. The Project is within 50% compliance, if located within the underlying CV district, or 80% compliance, if located outside underlying CV district, with parking ratio standards as provided in Section 195-17.
4. The Project involves a conversion of existing gross square footage from a non-residential use to an exclusively residential use, and does not include more than 8 dwelling units.
5. The total Project building area does not exceed 10,000 gross square feet.
6. The Project does not include more than two primary structures on a lot.
7. The Project involves the new construction of 4 or fewer residential units.

C. VCOD Projects Requiring a Special Permit – A project requires a special permit with an approved site plan if it meets any of the following criteria (as applicable):

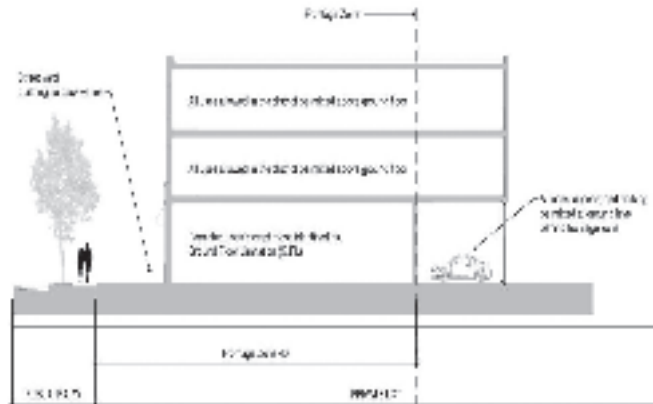
1. The Project will alter or change a pre-existing, non-conforming use or structure, and will increase the nonconforming nature of the use or structure as provided in Section 195-8 of the Zoning Bylaw.
  2. The Project involves more than 10,000 gross square feet of total development.
  3. The Project involves a conversion of existing gross square footage from a non-residential use to a residential use which exceeds 8 new dwelling units.
  4. The Project includes more than two primary structures on a lot.
  5. The Project involves the new construction of 5 or more residential units.
- D. Residential Dwelling Unit Performance Standards
1. Within the VCOD, residential housing is permitted per Table 1 & 2. All dwelling units shall comply with the following minimum net floor area requirements, measured as living area, unless the Planning Board authorizes a reduction by special permit.
    - a. Studio Unit: 500 sq. ft.
    - b. One-bedroom Unit: 700 sq. ft.
    - c. Two-bedroom unit: 900 sq. ft.
    - d. Three-bedroom unit: 1,200 sq. ft.
  2. Residential projects are subject to the requirements of Article XXIII, "Inclusionary Housing Bylaw".
- E. Frontage Zones and Ground Floor Limitations – The VCOD map includes Frontage Zones which are the contiguous land area along the primary public streets within the underlying CV district. Buildings fronting and oriented toward these streets are targeted for commercial and mixed commercial/residential use. These properties shall have a Ground Floor Limitation (see diagram below) allowing only commercial uses permitted by right or special permit to occupy the ground floor area. Residential uses shall not occupy the ground floor of a building in the portion of said building within the first forty (40) feet of lot depth measured from the public street right-of-way. Residential and other uses allowed in the underlying zoning district may be located in the upper floors within the Frontage Zone and at ground level at more than 40 feet in lot depth and outside the Frontage Zone. Street entrances may be allowed to residential uses above the ground floor within the Frontage Zone or at the side or rear of the building beyond the Frontage Zone.



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EXAMPLE FRONTAGE ZONE AND COMMERCIAL GROUND FLOOR LIMITATION DIAGRAM



The Purpose of the Frontage Zone and Ground Floor Limitations is to maintain and preserve the commercial character and opportunity along designated public street corridors within the Center Village Zoning District

F. Property Fronting on Beaver Brook – In accordance with the Center Village Master Plan Report, dated December 3, 2013, public access to Beaver Brook is deemed a public interest and a high priority. As such, properties with frontage on Beaver Brook shall be required to set back all new buildings and parking a minimum of 35 feet from the top of the bank, as defined in the Massachusetts Wetlands Protection Act and its regulations. In exchange for providing a public benefit the applicant shall receive a benefit of a residential unit and / or commercial square-foot build-out bonus, beyond the by-right and special permit project thresholds in sections 195-124 B and C as applicable, may be granted by the Planning Board under the following conditions:

1. Up to 25% if an easement for public use is granted to the Town a width of 25 feet from the top of the bank
2. In addition to 1 above, up to an additional 25% if a multi-purpose pathway is constructed, by the applicant, within the easement, a minimum width of 12 feet and of an acceptable base and surface material.
3. Up to 50%, where an existing property is modified, such as the removal or portion thereof of a building

and / or parking area, that would result in # 1 and / or 2 above.

4. The Planning Board may approve a payment in lieu of option 1 and 2 above. Such payment to the Town will be for the specific purpose of furthering the implementation of the Beaver Brook riverfront.

G. Bruce Freeman Trail Frontage – All new development or redevelopment on properties abutting the Bruce Freeman Trail shall provide direct access to the trail for those using the property. If a public easement and clear passage is granted to the Town a width of 8 feet from the public street right-of-way to the Bruce Freeman Trail right-of-way, a density bonus of 10% for all commercial and residential development allowed by right or special permit in the VCOD may be granted by the Planning Board. The Planning Board may also waive any of the above requirements.

### 195-125 Building and Lot Development Standards

A. Permitted Building and Lot Types - These standards primarily regulate the way that buildings in the VCOD are placed and oriented on their lots to positively address and complement other buildings as well as streets and civic spaces. There are seven (7) permitted Building and Lot Types as identified below:

1. Small Mixed Use Building (Maximum of 10,000 G.F.A of combined commercial and residential use)
2. Medium Mixed Use Building (Maximum of 20,000 G.F.A. combined commercial and residential use)
3. Commercial Building
4. Live/Work Unit
5. Rowhouse or Townhouse
6. Multi-Family Building
7. Community Building and Spaces

Specific building and lot types and standards applicable to projects under the VCOD are defined in Tables 1 & 2 and indicate the building and site types permitted with a short description of the intent, applicable underlying zoning districts, and dimensional and design standards for each. These tables are applicable only to the VCOD and displace Section 195 - Attachment 2. Character examples are provided for each building type for illustrative purposes only. See Figure 1 for diagrams that illustrate Lot Placement terminology. Except as noted, parking spaces are to be provided on-street, to the rear of the lot, or as otherwise provided in Section 195-126 below.





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B. Building and Lot Requirements Terminology – Table 2 contains a range of building and lot dimensions and design requirements some of which are not included on the Table of Dimensional Requirements (Section 195 – Attachment 2) which are defined below:

1. Side-Street Yard for Corner Lots – Minimum length (in feet) between the Side-Street lot line and the foundation line of an allowed building.
2. Build-To-Zone – The minimum and maximum distance (in feet) in which the outermost foundation of a primary building is permitted to sit, as measured from the back of the Front Yard and Side-Street Yard lines.
3. Build-To-Zone Occupancy – The percentage of the Build-to-Zone that the primary façade is required to occupy. The minimum percentage of building frontage required to be located in the Build-To-Zone is typically increased along streets where a consistent building face is important in creating an inviting pedestrian environment by enclosing the street and providing an attractive streetscape.
4. Front Parking Setback – The minimum length (in feet) to the rear of a street-facing primary building façade that any form of vehicle parking is permitted to locate. For specific requirements regarding the placement of parking, refer to Section 195-126.
5. Side and Rear Parking Setback – See Section 195-126.
6. Open Space on Site – The minimum and maximum percentage of lot in open space use. See Section 195-129 below.
7. Permitted Open Space Types – See Section 7.0 of the Chelmsford Design Guidelines and Standards.
8. Finished Ground Floor Elevation – Height (in inches) that the ground floor at the front-facing entry must be above finished grade within the Build-To-Zone.
9. Ground Floor Height – Height (in feet, floor-to-floor) of the ground floor of the main body of a building.
10. Upper Floor Height – Height (in feet, floor-to-floor) of any non-ground floor of the main body of a building.
11. Roof Pitch – Indicates the range of a roof pitches (rise/run in inches) permitted.
12. Ground Floor Transparency – The percentage of a building's ground floor façade that must be glazed within the Build-To-Zone.
13. Upper Floor Transparency – The percentage of a building's upper floors that must be glazed within

the Build-To-Zone.

14. Front Wall Off-Set – A break in the length of a front wall where a segment of the building façade is articulated into a specified depth and length from the main façade. The purpose of this offset to reduce the scale of the building and add visual interest.
15. Maximum Entry Spacing – The length (in feet) between a building and an adjacent buildings' main body entrance.

See Figure 1 for diagrams that illustrate Building Placement Terminology.

C. Use of Yards and Setbacks - Active uses of setback areas in the VCOD shall be permitted for pedestrian access, outdoor accessory uses, or to facilitate access to rear of the lot for parking and loading. Site plans shall demonstrate that the setback area accomplishes these objectives and creates an inviting environment for pedestrians.

1. Outdoor Activity Zones – Outdoor activities, such as dining or pocket parks, shall be allowed and encouraged in setback areas where applicable as accessory uses. Outdoor areas shall be attractively designed and furnished to enhance the pedestrian environment. Outdoor areas may be extended onto the public sidewalk with a Special Permit from the Planning Board. Where outdoor dining is located on a public sidewalk, a minimum of six (6) feet of unobstructed passage shall be provided for pedestrian use.
2. Outdoor Display – Outdoor display of products available for sale shall be permitted in association with any permitted nonresidential principal ground floor use in accordance with the following provisions:
  - a. Outdoor display shall occupy no more than 30% of the horizontal length of the building façade.
  - b. Outdoor display may be located within the street yard setback area.
  - c. Outdoor display may be located on a public sidewalk with a Special Permit from the Special Permit Granting Authority. Where located on a public sidewalk, the display area shall be located within six (6) feet of the primary building and a minimum of six (6) feet of unobstructed passage shall be provided for pedestrian use.
  - d. Outdoor display shall be removed and placed inside a fully-enclosed building at the end of





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- e. each business day.  
Outdoor display shall require the approval of the Historic District Commission as applicable.

### D. Permitted Building Element Encroachments

1. Protruding Building Elements in the Public R-O-W - Allowable protruding building elements include awnings, marquees, balconies, terraces, and projecting signs. These building structures are allowed to protrude up to four (4) feet past the property line into the public right-of-way provided that they are not in conflict with parking and travel lanes, street trees, and other streetscape furnishings. All awnings, marquees, open air balconies, and associated projecting signs shall be a minimum of eight (8) feet above the ground. (Additional permits may be required from the Town of Chelmsford).

2. Front Porches - Front porches may extend into the front yard setback. Partial walls, screened areas, and railings on porches that extend into the street yard may be no higher than 42 inches. Fully enclosed porches are not permitted in the front yard. Porches must remain set back at least five (5) feet from a public street right-of-way.

3. Stoops - Stoops may extend into front yard setbacks up to the public street right-of-way provided their upper platform is no higher than 42 inches above the sidewalk.

E. Additional Building and Lot Types - Additional building and lot types are not permitted except by Special Permit from the Planning Board and where consistent with the VCOD Special Permit Criteria in Section 195-131.

### 195-126 Parking and Loading Standards

A. Applicability - The existing parking standards in Article V shall remain applicable unless otherwise indicated below.

B. Parking Placement - The location of parking shall be consistent with the following requirements:

1. On-Site Parking Placement - On-site parking placement shall be provided in accordance with the requirements of Table 1 - Permitted Building and Lot Standards in Section 195-125 above for the applicable building and lot type.
2. Parking in Front Yard Area/Non-Residential and Mixed Use - As an exception, parking may be allowed by Special Permit from the Planning Board in the front yard under the following conditions:

- a. Where not provided within the public street right-of-way, parallel or angled parking may be provided on a privately-owned lot directly adjacent to the public street right-of-way.
- b. Parking shall be in combination with a 5-foot planting strip (minimum) with street trees planted 40 feet on center; and a 5-foot minimum concrete sidewalk connecting / extending to abutting lots and to the primary building on-site.
- c. A public easement shall be provided to the Town for use of the internal sidewalk on private property.

C. Minimum Off-Street Parking Requirements - Within the underlying Center Village Zoning District, required parking shall be reduced by 50% per section 195-98.3.A All other parking within the VCOD shall comply with the standards and requirements of this Bylaw and Article V except for the following exceptions:

1. Multifamily Dwelling Units Parking Requirement - 1 space per studio unit, 1.5 spaces per one bedroom unit, 2 spaces per unit with two or more bedrooms; plus 1 visitor space for every 5 units.
2. Age-Restricted Dwelling Unit Parking Requirement - 1.5 spaces per unit, except that for an assisted living facility, there shall be an average of .5 spaces per unit; plus 1 visitor space for every 5 units.
3. Other uses -in accordance with Article V.
4. Mixed Uses - Requirements for each use shall be added, unless the Planning Board determines that a smaller number is adequate for the proposed development, subject to the requirements of Article V.

### D. Curb Cut Access and Management

1. Number of Access Drives - No more than one (1) access drive to a public street shall be allowed per parcel. Where a parcel is located at the corner of two (2) public streets, access to the secondary or side street shall be required where feasible. The Planning Board may consider allowing up to two (2) access drives per parcel through Site Plan Review.
2. Common Access Drives - Common driveways are permitted in the VCOD and are highly encouraged.
3. Internal Access to Public Ways - All VCOD developments shall demonstrate to the Planning Board a safe means of pedestrian, bicycle and vehicular ingress and egress from and to a public street, sidewalk or an adjoining site where applicable.
4. Internal Access to Adjoining Lots - Internal access between adjoining lots is permitted in the VCOD



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and is highly encouraged. Where shared access is combined with shared parking between adjoining properties, buffer requirements between the lots are waived for the purpose of designing the parking lot shared internal circulation and shared use.

### 195-127 Landscaping

The intent of this section is to enhancement the pedestrian experience and provide buffers where necessary in the VCOD through landscape and streetscape design that may include, but is not limited to: planting of trees; pedestrian furnishings; and landscaped areas that provide a coordinated transition between public and private space. The landscaping requirements of this section supersede the requirements under Article IX and apply specifically to the VCOD. The Planning Board may further reduce the below standards by special permit.

A. General On-site Landscaping Buffer Requirements - where building and / or parking is not approved with a zero ft setback, as applicable

1. Minimum of 10 ft along front yard street frontage
2. Minimum of 5 ft. along the Side and rear yard

B. Transitional Buffers - The following transitional buffer requirements apply along a perimeter lot line of the VCOD that abuts a residential zoning district. These requirements may be waived and / or reduced by the Planning Board.

1. A required transitional buffer must be located within the outer perimeter of the lot, parallel to and extending to the property boundary line and must be provided along the entire frontage immediately abutting the property line.

2. The width of the buffer strip is determined exclusive of any required setback; however, the required buffer may be located wholly or partially within a required setback.

3. The parking of vehicles and the placement of buildings is not allowed in a required buffer. All required setbacks apply.

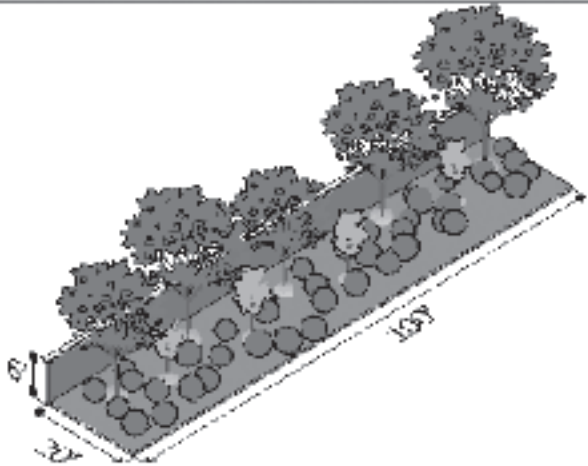
4. No building may be located closer than 10 feet to a required buffer.

5. Breaks for pedestrian and vehicle access are allowed subject to approval by the Planning Board.

6. Buffer walls must be constructed of high quality materials including one or a combination of the following: decorative blocks; brick; stone; cast- stone; spilt-faced block; stucco over standard

concrete masonry blocks; glass block; or other material approved by the Planning Board.

7. In the transitional buffer, 50% of required trees must be locally adapted evergreen species. Shrubs must be evergreen and be of a species that under typical conditions can be expected to reach a height and spread of 4 feet within 3 years of planting. All shrubs must be a minimum of 18 inches tall when planted.

Transitional Buffer Standards	
	
Depth (minimum)	20 feet
Wall height (minimum)	6 feet
Shade Trees (minimum per 100 feet)	5
Understory trees (minimum per 100 feet)	4
Shrubs (minimum per 100 feet)	40
Shrub Height (minimum)	4 feet

### 195-128 Functional Design Standards

The following elements of the development proposal shall be consistent with the Chelmsford's Planning Board Design Guidelines.

A. Building and Site Design Standards – sections 3.0 – 4.4, 4.6 and 5.0 and 6.0 as applicable

B. Lighting – Outdoor site lighting shall primarily be used to provide safety and secondarily to accent key building and landscape features. Light fixtures shall be designed as an integral element of site design and may be expressed through style, material or color. All lighting fixtures designed or placed to illuminate any portion of a VCOD project shall meet the requirements of the Chelmsford Design Guidelines and Standards section 4.5



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C. Signage – Within the VCOD, signage shall comply with the standards in Article VII and section 4.7 of the Design Guidelines. The Planning Board may issue a special permit in relief of standards in Article VII.

D. Building Systems – section 4.8

Roof/ wall / ground Mounted Equipment - must be screened (not visible) from the ground level view from adjacent property or adjacent public street right-of-way. New buildings must provide a parapet wall or other architectural element that screens roof-mounted equipment from ground level view. Wall- mounted equipment cannot be located on any surface that directly faces a public right-of-way.

E. Fences and Walls - Walls and fences located outside of a required buffer must must be closed and be constructed of high quality materials including one or a combination of the following wood, composite fencing; wrought iron, PVC vinyl; or other material approved by the Planning Board.

F. Utilities and Services – Existing above ground utility lines and poles shall be buried underground, or moved behind buildings where practical. All new electrical and communication utilities in VCOD projects shall be placed underground.

### 195-129 Public and Private Civic Space Standards

A. Intent - The intent of these standards is to provide for a combination of viable public and private open spaces and civic gathering areas that benefit the community and enhance the pedestrian experience in Chelmsford's Village Centers. Public and private civic spaces are meant to be spaces available for the use of the property's residents or customers.

B. Civic and Open Space Types - Specific public and private open space types are allowed within the VCOD as identified in Section 7 of the Chelmsford Design Guidelines and Standards, and are intended for the gathering of people for passive or active recreation, entertainment, and organized communal activities.

C. Open Space Requirements - Individual property owners shall utilize a minimum of 5% of their lot to civic or open space in one of the types identified in Section 7 of the Chelmsford Design Guidelines and Standards. Two or more property owners within the VCOD may create a joint civic or open space as long as the dedicated space is accessible to the public and amounts to a minimum of 5% of the land area of all the properties involved.

195-130 VCOD Application and Development Review Procedures

A. General Requirements - The application and

development review requirements of Article XXI – Community Enhancement and Investment Overlay District (CEIOD), Section 195-119 shall apply to the VCOD.

B. Alternative Compliance - In order to encourage creativity, diversity, and best practices for public and private design and development in the VCOD, the Planning Board may waive, modify or vary standards for building and lot types, parking, landscaping, and open and civic space types as set forth in this Bylaw. The granting of any alternative compliance waiver shall be based upon a

finding by the Planning Board that the proposed alternative will be generally consistent with the purpose and intent statements in Section 195-121 of this bylaw, as well as the General and Supplemental Special Permit Criteria in Section 195-131 below.

195-131 VCOD Performance Standards and Special Permit Criteria

VCOD projects shall be consistent with Section 195-118 A & B – General Performance Standards and Special Permit Review Criteria of Community Enhancement and Investment Overlay District (CEIOD) bylaw.

195-132 Severability

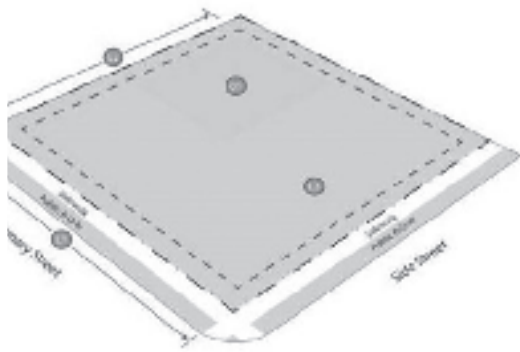
The invalidity of any section or provision of this Article shall not invalidate any other section or provision thereof.

And to amend the Town's Zoning Bylaw, Chapter 195, Article II, Districts, by inserting the following at the end of the existing Section 195-2.B.: ", and Village Center Overlay District"

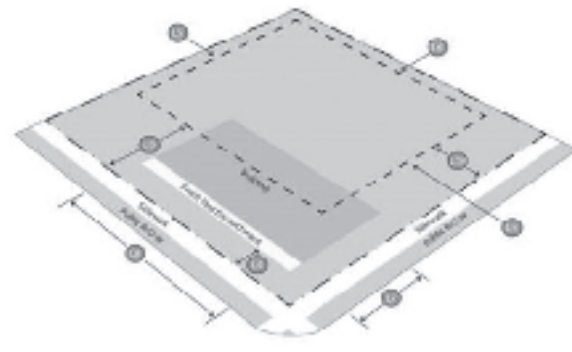
And to amend the Town's Zoning Map to show the Village Center Overlay District.



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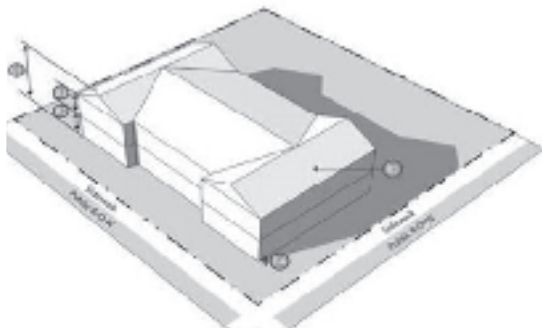
- 1 Lot Frontage (in Feet)
- 2 Lot Depth (in Feet)
- 3 Lot Area (in Square Feet)
- 4 Open Space or Site (in Feet)



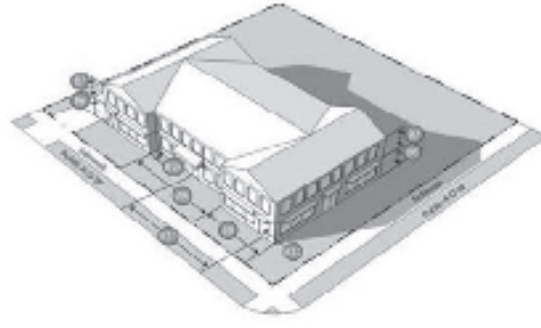
- 1 Front Yard Setback (in Feet) - Activation and Encroachment Area
- 2 Side Yard Setback (in Feet)
- 3 Rear Yard Setback (in Feet)
- 4 Build To Zone (in Feet)
- 5 Build To Zone (in Feet)
- 6 Front Parking Setback (in Feet)
- 7 Side and Rear Parking Setback (in Feet)

### Building Placement

### Building Height



### Transparency and Articulation



SUBMITTED BY: Planning Board  
Two-Thirds vote

Finance Committee: The Committee has no recommendation on Article 23  
Board of Selectmen: Unanimous approval of Article 23  
Planning Board: Unanimous approval of Article 23

William Griffin moved to amend by striking the words under Section 195-124 Sub-Section D. Residential Dwelling Unit Performance Standards  
*Strike item 2 in its entirety:*  
~~2. Residential projects are subject to the~~

requirements of Article XXIII, "Inclusionary Housing Bylaw".

The electronic voting devices registered the following votes on the amendment.

**YES: 131 NO: 2 Abstentions: 3**  
*Amendment carries*

The electronic voting devices registered the following votes on Article 23, as amended.

**YES: 126 NO: 10 Abstentions: 1**  
*Main motion under Article 23, as amended carries by 2/3 vote*



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### **ARTICLE 24.**

Moved that the Town authorize the Board of Selectmen to acquire drainage easements by purchase, gift, eminent domain, or otherwise, on property located in the Town of Chelmsford, Massachusetts at 5 Bailey Terrace and 7 Oak Knoll Avenue, which easements are shown more particularly on plans on file in the Town Clerk's Office.

SUBMITTED BY: Board of Selectmen - Town Engineer

Finance Committee: The Committee has no recommendation on Article 24

Board of Selectmen: Unanimous approval of Article 24

The electronic voting devices registered the following votes: **YES: 133 NO: 1 Abstentions: 0**

*Article 24 carries*

### **ARTICLE 26.**

No action

### **ARTICLE 27.**

Moved that the Town initiate a process to aggregate electrical load in accordance with the provisions of Massachusetts General Laws Chapter 164, Section 134.

SUBMITTED BY: Board of Selectmen

Finance Committee: The Committee has no recommendation on Article 27

Board of Selectmen: Unanimous approval of Article 27

The electronic voting devices registered the following votes: **YES: 125 NO: 6 Abstentions: 0**

*Article 27 carries*

Moved to dissolve. The 2014 Spring Annual Town Meeting dissolved on Monday, May 5, 2014 at 10:27 pm.

Onorina Z. Maloney  
Town Clerk



# Election Results

## Town of Chelmsford Election April 1, 2014 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>BOARD OF SELECTMEN (1 for 3 years)</b>											
JOSEPH D. READY		259	127	197	145	291	196	248	191	212	1866
<b>ROBERT P. JOYCE</b>		268	123	165	215	182	251	319	205	272	2000
All Others		0	0	3	0	0	1	1	0	1	6
Blanks		3	2	8	2	3	8	9	3	5	43
Totals		530	252	373	362	477	456	577	399	490	3916
<b>SCHOOL COMMITTEE (2 for 3 years)</b>											
<b>MICHAEL L. RIGNEY</b>		289	151	208	192	246	279	326	222	260	2173
<b>W. ALLEN THOMAS JR.</b>		360	169	241	231	333	288	402	282	319	2625
All Others		1	2	0	1	1	2	2	0	3	12
Blanks		410	182	296	300	375	343	424	294	398	3022
Totals		1060	504	745	724	955	912	1154	798	980	7832
<b>TOWN MODERATOR (1 for 3 years)</b>											
RICHARD E. DEFREITAS		197	120	184	154	144	169	255	158	182	1563
<b>JON H. KURLAND</b>		304	123	172	185	310	247	287	213	283	2124
All Others		1	0	0	1	0	1	0	0	1	4
Blanks		28	9	17	22	23	39	35	28	24	225
Totals		530	252	373	362	477	456	577	399	490	3916
<b>PLANNING BOARD (2 for 3 years)</b>											
<b>NANCY K. ARAWAY</b>		311	159	225	217	264	269	350	253	296	2344
<b>MICHAEL N. RAISBECK</b>		281	132	192	192	253	228	315	218	268	2079
All Others		3	2	0	0	0	4	1	0	3	13
Blanks		465	211	329	315	437	411	488	327	413	3396
Totals		1060	504	746	724	954	912	1154	798	980	7832
<b>BOARD OF HEALTH (1 for 3 years)</b>											
<b>NICHOLAS H. PARLEE</b>		355	185	254	253	329	319	399	281	345	2720
All Others		2	2	0	0	0	0	0	1	0	5
Blanks		173	65	119	109	148	137	178	117	145	1191
Totals		530	252	373	362	477	456	577	399	490	3916



# Election Results



## Town of Chelmsford Election April 1, 2014 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>TRUSTEES OF THE PUBLIC LIBRARY (3 for 3 years)</b>											
<b>MARGARET E. MARSHALL</b>		325	156	228	213	289	264	374	261	317	2427
<b>PAMELA DAWN DAVIES</b>		305	155	220	206	280	264	347	248	286	2311
<b>PEGGY DUNN</b>		330	159	219	220	282	267	368	250	308	2403
All Others		3	4	2	0	2	5	0	0	1	17
Blanks		627	282	446	447	578	572	642	438	558	4590
Totals		1590	756	1115	1086	1431	1372	1731	1197	1470	11748
<b>TRUSTEES OF THE PUBLIC LIBRARY (1 for 1 year)</b>											
<b>ANDREW V. SILINSH</b>		346	171	242	227	315	288	384	270	333	2576
All Others		2	1	0	0	0	0	0	0	1	4
Blanks		182	80	131	135	162	168	193	129	156	1336
Totals		530	252	373	362	477	456	577	399	490	3916
<b>CEMETERY COMMISSION (1 for 3 years)</b>											
<b>THOMAS A. ST. GERMAIN SR.</b>		342	176	255	241	308	303	402	277	327	2631
All Others		2	1	0	0	0	1	0	0	0	4
Blanks		186	75	118	121	169	152	175	122	163	1281
Totals		530	252	373	362	477	456	577	399	490	3916
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 1 (6 for 3 Years)</b>											
<b>JON H. KURLAND**</b>		307									307
<b>KATHLEEN A. TUBRIDY</b>		305									305
<b>PEGGY DUNN</b>		296									296
<b>KATHRYN BROUGH</b>		285									285
<b>FRANCES T. MCDUGALL</b>		282									282
<b>CYNTHIA J. KAPLAN</b>		280									280
<b>ELAINE M. MACDONALD</b> (write-in)		23									23
All Others		6									6
Blanks		1396									1396
Totals		3180									3180
**Mr. Kurland has been sworn in as Town Moderator											



# Election Results

## Town of Chelmsford Election April 1, 2014 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 2 (6 for 3 Years)</b>											
<b>LAURA A. LEE</b>			167								167
<b>LAURA A. MERRILL</b>			161								161
<b>MARIA G. KARAFELIS</b>			155								155
<b>STEPHANIE MARION BUSH</b>			153								153
<b>JUDY A. METZ (write-in)</b>			14								14
JAMES E. CLANCY			2								2
DAVID G. SHEELEY			2								2
<b>CRYSTAL LEE SHEELEY</b>			2								2
All Others			4								4
Blanks			852								852
Totals			1512								1512

\*Tie Vote - Determined in accordance with Section 2-4 of the Town Charter

<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 2 (2 for 1 Year)</b>											
<b>JEFFREY D. MERRILL (write-in)</b>			8								8
JUDY A. METZ			3								3
<b>JEAN S. WHITING (write-in)</b>			3								3
All Others			8								8
Blanks			482								482
Totals			504								504

\*Tie Vote - Determined in accordance with Section 2-4 of the Town Charter

<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 3 (6 for 3 Years)</b>											
<b>JOHN J. GELINAS</b>				222							222
<b>RUTH E. MONAHAN</b>				200							200
<b>RICHARD J. DAY</b>				194							194
<b>NANCY J. KNIGHT</b>				189							189
<b>S. GEORGE ZAHAROOIS</b>				185							185
<b>JOHN E. ABBOTT</b>				176							176
<b>PETER H. KLENK*</b>				156							156
All Others				0							0
Blanks				911							911
Totals				2233							2233
*On reserve list											

# Election Results



## Town of Chelmsford Election April 1, 2014 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 4 (6 for 3 Years)</b>											
LINDA A. JONES					223						223
DANIEL J. SULLIVAN III					220						220
DENNIS P. SHEEHAN					218						218
MITCHELL J. FERREIRA (write-in)					10						10
KAREN A. BOWMAN (write-in)					7						7
CHRISTINE E. BOWMAN (write-in)					7						7
All Others					19						19
Blanks					1468						1468
Totals					2172						2172
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 5 (6 for 3 Years)</b>											
MAUREEN M. FOLEY						328					328
DAVID P. FOLEY						316					316
GLENN R. THOREN						277					277
CHERYL M. PERKINS						262					262
CAROL A. KELLY-SULESKI						258					258
MARC R. MORENCY						180					180
CHRISTOPHER A. ROSE *						179					179
All Others						4					4
Blanks						1058					1058
Totals						2862					2862
*On reserve list											
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 6 (6 for 3 Years)</b>											
ROY W. EARLY							286				286
NEAL M. LERER							262				262
DAVID J. MCLACHLAN							262				262
DEBORAH L. DERY							262				262
EDMOND N. ROUX (write-in)							99				99
NANCY W. KAELEN (write-in)							15				15
All Others							26				26
Blanks							1524				1524
Totals							2736				2736



# Election Results

## Town of Chelmsford Election April 1, 2014 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 (6 for 3 Years)</b>											
<b>THOMAS A. ST. GERMAIN SR.</b>								370			370
<b>JAMES M. CURLEY</b>								352			352
<b>CLARE L. JEANNOTTE</b>								342			342
<b>KATHERINE H. DUFFETT</b>								338			338
<b>DANIEL C. PLOURDE JR.</b> (write-in)								37			37
<b>GAIL C. KRUGLAK (write-in)</b>								18			18
JOHN CHRISTOPHER JACKSON*								11			11
MCLAREN L. HARRIS**								10			10
All Others								12			12
Blanks								1970			1970
Totals								3460			3460
*Elected to 2 year seat											
**On Reserve list											
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 7 (1 for 2 Years)</b>											
<b>DANIEL C. PLOURDE JR.*</b>								11			11
<b>JOHN CHRISTOPHER JACKSON*</b> (write-in)								11			11
All Others								22			22
Blanks								533			533
Totals								577			577
*Tie Vote - Determined in accordance with Section 2-4 of the Town Charter											
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 8 (6 for 3 Years)</b>											
<b>GLENN R. THOREN JR.</b>									252		252
<b>MEAGHAN MARNELL</b>									248		248
<b>ALEXANDER W. GERVAIS</b>									242		242
<b>MICHAEL F. CURRAN</b>									240		240
<b>LEONARD A. OLENCHAK JR.</b>									232		232
<b>SAMUEL POULTEN</b>									216		216
All Others									3		3
Blanks									961		961
Totals									2394		2394

# Election Results



## Town of Chelmsford Election April 1, 2014 Official Results

In accordance with the warrant, the polls were opened at 7:00 am and closed at 8:00 pm. Registered Chelmsford voters cast their ballots in their respective precincts.  
Winners are highlighted in BOLD.

CANDIDATE	PRECINCT	1	2	3	4	5	6	7	8	9	Total
<b>REPRESENTATIVE TOWN MEETING MEMBER - PRECINCT 9 (6 for 3 years)</b>											
<b>DOUGLAS BYRON BRUCE</b>										298	298
<b>THOMAS A. NEWCOMB</b>										295	295
<b>DANIELLE B. EVANS</b>										283	283
<b>JAMES L. HICKEY</b>										281	281
<b>SUSAN I. DANDARAW</b>										280	280
FRANCIS J. BARRE										273	273
All Others										7	7
Blanks										1223	1223
<b>Totals</b>										2940	2940
<b>BALLOTS VOTED</b>											
Total Ballots Voted		530	252	373	362	477	456	577	399	490	3,916
Total Registered Voters		2,703	2,553	2,623	2,421	2,614	2,802	2,710	2,627	2,741	23,794
Percentage		19.6%	9.9%	14.2%	15.0%	18.2%	16.3%	21.3%	15.2%	17.9%	16.5%



# Community Development

## Community Development

*Evan Belansky, Director*



The Department continued to provide full time administrative and technical staff support to the Planning Board, Conservation Commission and Zoning Board of Appeals. In addition the Department provided support to the following committees:

- Dog Park Advisory Committee
- North Village Strategic Master Planning Committee
- Oak Hill Study Committee
- TREE Committee
- Varney Playground Master Plan Committee
- Cultural District Planning Committee
- Housing Advisory Board

During this past year the Department assisted the Center Village Master Planning Committee with the completion of their Master Plan. The Department also assisted the newly formed Dog Park Advisory Committee in advancing the conceptual design plans and budget estimating.

In addition the Department continued managing community and economic development projects, grant administration, coordinating improvements to conservation lands, and interfacing with residents, developers, and other municipal staff.

Specifically, the Department continued to assist with the implementation of the 2010 Master Plan, the 2010 Open Space & Recreation Plan and the 2012 Historical & Cultural Plan.

The Department continued to manage the Economic Development Program; providing dedicated staff support to the Economic Development Commission and the project management of Katrina Road.

### **Chelmsford Planning Board**

*Front row: Mike Raisbeck, Ed Roux, Colleen Stansfield  
Back: George Zaharoolis, Jeff Apostolakes, Henry Parlee,  
Glenn Kohl Missing: Nancy Araway*







## Planning Board

*Edmond N. Roux, Chairman*

The Planning Board is responsible for insuring that the development of land in Chelmsford meets the criteria set forth in state and local land use regulations. The process involves the review of lot divisions, definitive and preliminary subdivisions, site plans, and special permits.

Long-time Board member Robert Joyce resigned from the Planning Board upon his election to the Board of Selectmen in the April 2014 Election. Ann McGuigan chose not to run for re-election when her term expired in April. Both of these individuals served for a number of years on this Board, as well as giving their time and expertise in liaison positions with other Town boards and committees. Their service and dedication to the Town for this service is greatly appreciated.

Jeff Apostolakes and Glenn Kohl were appointed Full member and Alternate member respectively. Nancy Araway was elected Member in the April election.

### **2010 Master Plan and Master Plan Implementation Committee**

The Planning Board strives to maintain the character of Chelmsford and enforce the provisions of the 2010 Master Plan. An updated Master Plan was prepared by Northern Middlesex Council of Governments with Planning Board input. A major focus of the new Master Plan will be to manage and guide redevelopment over the next decade. The document is one of the main policy tools utilized by the Board of Selectmen, Planning Board, Zoning Board of Appeals, Conservation Commission and the Community Development Department and other local decision makers.

The Master Plan Implementation Committee is a nine-member committee formed by the Planning Board to serve as a facilitator and coordinator of the implementation process, to advocate for the implementation of the recommendations, and to report annually to Town Meeting on the progress of implementing the recommendations. In addition, the Steering Committee will assist the

Planning Board with any amendments that may be needed to either the Master Plan document or the Implementation table over time. The MPIC is also charged with monitoring progress on the Open Space and Recreation Master Plan.

### **Zoning ByLaw Review Committee**

The Zoning ByLaw Review Committee consists of six members appointed by the Planning Board. It has been occupied examining the Town's current bylaws to determine if changes should be made to any of the bylaws. The committee's work is expected to be complete by the end of this fiscal year and recommendations presented to the Planning Board for public hearings, and subsequently to Town Meeting for a vote.

### **FY 2014 Projects**

Notable projects for which approvals were granted in FY 2014 include development of the 26 North Road site with an office building and drive thru bank in the Historic District; and the Marshall's/Stop & Shop Plaza at 16-20 Boston Road. This project involves the relocation of Stop & Shop and Marshall's stores to other locations, and the rehabilitation of the building for new tenants such as restaurants, specialty retail shops, and a fitness center along this important gateway entry into Chelmsford Center.

Another project of interest is the development of a 9.4 acre parcel located at 62-68 Riverneck under an "Open Space" Development which will contain 14 single family homes, a public playground, and protected conservation land or "open" space to remain in perpetuity.

### **Summary of Planning Board FY 2014 Activity**

2	Site Plans
15	Special Permits
1	Major Modification to a Site Plan
4	Minor Modifications to a Site Plan
7	Approval Not Required Plans
1	Open Space Definitive Subdivision creating 14 lots
1	Definitive Subdivision creating 2 lots



# Community Development

## Zoning Board of Appeals / Building Inspections

*John Blake, Chairman*

*Mark Dupell, Commissioner*

### ZBA MEMBERS

John Blake, Chairman  
 Len Richards, Vice Chair  
 Paul Haverly, Secretary  
 Joel Luna  
 Brian Reidy  
 Bud Chagnon  
 Mark Carota, Alternate  
 Charles Wojtas, Alternate

### STAFF MEMBERS:

Evan Belansky, Community Development Director  
 Janet Murphy, Zoning Board Administrator

The Board of Appeals hears petitions for Variances, Special Permits, Comprehensive Permits, and appeals of the Building Inspector's rulings. During Fiscal Year 2013 the Board acted upon the following:

15	Special Permit
14	Variance
8	Sign Variance
6	Limited Accessory Apartment
1	Administrative Appeal
1	40B Comprehensive Permit
1	Modification to a Previously Approved Comprehensive Permit

### Membership

Former Alternate Members Bud Chagnon and Brian Reidy were appointed Full Members. The Board welcomed Charles Wojtas as Alternate.

### Princeton at Mill Road Comprehensive Permit

The Board held a series of public hearings that were well attended to discuss a Comprehensive Permit on 276 Mill Road. The project consists of 108 one and two-bedroom affordable housing units that will count 100 % toward the Town's inventory of affordable units. The goal of ten percent affordable housing units remains to be met, but this project contributed significantly to that number. The permit was issued in June of 2014.

### Home Occupations

The Town addressed deficiencies in the Home Occupation Bylaw by making several changes to the bylaw at the Fall 2013 Town Meeting.

### BUILDING DEPARTMENT

Mark E. Dupell, Building Commissioner  
 Martin J. Allan, Local Inspector  
 Kenneth W. Kleynen, Plumbing & Gas Inspector  
 Dennis P. Kane, Wiring Inspector  
 Amy I. Baron, Departmental Assistant

The Inspections Department has been very active this year enforcing state building codes and local zoning regulations. I would like to thank my staff for their hard work in maintaining timely and professional service.

The following is a breakdown of new construction permits this year:

Single Family Dwellings:	22
Two Family Dwellings:	4
Multifamily Dwellings:	1
Institutional:	0
Municipal:	1
Commercial:	3
Industrial:	0
Agricultural:	0

Type of Permit	# Permits Issued	Total Fees
Building	1114	\$499,683.00
Wiring	901	\$68,068.39
Plumbing & Gas	11183	\$66,854.00
TOTAL:	3198	\$584,605.39

In addition to the fees above, the total fees collected for yard sales and Certificates of Inspection amounted to \$4,215.00.

Starting July 1, 2013, the 2012 IECC Energy Code will run concurrently with the 2009 IECC Energy Code. As of July 1, 2014 the 2012 IECC Energy Code will be in full effect.

I would also like to thank the personnel of other Town Departments for their cooperation, support, and assistance throughout the year.



## Conservation Commission

*Dave McLachlan, Chairman*



*Back row (left to right): David McLachlan, Chris Garrahan, Jack Souza  
Front row (left to right): Bobby Greenwood, Marc Gibbs, Bill Vines,  
Vivian Merrill (Recording Secretary) Not Pictured: Cori Rose*

### MEMBERS

David McLachlan, Chairman  
Christopher Garrahan, Vice Chairman and Clerk  
Marc Gibbs  
Cori Rose  
Bill Vines  
Jack Souza  
Bobby Greenwood

### STAFF

Alison LeFlore, Conservation Agent/Planner  
Vivian Merrill, Recording Secretary



### Membership

Dave McLachlan served as the Commission's Chairman for the 2014 Fiscal Year. Former Chair, Chris Garrahan, was elected to serve as the Vice Chairman and Clerk. The Commission would like to offer their sincere gratitude to Cori Rose for her many years of service and exemplary contributions to the activity of the Commission and Land Management Committees. Though she declined to seek re-appointment to the Commission, Cori will continue to serve as the Chair of the Land Management Committee. The other members of the Land Management Committee are: Nancy Araway, Gregory Lueck, and David McLachlan.

### Wetlands Regulation

The Commission reviewed 66 applications under the Massachusetts Wetlands Protection Act (MGL c.131, §40) and Chelmsford Wetlands Bylaw (Chapter 187) and one application under the Chelmsford Wetlands Bylaw (Chapter 187) only during FY2013.

The following is a breakdown of wetlands permit applications for FY2014 as compared to the two previous fiscal years:

Application Type	FY12	FY13	FY14
Request for Determination of Applicability	11	22	34
Notice of Intent	6	19	13
Request for Certificate of Compliance	8	19	13
Abbreviated Notice of Resource Area Delineation	0	1	1
Request to Amend Order of Conditions	3	2	5
Total	28	63	66



# Conservation Commission/ Community Preservation Committee

### Education

Several members of the Conservation Commission and Land Management Committee as well as staff attended training sessions and conferences held by the Massachusetts Association of Conservation Commissions and Association of Massachusetts Wetland Scientists. Members of the Conservation Commission also attended regulatory workshops and trainings offered by the Department of Environmental Protection. Additionally, the Conservation Commission, Land Management Committee, and staff made presentations to local Boy and Girl Scout Troops and worked with a variety of other community organizations.

### Open Space Management and Use

The Conservation Commission continued working with the Land Management Committee, staff, and volunteers to manage the town's conservation land. New projects were coordinated and initiated at several reservations including a new bridge at Wright Reservation and an expanded pump track at Russell Mill Reservation. The Commission and Land Management Committee continued to work with the Merrimack Valley Chapter of the New England Mountain Bike Association and increased cooperation with local Boy and Girl Scout Troops and other community groups.

### Conservation Commission and Joint Committees

The Commission's representative to the Community Preservation Committee was Chris Garahan. Dave McLachlan served as the Commission's representative to the Master Plan Implementation Committee and to the Oak Hill Site Plan Committee. The Cranberry Bog Subcommittee, a joint committee of the Chelmsford and Carlisle Conservation Commissions, met twice in FY 2014. The Commission's representatives to that Committee were Cori Rose and Tom Wilson.



### Community Preservation Committee

The Community Preservation Act (CPA) provides a source of funding for Open Space Preservation, Historic Preservation and Affordable Housing. For FY2014, approximately \$1.04 million dollars was collected under the CPA, a combination of property tax surcharge and state matching funds.

The first \$100,000 of property value is exempted from the surcharge calculations lowering the surcharge for the typical residential homeowner to under \$60. There are two full exemptions from the CPA surcharge that can be applied for; Moderate income Seniors (2009 - \$70,720 – family of two), and any property owner meeting the Low income limit (2009- \$70,720 – family of four). Spring Town meeting brought the successful passage of CPA articles for the benefit of our town: \$2,68M (of which \$220,993 was from remaining balances of previously approved projects) was allocated for the continuing creation of 115 units of Affordable Housing at 267 Littleton Road. The total project cost is projected to be \$32M, of which the town cost is only \$2.18M.

Changes in the CH44B CPA Legislation led to several recreational capital improvement





## Community Preservation Committee

*Linda Prescott, Chair*

projects: \$1.2M was allocated for the creation of an artificial turf field, and other improvements, at George Simonian Stadium, and an artificial turf field, artificial track and many other recreational field improvements at McCarthy Middle School, all have been completed. The total project cost was \$3M, of which \$500K was raised from private donations. \$50,000 was allocated for Recreational Capital Improvements.

The fund has already been heavily utilized for playground improvements at South Row School, McCarthy Middle School and as seed money for a Dog Park at the DPW property on Richardson Road. \$4,164 was allocated for the now completed Parking Lot improvements at the heavily utilized Red Wing Farm. \$30,000 was allocated for the now completed Central Square Master Plan, a project that will preserve, beautify, and revitalize the Towns Historic Central Square. \$18,000.00 was allocated for identification and inventories of historic structures and signage marking our distinctly different historic villages. \$15,000 was allocated for the Crooked Spring Feasibility to determine for the repair, replacement or removal of the dam. The CPC Fund paid \$473,325 on the bonds for the Town Halls and the Sheehan Farm.

The CPC thanks Rebecca Markey, the Citizen appointee, for her past membership on the Committee, and Bob Morse, for his outstanding leadership and dedication to the Committee since the very beginning. The Committee welcomes Chris Tymula, Open Space appointee. The CPC thanks David Hedison, the Housing Authority appointee, for his past term of membership on the Committee, and welcomes Connie Donahue. The Committee has 2 vacant Citizen Appointee positions. An application for appointment can be made via the Town Manager's office. An application for requesting CPA funding for Historic Preservation, Affordable Housing, and Open Space and Recreation projects is available at the Community Development Dept and on the Town Web Site.

### MEMBERS

**Evan Belansky**  
**Director of Community Development**

**Connie Donahue**  
**Housing Authority Appointee**

**Christopher Garrahan**  
**Chris Tymula**  
**Conservation Commission Appointees**

**Robert Joyce**  
**Board of Selectmen Appointee**

**Open Position**  
**Citizen Appointee**

**Open Position**  
**Citizen Appointee**

**Gary Persichetti**  
**Director Department of Public Works**

**Linda Prescott, Chair**  
**Historic Commission Appointee**

**Colleen Stansfield**  
**Planning Board Appointee**



## Chelmsford Public Schools

*Frank Tiano, Superintendent*



*Back to front: Barbara Skaar, Evelyn Thoren, Frank Tiano, Nicholas DeSilvio, Michael Rigney, W. Allen Thomas*

The members of the Chelmsford School Committee at the end of the 2013-2014 school-year included the following: Mr. Michael Rigney, Chair; Mrs. Evelyn Thoren, Vice Chair; Ms. Barbara Skaar, Secretary and Members at Large, Mr. W. Allen Thomas, and Mr. Nicholas DeSilvio. Central Administration for the Chelmsford School Department included the following: Dr. Frank Tiano, Superintendent of Schools; Dr. Kristan Rodriguez (July-May 30th) Dr. Linda Hirsch (June) Assistant Superintendent for Curriculum and Instruction; Ms. Kathleen McWilliams, Business Manager; Anne-Marie Fiore, Director of Technology and Information Services; Mr. Bradley Brooks, Director of Student Services, and Mr. Kenneth Storlazzi, Director of Personnel and Labor Relations.

At the end of the 2013-2014 school year, Chelmsford Public Schools said goodbye to several talented veteran staff members who retired. Each outgoing employee represented many years of service to Chelmsford students and families and a long-term commitment to academic success. Among the positions vacated due to retirements were support, teaching, and administrative staff. Regarding administrators, Jeff Doherty was the only retiree. He left CPS after 19 years as Dean of Emerson House at Chelmsford High School and 39 years overall. Assistant Superintendent Kristan Rodriguez (May

30th) and Department Coordinator for Reading, Title I and ELL, Katie Novak both resigned to become the Superintendent and Assistant Superintendent in the Groton-Dunstable Regional School District. As with any hiring practice, the goal is always to hire the best candidate for each position. Once again, we are confident that Chelmsford Public Schools has succeeded in doing this throughout this past hiring season.

We are proud to mention the newest members of our administrative staff to Chelmsford for this school year: Assistant Superintendent Dr. Linda Hirsch; Department Coordinator of English Language Arts Dr. Jennifer Zeuli; Department Coordinator for Reading, Title I, and ELL Lori McDermott; Dean of Emerson House Robert Lyons.

The 2013-2014 school year saw Chelmsford Public Schools move through the second full year of the 5-year strategic plan. Our comprehensive district plan has provided us with focus on specific goals that will lead us toward short-term and long-term success. Many of the components you will see in subsequent paragraphs. We will be seeking input from our stakeholders to move the planning process forward to include two additional years to insure that we are always working from a five-year plan.

This past year has been another full and eventful year in the curriculum office. We continued to work on initiatives and refine our practices to provide robust programing and both monitor and raise the achievement of students in our school system. This year, we continued with implementation of the objectives and goals for our strategic plan. Our focus this year continued with aligning all curriculums and instructional practices to the new MA frameworks and standards documents including the Common Core for Literacy and mathematics, WIDA, and the Next Generation Science Standards. Specifically, we refined our assessment maps





## Chelmsford Public Schools



and defined benchmarks assessments that followed the criteria set by the Department of Elementary and Secondary Education (DESE) for District-Determined Measures (DDM). Teachers at all levels worked in teams to understand the process and connect instructional practice along with concrete standards. They created defined assessments to help move our students' academics forward with clear benchmarks for understanding. In addition, we aligned our English Language Learner (ELL) program with new curriculum that is in direct alignment with the World-Class Instructional Design and Assessment (WIDA) standards. In preparation for the new science standards, teachers began creating crosswalk documents to compare current standards against proposed standards to align curriculum and identify areas to review and refinement for the upcoming school year. We continue to assess and refine our current practice and make adjustments in all curriculum areas.

All areas of curriculum work collaboratively with the technology department to use the current and emerging technologies to build communicate to students, parents, and the community. Curriculum departments updated websites, and teachers use the Curriculum and Learning network on X2, as well as the expansive use of social media tools. We utilized a joint approach to defining and implementing online assessments

and learning programs, such as Study Island for math, ELA, and science and the IXL program in math, that align with our curriculum, thus providing students opportunities to learn while applying technology skills that promote necessary skills for success.

Professional development for our staff continued with various choice offerings using the multi-part series model that allows educators the flexibility of coursework that was both interesting and met required state modules for the new educator evaluation model. In addition, we continued our collaboration with Fitchburg State University to offer graduate level courses in-district. This past year, we offered Universal Design for Learning. With so many more teachers building UDL capacity, more students are benefiting from UDL principles in their classrooms. Book groups continue and are supported throughout the district. This year we had Dr. Ross Greene, Associate Professor in the Department of Psychiatry at Harvard Medical School and the originator of the Collaborative Problem Solving approach, speak to staff about his experience and approach to working with student behavior in school. His book, *Lost at School* was used for numerous book groups across the district to better understand how to work with our students in school.





## Chelmsford Public Schools

We utilize council support in order to continue with the support of all the initiatives defined by the state and the district strategic plan. Using the existing elementary, middle, and high school program councils that have been running in Chelmsford for years, all goals and action items are discussed in a collaborative method for clear understanding and alignment to the state initiatives and district strategic plan. Additionally, we have collaborative committees with both teachers and administrators to support the work of the plans. The District Data Team worked collectively to assess and provide feedback for locally created assessments that support the work of the District-Determined Measures for all content areas. The Professional Development Committee worked to provide a high-quality professional development series and access to other PD opportunities for teachers. This committee also collects teacher feedback to assess the needs and design the next steps for future professional development opportunities. The newly created Elementary Curriculum Advisory Council (ECAC) built on the successes of the current committee models



that invite key stakeholders come to the table to facilitate the implementation of the plan. The ECAC provides a collaborative approach to defining curriculum resources, assessments, and professional development at the elementary level. We also continued with the Curriculum Leaders Group that included area curriculum leaders from other school districts to gather and discuss district initiatives collectively to learn and support each other as well work towards achievement. Lastly, Chelmsford Public Schools continues to learn and expand capacity by continuing with its relationship with the Department of Elementary and Secondary Education (DESE) to better understand the initiatives as they apply to our schools and to access recourses provided by the department. We look forward to continuing our efforts and relationships in the area of curriculum, instruction, and assessment.

Our district has made great gains in Technology and Information Services under the leadership of Executive Director, Anne-Marie Fiore.

Miss Fiore was honored with the Extreme Exemplary School Award. School districts honored with the Exemplary School Award are chosen based on their educational commitment to implementing a personalized 21st century learning environment and embody the best in American education. Through the technology work and infrastructure created by Miss Fiore, the Chelmsford Public Schools was one of four districts in North America to receive this award. The Exemplary Awards are based on three criteria that emphasize creating a personalized 21st century student-learning environment: (1) stimulating 24x7 learning, (2) facilitating individual instruction, and (3) encouraging curricular growth.

We are coming to the end of one of our long-range capital project projects; Voice over Internet Protocol (VOIP) Phones and Power over Ethernet (POE) Switches. At the end of summer 2014,



## Chelmsford Public Schools

the McCarthy Middle School will be the last and final school to receive their new VOIP phone system. The technology department has several capital infrastructure projects underway for school department including wireless services for Harrington and Center Elementary Schools, security cameras, keyless entry, and 21st Century Classroom equipment. During the summer of 2014, we have implemented a virtual network initiative for the elementary and middle schools. This project's scope of work includes virtualizing the domain controllers at each school and retiring legacy physical domain controllers. The ESX hosts will have VMware 5.5 installed and the existing ESX will be upgraded from 5.1 to 5.5. This project will also allow us to "spin" up servers on the fly, such as localized print servers to handle each schools specific printers reducing network traffic to the Central Office. The virtual initiative allows us for future growth at each school, including virtualizing the wireless controllers at each school. This project leverages all the latest virtual technology allowing the elementary and middle schools to maintain a level of technology that has become a standard in the Chelmsford Public Schools.

The Parker Middle School and the McCarthy Middle School Technology Engineering classes are entering into year two of Project Lead the Way (PLTW) and will begin classes in Robotics and Automation for the 14-15 School Year. PLTW courses allow students the opportunity to apply what they are learning in traditional math and science classes to real-world, hands-on problems and projects. The curriculum is designed to give students a solid foundation for further STEM learning in high school and beyond.

Through our ongoing partnership with Chelmsford Telemedia, CPS has an ambitious lineup of educational cable shows that combine a look inside the school department with Inside CPS, Matthew with Matthew, Spotlight on Fine Arts, and the Lions Pride. We are adding three new shows to our lineup with The Wright



Stuff, a look at School Counseling Services, Walking thru Wellness, a look at the Health, Physical Education, and Family and Consumer Science Departments, and Strictly Business, a student-produced show about the CHS Business Department. Educational programming can be seen daily from 7:30AM though 11PM on the educational channel (CTM-ED) on Comcast Channel 22 and Verizon Channel 36. Though the producing of these shows is a labor of love, they are time consuming. Our effort to provide the Chelmsford Community with a comprehensive look at what is happening within the school department is part of our commitment to having a transparent school district. We appreciate the continuous positive feedback that we receive.

In April, the CPS Technology and Information Department was featured in Ed Tech Magazine for building a network that will not impede or compromise instruction. In addition, the CPS Technology and Information Department was featured in Investors Business Daily for their use of iPads in the district. Finally, Extreme Networks featured the CPS Technology and Information Department for their infrastructure guidelines in online assessments.



## Chelmsford Public Schools

The Special Education Department continued to provide a variety of high quality inclusive programs for students with disabilities in Chelmsford Public Schools this past year. The department welcomed two new administrators this past year; Kara Saranich (formerly Byam principal) as our CHIPS Preschool Coordinator and Marla De La Cruz as our High School Team Chairperson. Patty Doherty continued as the Team Chairperson for our elementary buildings and Lisa Diaz was the middle school Team Chairperson.

This past year saw the development and implementation of a middle school program at the Parker for students on the autism spectrum. The development of this very successful program allowed the district to return four students, who were previously located in out of district private placements, back with their same aged peers in Chelmsford.

During this past school year, Chelmsford hosted a training with area districts (Dracut, NMRSD, Billerica, Tewksbury, Groton-Dunstable and Tyngsboro) on the new diagnostic manual for mental health professionals (DSM-V). Additionally, the district collaborated with the Burlington Public Schools for trainings regarding the new school discipline law and legal updates in special education. These trainings, attended by special education administrators from surrounding communities, proved to be an excellent networking opportunity for our district as well.

In addition to administrator trainings, several district special education teachers and therapists attended trainings in their content areas. District instructional support staff also attended four trainings on topics such as: students with disabilities and mental health issues, positive behavioral interventions and the IEP team process.

Moving into next year, the school department as a whole, is continually working to identify the needs of our students with disabilities and develop programs and supports to meet their individual needs. We look forward to another exciting year in the district.

The business office worked on improving the processes and procedures in each department. A new payroll person and accountant were hired and hourly time sheets were instituted for our support staff to better capture their hours on site. This paper system is part of the transition to our Kronos time management system that will be implemented in FY15.

Additionally, we renewed our partnership with Aramark for years four and five. With a new facilities manager on site and additional administrative support, we have been provided with consistent metrics for measuring the quality of the service provided. We look forward to the continued success of this program.

Several collective bargaining contracts were negotiated during the school year as well. We are particularly proud of the collaborative nature in which we worked with the teachers and support staff meet their and the district's needs. With the teachers, we creatively utilized the standard step with a cost of living increase to bring the staff in line with average salaries to their comparable peers while staying within our budgetary parameters. This is the first time in many years that a teachers' contract was settled without mediation.

Thank you to the Chelmsford community for your ongoing support of us in our mission to provide the best educational experience for students.

Respectfully submitted,

Frank A. Tiano, Ed.D.  
Superintendent of Schools





## Chelmsford Public Schools



*Thanks and congratulations to retired CHS Music Director, Carl Rondina for his many years of service to the students of Chelmsford.*



*New turf fields installed at the George Simonium Stadium at the Chelmsford High School and the McCarthy Middle School*





## Nashoba Valley Technical High School

*Judith Klimkiewicz, Superintendent*



100 Littleton Road, Westford, MA 01886  
(978) 692-4711 [www.nashobatech.net](http://www.nashobatech.net)

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760–plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 18 technical programs.

### Administration

Dr. Judith L. Klimkiewicz, Superintendent  
Ms. Denise Pigeon, Principal  
Mr. Matthew Ricard, Assistant Principal  
Ms. Jeanne Savoie, Business Manager  
Dr. Carol Heidenrich, Director of Technology  
Ms. Gabriella White, Director of Curriculum  
Ms. Kyla Callahan, Coordinator of Guidance and Admissions  
Ms. Wendy Hood, Coordinator of Special Education and Team Chair  
Mr. Paul Jussaume, Coordinator of Technical

Programs and Cooperative Education  
Mr. Jeremy Slotnick, Coordinator of  
Academics and Testing

### Accreditation: New England Association of Schools and Colleges.

The Learning Schedule: Three 12-week trimesters consisting of eight 45-minute periods set in a four block schedule, five days per week. The school schedule alternates one week of academic classes with a week in a career-technical area for grades 9 through 12.

### The Year in Review

Nashoba's enrollment continued to grow during the school year and once again we welcomed a significantly larger student body. This year our security system was updated with additional security monitors at the front and rear entrances. Construction has completed on our new athletic facilities including a new sports complex that consists of a multipurpose turf field, tennis complex and a practice field, as well as state-of-the-art track, new softball and baseball fields, tennis courts and field hockey. To complete the renewal of our athletic facilities, the final touch was to add new bleachers and gym floor. Our Dance and Art studio is near completion and will enhance our pre-school and Theatre Arts and Design & Visual programs by allowing students to showcase their talents.

Nashoba continues to embrace educational opportunities for our teachers through summer professional development opportunities as well as by serving as a satellite campus for many local colleges' advanced graduate programs.

As we continue through a time of economic





uncertainty we can assure you that at Nashoba Valley Technical High School, students will still receive a technical education of the highest quality with the most current state-of-the-art equipment while still providing our district members with a fair and equitable assessment. Our Engineering Academy, entering its second year at Nashoba Tech, is a selective program targeting high achieving math and science students who are interested in entering various engineering, electronics/robotics, or bio-manufacturing fields.

<b>Vocational-Technical Programs (Secondary &amp; Post Graduate)</b>
Auto Collision Repair & Refinishing
Automotive Technology
Banking, Marketing & Retail
Carpentry/Cabinet Making
Cosmetology
Culinary Arts
Dental Assisting
Design & Visual Communications
Early Childhood Education
Electrical Technology
Engineering Academy: Electronics/Robotics Engineering Technology Bio-Manufacturing
Health Assisting
Hotel Restaurant Management
Machine Tool Technology
Plumbing/Heating
Programming & Web Development
TV & Media Production/Theatre Arts

## Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre and additional elective courses are offered for all four years to all interested students.

## Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.



## Nashoba Valley Technical High School

### Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

### Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. No user fees are imposed on any sport, school sponsored club, or activity.

### Continuing & Community Education

More than 700 adult students per semester attended the Continuing Community Education Program in late afternoon and evenings at Nashoba. More information can be found on the NVTHS website.





# Arts & Technology Education Fund

## *Kirk Marshall, Chairman*

The 1996 Spring Town Meeting approved an amendment to their General By-Laws by adding Section 13 to Article VII entitled Chelmsford Arts and Technology Education Funds (ATEF) through the combined efforts of Evelyn Thoren and George Ripsom. The purpose of this fund is to provide supplemental funding to support local educational initiatives and projects.

Thanks to your generosity and support the ATEF has awarded over \$73,000 in grants since its inception in November 1996. The committee is currently working on investment strategies and researching other financial resources in order to create a lasting fund and insure continued and consistent awards. The ATEF has developed a website that makes all our applications and information available at the Town of Chelmsford website.

Chelmsford is the first town to have a By-Law in place that specifies the application process, committee make-up and limitations. The Spring Town Meeting 2006 approved the first amendment to the By-Law by adding an additional two members to the committee. The Spring 2014 Applications and copies of the applications along with the By-Law were distributed in January 2014 to each school through hard copy and email. The committee received completed applications by March 31, 2014. Teachers and School Councils apply for these funds. Project Summary forms are required from current and previous awardees prior to consideration for any additional future new projects. Awards were announced at the Board of Selectmen's Meeting in June 2014. The next applications will be distributed in January 2015 and the deadline for the next academic year is March 31, 2015.

The concept of using tax check-offs for an alternative funding source for education was initiated by Arlington's veteran Town Treasurer, John Bilafer, under a Home Rule Petition many

years ago. Since this was accepted, numerous towns in Massachusetts have adopted the statute Chapter 60. Chelmsford became involved in the process of adopting Chapter 60 through the efforts of Anthony Volpe, a past member of the Chelmsford School Committee. Chelmsford uses a separate tear-off sheet in the excise and real estate tax bills as the method to elicit voluntary contributions to enhance the education of Chelmsford Public School students.

In addition the ATEF started a teacher recognition program that encourages students and families to make a donation to the fund in the name of a teacher. The collected money does not become part of the school budget. The Town Treasurer disperses the funds under the direction of the ATEF Committee. Information sheets are available in the Town Offices. The contributions that you give have and will continue to make a difference in the education of our children ... our future taxpayers.

### **2014 AWARDS DISTRIBUTED**

#### **2014 ATEF MEMBERS**

Beverly Barrett

Patricia Dzuris

Kirk Marshall, Chairman

Carrie Meikle, Secretary

Colleen Stansfield

Angelo Taranto

Evelyn S. Thoren

Dr. Frank Tiano

Superintendent of Schools



## Police Department

*James F. Murphy, Chief of Police*



I herein respectfully submit the Annual Report of the Police Department for FY 2014. The department's sworn complement remained at 54 permanent officers. The philosophy of the department continues to emphasize community policing strategies and initiatives that enhance the overall safety of the community. It is our goal to work in partnership with all the citizens of Chelmsford, to address and resolve issues of concern, and to improve the overall quality of life for those that live, work or visit Chelmsford. Our top priorities continue to include traffic related complaints, disturbance and nuisance calls and drug and alcohol violations. These quality of life issues are of paramount importance in maintaining order, and providing an overall sense of safety and security throughout the town.

### **CHIEF OF POLICE**

James F. Murphy

### **DEPUTY CHIEF**

James M. Spinney

### **LIEUTENANTS**

Daniel J. Ahern  
Edward F. Smith  
Colin C. Spence  
Edward F. Quinn

### **SERGEANTS**

Paul E. Cooper  
Philip R. Dube  
Gary A. Hannagan  
Francis J. Goode Jr.  
Stephen M. Fredericks  
Jason P. Hanscom  
Francis P. Teehan

### **BUREAU OF INVESTIGATIVE SERVICES**

Lieutenant John A. Roark  
Sergeant Todd D. Ahern  
Inspector Jeffrey A. Blodgett  
Inspector George A. Tyros  
Inspector Rebecca A. Tyros (Juvenile Officer)  
Inspector Craig E. Walsh

### **CRIME PREVENTION/FAMILY SERVICES**

Jennifer L. Bellissimo

### **DEPARTMENT CRIMINAL PROSECUTOR/ LOWELL DISTRICT COURT**

Sergeant Jeffrey J. Bernier

### **TRAFFIC DIVISION/K-9 UNIT**

Sergeant Gail F. Beaudoin  
Traffic Officer Paul E. Richardson  
K-9 Officer David M. Leo





# Police Department

## PATROL OFFICERS

Timothy B. Bourke  
 Shawn M. Brady  
 Robert F. Brown III  
 Ryan F. Callahan  
 William P. Carlo  
 Steven J. Doole (Motorcycle Officer)  
 Matthew J. Flynn  
 John R. Goffin  
 Daniel P. Goguen  
 Steven E. Hawkins  
 Dennis J. Kelleher  
 Nathan L. Landry  
 David B. Linstad  
 David F. MacKenzie Jr.  
 Peter C. McGeown  
 Kenneth A. Meehan  
 Brian F. Mullen  
 Robert J. Murphy, Jr.  
 Jason M. Poor (Motorcycle Officer)  
 Kyle A. Reed  
 Daniel T. Reid, Jr.  
 Brian R. Richard  
 Ashley M. Silva  
 Anthony Spinazola  
 Daniel J. Sullivan IV  
 Jonathan P. Tays  
 Brian D. Ubele  
 Gary R. White  
 Christopher D. Zaher  
 Nicholas P. Ziminsky (Motorcycle Officer)

## PUBLIC SAFETY DISPATCHERS

Shawn D. Brewer  
 David J. DeFreitas  
 Lisa M. Demers  
 Richard A. Demers  
 Timothy A. Goode  
 Alexandra L. Hayden  
 John M. Poor  
 Kevin R. Proulx  
 Aramis Velez

## DEPARTMENTAL ASSISTANT

Michelle A. Srebnick

## PRINCIPAL CLERK

Kathleen A. Bennett

## BOOKKEEPER

Sandra A. Hall

## MAINTENANCE

Carl W. Koch

## MECHANIC

Todd P. Barry

### RECEIPTS TURNED OVER TO THE TOWN

Permits, fines, and fees	\$17,321.57
Parking Tickets	\$8,901.00
Lowell District Court Revenue	\$6,000.00
Registry of Motor Vehicles Disbursements	\$144,680.00
Towing Receipts	\$58,800.00
Total	\$235,702.57

### BREAKDOWN OF ARRESTS

Adult Arrests	376
Juvenile Arrests	12
Total Arrests	388

### DISPOSITION OF CASES

Noelle Prosecution	13
Filed Without Change of Plea	2
To Be Dismissed	2
Continued	26
Forwarded to Superior Court	2
Dismissed	412
Default	138
Guilty	89
Pre-Trial Probation	25
Request Denied	1
Not Guilty	10
Placed on Probation	1





## Police Department

Continued Without a Finding	76
Total Findings	797

MISCELLANEOUS STATISTICS	
Calls Answered by Cruisers	36,881
Summons Served	497
Accidents Reported	1,045
Fatal Accidents	0
Serious Injury Accidents	116
Citations Issued	2,979
Parking Violations Issued	200
Restraining Orders/Harassment Orders Served	109
Protective Custody	8
Alarm Calls Responded to by Cruisers	1,482
Medical Calls	3,131
Suspicious Activity Calls	1,290
Disturbance Calls	588
Domestic Calls	376
O.U.I. Alcohol	51

### ACHIEVEMENTS

Over 36,000 calls for service were handled by officers during FY 14. While our violent crime rate remained extremely low for a community the size of Chelmsford, we continue to see property crimes related to thefts from motor vehicles, shoplifting and vandalism. The police department is continuing in its efforts to reduce and deter these types of crimes.

We continue to explore the concept of a Regional Emergency Communications Center (RECC) in conjunction with the Northern Middlesex Council of Governments (NMCOG). The RECC would handle public safety calls for service from several communities, and would be located at one central location. While no decision has been made as of yet, the study is expected to continue into FY 15, with a recommendation made once the information is analyzed.

In March, the police department was presented with the Lucy E. Simonian Golden Lion Award from the Chelmsford High School Alumni Association. The award was accepted at the annual Hall of Fame Inductee Dinner, and was given in recognition of the collaboration and assistance between the police and school departments.

In April, all officers were trained in the use of nasal naloxone, also known under the brand name Narcan. This training was instituted due to the widespread use and abuse of opioids. The goal of this program is to reduce opiate overdose deaths by having first responders administer medication that reverses the effects from opiate abuse.

This years' Police Foundation Awards Breakfast honored seven officers for meritorious service. Officers receiving 2014 awards were:

Patrol Officer Daniel J. Sullivan IV  
 Patrol Officer Steven Hawkins  
 Patrol Officer Kyle Reed  
 Patrol Officer David F. MacKenzie Jr.  
 Patrol Officer Nicholas P. Ziminsky  
 Patrol Officer Robert Murphy Jr.  
 Patrol Officer Jennifer L. Bellissimo

### GRANTS

The Police Department received the following Grants during Fiscal Year 2014:

State 911 Dispatching Grant	\$77,902
Emergency Medical Dispatch Training Grant	\$26,123
Highway Safety Traffic Grant	\$6,000
EOPS Pedestrian & Bicycle Safety Grant	\$5,000

### PERSONNEL CHANGES

Six new patrol officers joined the police department after completing their police academy training in FY 14. The new officers are Nathan Landry, Kyle Reed, Shawn Brady, Ashley





## Police Department

Silva, David Linstad and Matthew Flynn. The officers received extensive training in community policing, self defense, patrol procedures, as well as hundreds of hours of motor vehicle law and criminal law.

Sergeant Edward F. Quinn was promoted to the rank of permanent lieutenant in January.

Patrol Officer Francis P. Teehan was promoted to the rank of permanent sergeant in June.

Dispatcher William Vaughan retired in August after serving more than twenty years with the town.

Dispatcher Christian Seminatore retired as a dispatcher in October to pursue a law enforcement position with the Carlisle Police Department. He served thirteen years with the town as both a dispatcher and auxiliary police officer.

Alexandra Hayden and Aramis Velez were appointed as Public Safety Dispatchers in the fall of 2013.

### APPRECIATION

Finally, it is with mixed emotions that I inform the people in the community that this will be my last town report I submit as Chief of Police. I will be transitioning into a new position in the fall of 2014 when I begin a new and exciting career in the private security field. I am looking forward to this new challenge, but will always treasure my service to the Chelmsford Police Department. Having been appointed as a patrol officer in 1983, and having the honor to rise through the ranks and serve as Chief of Police for eight and a half years, I can truly say it was an extremely rewarding and interesting career. I am leaving with a sense of pride in that I hopefully made my hometown, the town where I grew up, a little bit better and safer for all.

I would like to express my sincere appreciation

to Town Managers and Boards of Selectmen that I have worked with over the years. The support and professionalism exhibited has allowed public safety to be enhanced throughout the town. There were always clear communications and discussions on the issues at hand.

I would also like to that and recognize all the other department heads in town for their support and cooperation over the years. Without question, the positive working relationships between all departments allowed for smooth and efficient operations to be carried out and completed, especially in times of crisis.

Finally, I want to thank the entire police department staff for their dedication and support. Over the course of my career, I have been surrounded by some of the most dedicated and professional police officers in the business. They are the ones who have worked so hard to make the Chelmsford Police Department the best it can be. Through their efforts, they have truly made the Town of Chelmsford a much better and safer community. The department is well suited with a core of dedicated and talented personnel who can lead the police department into the future, and provide top notch service to those they are sworn to protect and serve.

Thank you for the support and confidence you had in me to serve as your Chief of Police.

Respectfully submitted,

James F. Murphy  
Chief of Police



### Police Department *Auxiliary Police*

This past year was a very busy year for the Auxiliary Police Unit. The members participated in over thirty events, which included assisting in over a dozen road races/ bike path events during the fiscal year. Our overall number of events have increased, especially road races and bike path events that need police assistance. Without the help of the auxiliary officers, many of these events would not have been possible.

In addition to working events in town, these auxiliary officers perform cruiser shifts and check over 30 public buildings, as well as recreational areas in the town. They are also utilized on foot patrol on the Freeman Bike Path and the town beach areas. The duties of the Auxiliary officers are to check all town property as well as vacant house checks. Information regarding house checks was added to the CPD website. Our unit communicates through Facebook in which we have a private page that we post upcoming events and information.

We currently have eleven active Auxiliary officers (blue uniform) and have two active Auxiliary officers in brown. These officers are dedicated to the town and have worked extremely hard to make every event a success. I am proud to announce that three brownie officers, Matthew Fernald, Alison Couch, as well as Emaly Bousari, successfully completed the MCJTC Reserve Academy which was held at Middlesex Community College in Bedford. Of the three that recently graduated, Fernald and Couch were sworn in as Auxiliary officers in Blue. Aux. Emaly Bousari recently resigned from the auxiliary force to attend the Lowell Police Academy in anticipation of becoming a Lowell Police officer. We also lost Auxiliary Officer Emily Evans to a fulltime position at Bentley College as well as Christian Seminatore to Carlisle Police Department. There are also three retired Chelmsford Police officers who are part of the Auxiliary complement.

We currently hold our Auxiliary meetings on the third Monday of each month at the police department. During these meetings we include guest speakers from the Fire Department and other agencies to speak about topics that affect the auxiliary officers (Ex: water/ice safety, medical issues, etc.).

Since our police department has been accredited, I have been working closely with Lt. Ahern to raise the standards of the auxiliary police. We have decided that at each of our monthly meetings we will be incorporating training on legal updates as well as our policies and procedures. My goal is to use our meeting time as a way to learn and grow.

All auxiliary officers received their CPR/AED training given by Auxiliary Demers. All of those officers in blue were also qualified with their service weapon as well as pepper spray. This instruction was given by Lt. Smith and Sgt. Cooper.

Also, on October 7, 2013, we held an informational night at the police department, trying to bring attention to our auxiliary force as well as bringing on new members. I targeted the local high schools as well as local colleges and universities. The night was a success with over 40 individuals in attendance. From this initial meeting we had added some new recruits to our force. I consider them, "recruits in training." They are eleven recruits under the age of 18 and nine recruits over the age of eighteen. My plan is to work with these individuals over the upcoming year to have them ready and in place by January of 2015. They have attended all monthly meetings and have been given instruction in policies and procedures, rules and regulations and other topics that will be helpful in their duties as auxiliary officers,

In the 2013-2014 year, Auxiliary officers performed over 50 house checks. During this

## Police Department *Animal Control*

time frame they conducted over approximately 1600 checks of town owned property, including both beach areas. They assisted officers at m/v accidents as well as responded to natural disasters that occurred in our town. During this fiscal year they volunteered over 1400 hours:

- 384 hours: meetings
- 785 hours: events
- 240 hours: ride alongs

This unit is strictly a volunteer unit. Because of their efforts, the town saves thousands of dollars by keeping vandalism and property damage down. The Auxiliary Police Unit is an extremely dedicated unit whose main goal is working to make Chelmsford a safer community for all.

It has been a pleasure supervising these fine men and women over the past few years. I hope to continue this success for years to come.

Respectfully submitted,  
Sgt. Gail F. Beaudoin

### AUXILIARY ROSTER

#### BLUE

Ryan Bellemere  
Alison Couch  
Richard Demers  
Matthew Fernald  
Richard Goyette  
Alexandra Hayden  
Andrew Houmiller  
Michael Martell  
Roy Philbrick  
Kevin Proulx  
Peter Ravanis

#### RETIREEES

Roland Linstad  
John McGeown  
Ernest Woessner

#### BROWNIES

Keith Letourneau  
Fady Sidhom

### ANIMAL CONTROL STATISTICS

Calls for Service	1203
Informational Calls	1598
Dogs Licensed in FY 13	3600
Animals picked up and taken to pound	23
Animals returned to owners	18
Animals taken to the Lowell Humane Society	5
Road Kills disposed of at the Lowell Humane Society	168
Animal bite reports	43
Citations Issued	26
Value of Citation Fines	\$2650
Citations for Unlicensed Dogs	297
Other Funds Collected	\$750
Court Action Taken on Cases	302





## Fire Department

*Michael F. Curran, Fire Chief*



*University of Lowell Campus, 1100 Princeton St. On July 28, 2013, 10:30 pm, dispatch received a call from a resident on Augusta Way reporting they could smell smoke in the area. Engine 2 (North Chelmsford) arrived to Augusta Way to find that one of the vacant buildings belonging to the University of Massachusetts Lowell fully engulfed. The fire went to 3 alarms within minutes as 4 other vacant buildings close by and a community of over 55 housing behind the burning building was in jeopardy with embers falling close by. The fire was contained to the one building. Lowell, Billerica, Tyngsboro, Westford and Tewksbury released from site at 1:30pm the following day. Chelmsford Fire Department remained on scene for several days watching for hot spots.*

### Our Mission:

The Chelmsford Fire Department furnishes the citizens of Chelmsford with a comprehensive and responsible delivery system of fire protection, fire suppression, rescue, and emergency medical services in order to provide life safety and the protection of property.

The Chelmsford Fire Department consists of Chief of the department, 53 firefighters, 4 Unit Captains, Deputy Chief in charge of Fire Prevention, Deputy Chief of Operations, Fire Prevention Captain, training officer, mechanic and 2 clerical staff

Captain Pare, training officer for the department has been busy these past few months with the new and updating training classes in water rescue, roof collapses, MIIA driving simulator, oil fires, Narcan program for the department and a fairly new to the town are the solar panels. With the schools, town offices, businesses and residents opting for solar power the department needs to learn how to handle fire emergencies when they occur.

Our mock car accident once again showed the tragic results of drinking, texting and driving. The department holds this event the first week of June in the front parking lot of the Chelmsford High School. Juniors and seniors attend with some of their classmates playing the rolls of the victims. It is a very moving lesson and this department along with the Chelmsford Police, Trinity and Christopher's Towing are glad to sponsor because if it saves one life it is worth it.

CALL HISTORY				
YEAR	2011	2012	2013	2014
BUILDING FIRES	28	25	23	24
MEDICAL AID	2868	2976	3049	3654
AUTO FIRES	15	15	11	12
OUTSIDE FIRES	84	17	2	54
MUTUAL AID	27	19	28	24
INVESTIGATION	612	337	349	580
OTHER CALLS	3199	3189	3323	2765
<b>TOTALS</b>	<b>6833</b>	<b>6578</b>	<b>6785</b>	<b>7113</b>

Chelmsford Fire Department handled 7,113 calls this past fiscal year an increase of 431 calls from fiscal 2013.



## Fire Department

### DEPARMTENT PERSONNEL

#### FIRE CHIEF

Michael F. Curran

#### DEPUTY CHIEFS

Michael Donoghue, Operations  
Gary Ryan, Fire Prevention

#### FIRE CAPTAINS

Henry Houle, Unit 1  
Daniel Manley, Unit 2  
Bruce Donovan, Unit 3  
Daniel Funaro, Unit 4  
Kevin O'Brien, Fire Prevention  
Marc Pare' Training Captain

Gregory Segnini  
Kevin Sheehy  
Jason Turner  
Daniel Ubele  
Michael Young

Timothy Shanahan  
Gregory Sparks  
Joshua Turner  
Garrett Walsh

#### Clerical

Anna Griffin  
Department Assistant  
Kristen Benjamin  
Fire Prevention

#### Mechanic

Frank Fader

### FIREFIGHTERS

Joshua Abbott	William Amundson
William Bacon	William Bennett
Edward Boisseau	Evan Boudreau
Christopher Brothers	Michael Brothers
Thomas Brothers	Erik Byam
Jeffrey Cancellia	Edward Casey
Michael Chiasson	Kevin Clarke
Daniel Corey	Patrick Daley
Michael Ducharme	Jesse Foster
Robert Gardner	Scott Gallant
David Hadley	Nicholas Hamilton
David Houle	Ryan Houle
William Keohane	John Kivlan
Donald Kohl	Daniel Koutsoufis
Cynthia Leczynski	Keith Lindsay
David Maher	Michael Maher
Leo Manley	Andrew Micu
Jason Moody	Michael Nelson
Donald Peterson	Casey Phelan
Chhunly Prak	John Reid
Michelle Sacco	William Schellbach



*1952 Roofing materials for the Center Fire Station at 9 North Road. This building will be abandoned when the new Fire Headquarters opens at 50 Billerica Road in December 2014.*





## New Fire Headquarters *Opening December 2014*







## Emergency Management

### *Steve Maffetone, Director*

The Office of Emergency has had a busy fiscal year 2014 monitoring severe weather events, working closely with Massachusetts Emergency Management Agency (MEMA) and other Town Departments. Emergency Management secured 30 Hemorrhage kits for Police and Fire emergency response apparatus and was successful in receiving Federal Emergency Management Performance Grants for equipment for the town.

Chelmsford Emergency Management is now on Facebook and Twitter for alerts and updates! Follow us on Facebook at Chelmsford Emergency Management and on Twitter at Chelmsford Mass EM@Chelmsford\_EM

#### **Get Emergency Information on Your Cellphone**

There are now two primary methods that citizens in Massachusetts can get emergency information on their cellphones, Ping4alerts! and Wireless Emergency Alerts. Both of these methods will provide timely and important information about emergencies and hazards in your area and how you should respond to ensure your safety. Important messages may be delivered using both methods. Ping4alerts! is a new mobile communications app for alerting the public in emergencies and disasters. Through geofencing technology, ping4alerts! enables the Massachusetts Emergency Management Agency (MEMA) to send highly targeted, instant multimedia alerts to iPhone and Android devices to notify citizens about situations and events happening near them. The ping4alerts! FREE mobile app is one way that MEMA sends emergency

information and messages. Visit this Town of Chelmsford Emergency Management web site to get more information on these applications.

Thank you to the members of the Chelmsford Emergency Management Agency for all of their hard work and dedication over the past year. I would also like to thank Town Manager Paul Cohen, the Board of Selectman, and all of the Town Departments for their support.

For additional information contact me at EmergencyManagement@TownofChelmsford.us

Respectively submitted,  
Steve Maffetone - Director

#### **Members**

Steve Maffetone – Director  
Paul Eriksen – Assistant Director  
John E. Abbott  
Bill Ohm  
Rick Russo  
John Villare



# Public Works

## *Gary Persichetti, Director of Public Works*

The Department of Public Works (DPW) consists of seven Divisions (Engineering, Facilities, Highway, Parks, Public Buildings, Recycling, and Sewer).

Most DPW Divisions are located at the new facility at 9 Alpha Road with the exception of the Highway Division mechanics who continue their operation at Richardson Road and the Facilities maintenance staff who is located at the High School.

There has been one recent managerial change. Steve Jahnle has been appointed as Assistant DPW Director. Steve will continue to serve as Town Engineer, but will also be more involved in the administrative responsibilities of the DPW such as budgeting and Union negotiations.

There have been a few changes in the administrative staff. Joyce Cote has taken on the role of Business Manager. She will continue to support the DPW Director and the Assistant DPW Director. In addition, she will be responsible for all Payroll, Accounts Payable, and Budget-related tasks. Sharon Boyer has taken on the responsibility of Grant submissions for all Divisions of the DPW. She will also continue to manage residential Sewer Billing. In addition to supporting the Highway Division, Julie Dean has taken on the responsibility of managing the bid process for all DPW bids.

The DPW has one additional staff member. Christina Papadopolous has joined the Engineering Division as Assistant Town Engineer. In addition to supporting Steve Jahnle on many Town-wide projects, Christina will be responsible for Stormwater Management.

### **Engineering Division**

The Engineering Division provides technical support to many Town departments and committees, including the Planning Board, Conservation Commission, Town Manager, Board of Selectmen, Assessors Department, Town Clerk, and Sewer Division. Additionally, the engineers design several projects for construction by the Highway Division.

The engineers provided design, layout, grades, technical assistance, and inspections for the following projects:

- Smith Street – sidewalk and drainage improvements
- Old Westford Road/McCarthy School – sidewalk

and drainage improvements

- Sandra Drive – roadway improvements
- Nevada Drive – roadway improvements
- Santa Fe Road – roadway improvements
- Subway Ave – roadway improvements
- Oriole Street – roadway improvements
- Dalton Road – roadway improvements
- Drum Hill Road – signal and sidewalk upgrades.
- Chelmsford Street at Fletcher Street signal upgrades.
- Hugo Lane roadway improvements
- Queen Street – roadway improvements
- Mill Road – resurfacing
- Boston Road – culvert washout and replacement
- Dredging project at Flat Iron Brook

The engineers provided site plan reviews and/or inspections on the following projects:

- 75 North Road – site plan and special permits
- 269-273 Littleton Road – site plan and special permits
- 50 Billerica Road – site plan
- 64 Washington Street – minor site plan
- 16-20 Boston Road – site plan and special permits
- 26 North Road – site plans and special permits
- 276 Mill Road Comprehensive Permit
- 14 Worthen Street – site plan
- 17 Wilson Street – site plan

In addition, the engineers provided plan reviews and/or inspections on the following subdivisions:

Marchildon Lane, Lynch Way, Alyssa Way

Ongoing projects consist of:

- Scanning of road layouts and as-builts, mainline sewer record as-builts, and property sewer connections to build an on-line database of all plans.
- Building sewerage and drainage base maps for future GIS use. Utilized a grant to hire a consultant to complete the drainage mapping.
- EPA Stormwater Phase 2 regulation compliance. Producing Annual Reports to ensure compliance with the Town's discharge permit.
- Reviewed, updated and printed revisions to the Assessor's maps.
- Assisted consulting engineers on the Center Fire headquarters project.
- Provided technical assistance to consulting engineers for the Merrimack River bank reconstruction near Willamsburg.
- Conducted an existing condition survey in Central Square to analyze parking layouts.



- Conducted an existing condition survey at Parkhurst Road and North Road for an additional crosswalk.
- Provided survey services for the Chelmsford Land Trust at Sunny Meadow Farm for the conservation restriction.
- Verified property lines at the Cranberry Bog.
- Assisted consulting engineers with the design for future phases at the DPW location (9 Alpha Road). Permitted the material storage bin roof with Planning Board.
- Worked with consulting engineers on the Freeman Lake dam for continuing compliance with the Office of Dam Safety. The dam has been inspected and has an ongoing maintenance plan.
- Completed a right-of-way survey for a portion of Westford Street for future road reconstruction and sidewalk improvements.
- Completed an existing conditions survey for the proposed Dog Park at 54 Richardson Road.
- Worked with the Finance office and Planning Board to close out various passbook accounts.
- Implemented the pavement management program with the hired consultant.
- Reviewed, inspected and coordinated tree work within Town roadways and on Town property.
- Conducted survey work, grades and inspections for the Fairview Cemetery expansion.
- Worked with FEMA on the Concord River watershed floodplain study amendments.
- Prepared and recorded various documents for drainage easements and conservation notice of intents.
- Supplied technical support to a consulting engineer for upgrades to the Mill Road sewer pump station.
- Member of the Rourke Bridge/Wood Street/Drum Hill Road corridor technical working group.
- Member of the NMCOC Regional Stormwater Collaborative.

The engineering staff also assists residents with requests on an as-needed basis (i.e., providing maps, drainage expertise, and performing tree inspections).

## Facilities

The purpose of the Public Facilities Division is to manage a responsive, well planned and cost effective maintenance operation and capital improvement program for all Town and School buildings and grounds.

The Public Facilities Division provides electrical, plumbing, HVAC, carpentry, and general maintenance to all Town and School buildings. The Division is also responsible for the maintenance and repair of all Town owned streetlights and maintains all the town and school parks and playgrounds and athletic fields. Department personnel mow all sports fields and turf areas, trim shrubs, collect rubbish at parks and playgrounds, weed, edge, and mulch. In addition they are responsible for snow removal, the preparation and cleanup for special events, as well as the repair and replacement of small engines on maintenance equipment.

### Buildings:

There are thirty buildings in Chelmsford: five elementary schools; two middle schools; one High School, one School Administration building; two Libraries; five Fire Stations; one Police Station; Police Maintenance Garage, Country Club, Senior Center, Town Office; Old Town Hall; North Town Hall; the new DPW Facility, Tully Ice Rink and other support buildings.

The Facilities Division is also responsible for managing all Capital Improvement projects and major building related improvements.

### Capital projects for the year: FY 2014

- Town Offices - Fire Suppression System
- Byam - Gym Upgrade
- Harrington - Gym Upgrade
- McCarthy School Track
- McCarthy Plumbing Upgrade
- High School and Parker School – Lock Changes
- High School and Parker School - Gym Floors

### Construction projects:

- Central Fire Station

### Additional related projects:

- Chelmsford Country Club – complete renovation with the addition of a new function room, deck, and sports shop.
- South Row – Interior wall construction

### Energy Service Performance Agreement:

This project has been ongoing this year and is scheduled for completion in October, 2014.

- We have contracted with Johnson Controls on this \$18,126,336 Energy Service Contract (ESCO). The Contract is in place for the purpose of making energy, water and similar improvements to Town owned properties.



# Public Works

## Energy Conservation Measures include:

- Lighting – Fixture Retrofit
- Lighting – Fixture Controls
- Building Envelope – Weatherization
- Building Envelope – Roof/Wall/Attic Insulation
- Building Envelope – Window Replacement
- Building Controls – Energy Management System Upgrades
- Building Controls - Install VFD on Fans
- Heating System – Furnace/DX Cooling Unit Replacement
- Heating System – Air Handler Replacement
- Heating System – Boiler Replacement
- Heating System – Pipe and Valve Insulation
- Heating System - Install New Unit Ventilators, DDC Inclusion
- Cooling System – Install New Unit Ventilators w/DX Cooling, DDC Inclusion
- Cooling System – Ductless Split System
- Cooling System – Chiller Replacement
- Pumping System – VFD on Hot Water Pumps
- Pumping System – Condensing DHW Unit
- Motors – Energy Efficient Motor Replacement
- Water conservation
- Vending Machine Controllers
- Walk-in Coolers/Walk-in Freezers
- Steam to Hot Water Conversion
- Energy Efficient Transformer
- Town Wide LED Street Light Replacement
- Renewable Energy – Photovoltaic Generation – Furnish all engineering labor, material and Utility Interconnection for Solar Photovoltaic installations.

Facilities included in this measure	System Size kW	Annual Output kWh
High School	269.75	288,379
Byam Elementary School	253.50	268,556
Center Elementary School	94.25	99,309
Harrington Elementary School	373.75	386,839
McCarthy Middle School	360.75	384,903
Parker Middle School	224.25	240,970
South Row Elementary School	230.75	246,878
Community Education/ Westlands School	120.25	126,833
Alpha Road DPW Facility	403.00	423,218
Total	2,330.25	2,465,885

The department continues to participate in the Massachusetts Interlocal Insurance Association (MIIA) Loss Control Grant Program and the MIIA Rewards

Program by performing and submitting roof, self, freeze up and air quality inspections. Towns are given premium credits toward the next policy year by participating in these programs

## Highway Division

The Highway Division is responsible for the upkeep and improvement of all streets, culverts, catch basins and manholes, street signs, traffic markings (all lines/crosswalks), traffic signs and traffic signals. They are also responsible for all street sweeping and roadside mowing/cutting of brush. There are approximately 230 miles of roadway under their jurisdiction. New projects this year included:

### Road Construction:

- Reconstructed portions of the parking lot and made drainage improvements at the McCarthy School in conjunction with the turf fields.
- Resurfaced and made drainage improvements to Dalton Road, High Street, Nevada Drive, Sandra Drive, Santa Fe Road, Subway Avenue, Oriole Street, Hugo Lane, Queen Street and Mill Road.
- Reconstructed/installed sidewalks on Smith Street and added sidewalks on Drum Hill Road and on Old Westford Road into McCarthy parking lot.
- Began phase 1 of Warren Ave. sidewalk and road reconstruction.
- Major reconstruction to the drainage system to repair the sinkhole on Boston Road.
- Ground and repaved areas of roads with substantial winter and pothole damage under state funded Chapter 90 Winter Recovery program.
- Misc. Hot top: at various locations for caps, berms for washouts and other hot top needs.
- Misc. Drainage: Repaired or replaced a total of 71 basins/manholes.
- Cleaned numerous easements and cleared numerous culvert pipes of debris accumulated due to beavers and silt build up, including Farms area and Old Westford Road at Davis Road.
- Berm installation totaling 3,000 feet at various locations.
- Beaver baffle installation at various locations.
- Worked with contractor to clean approximately 4,500 catch basins throughout town.

### Additional Projects:

- Assisted the Sewer Division with sewer leaks throughout the town.
- Assisted the Parks Division with electrical service to the scoreboard at Varney Park.
- Assisted with removal and hauling material for site work done on the new Fire Station.
- Replaced or installed street signs using new town



format where missing or when road reconstruction was completed.

- Alpha Road – Wash bay installed in DPW Facility, material bin roof completed and installed bins for storage of material used on road reconstruction.
- Built new wall at first tee, installed granite curbing, new walkways and made improvements to cart paths at Chelmsford Country Club golf course.
- Re-grading of the parking lot at Murphy Soccer fields.
- Brush clearing, grading, seeding and replanting of trees at the Parker School.
- Preliminary site work done at Richardson Road for the future Dog Park.
- Maintained Bruce Freeman Rail Trail on an as-needed basis (removed trees, removed trash, cleaned culvert, installed benches, provided signage at various locations, cut brush and swept walkway).
- Assisted with various projects at Town open space sites (i.e. Lime Quarry Reservation and the Cranberry Bog).
- Assisted the Recycling Coordinator at all Recycling Events (i.e., Hazardous Waste Days, Brush Drop Off, etc.).
- Assisted the Town Clerk with elections.
- Assisted the Animal Control Officer as needed.

The Highway Division personnel, assisted by the Engineering Division, Parks Division, Cemetery Division, Sewer Division and Facilities Division worked hard dealing with snowfall accumulation (77 inches) and with 5 ice storms this past winter. The staff maintains all plowing equipment as well as supervises 40 subcontractors during snow operations.

The Highway Division Departmental Assistant (DA) maintained all financial records needed for reporting, tracking and payment of all vouchers connected with highway budgets – including general expenses, salaries, snow and ice, Massachusetts Chapter 90 funding (road construction repair) and capital expenditures. In addition, the DA completed necessary applications for Chapter 90 reimbursements.

## **Parks Division**

The Parks Division maintains all traffic islands and commons in Town. The grounds are groomed each Spring and prepared for the heavy use during the year. This Division also prepares the Town Common for the annual Fourth of July celebration as well as the cleanup and restoration of damaged areas resulting from an abundance of activities throughout the year. Staff members also assist with plowing during the Winter.

## **Public Buildings Division**

We continue to employ two part-time Building Attendants (evenings) to assist with various building maintenance needs (painting, carpentry, and repairs) at the Town Hall as well as opening and closing of the Town Hall as needed.

Cleaning of the Town Hall continues to be outsourced to M&M Contract Cleaning. The Building Attendants supervise the contractor during their daily cleaning.

## **Recycling and Solid Waste**

Now at 9 Alpha Rd.

The Office of Recycling and Solid Waste Coordinator works to provide high quality trash and recycling services to the residents of Chelmsford. As such, the Coordinator works to keep trash tonnage to a minimum while encouraging recycling, assuring that our solid waste and recycling programs comply with state waste bans, local bylaws and other relevant requirements. In addition, the Coordinator assists residents with issues/inquiries related to recycling and solid waste, educates residents regarding the importance of recycling, reuse and donation options, and other waste reduction programs while also monitoring the Town's waste and recycling contractor's tonnage and cost activity.

During fiscal year 2014, Republic Services was responsible for trash transport to Covanta Haverhill for disposal. Our recycling was picked up by Waste Management and transported to their facility in Billerica where it is separated in commodities and then sold. Between our weekly trash pickup and our bi-weekly recycle pick up, we make 750,000 stops per year.







# Public Works

**Solid Waste and Recycling tonnages:** In FY2014, Chelmsford accumulated 11,073 tons of trash. This number has increased by approximately 125 tons (1.4%) over the previous year. This may be attributed to a growing economy and an increase in the number of properties served.

**Electronics/appliances/tires:** Republic Services continued to be available for-fee pick-up of electronics, appliances and tires.

**Drop-offs:** Chelmsford held two brush drop-offs and one household hazardous waste drop-off in FY14. The brush drop-offs were held at Community Tree, staffed by Town employees and volunteers. Together, these events handled over 250 loads. The hazardous waste event was staffed by Board of Health personnel and volunteers. Residents who were unable to attend this event had the option of using the Minuteman Household Products Facility in Lexington. Seventy-nine residents registered through the Recycling Office to use this facility.

**Mercury programs:** The Recycling Office operates the Town's Mercury Abatement Program (to keep mercury out of the trash), funded by our combustion facility Covanta Haverhill. This program includes the collection of fluorescent light bulbs, thermometer exchanges, and thermostat and button cell battery collections programs. During the year, many thermometers, thermostats and blood pressure units as well as elemental mercury were recycled.

**Cell phone & rechargeable battery recycling:** Cell phones (along with their batteries and accessories) are collected for recycling at the Chelmsford Town Offices (Clerk's Office). In FY14 we recycled approximately 575 cell phones and 350 pounds of rechargeable batteries.

**Education and outreach:** The annual "Chelmsford Recycles" flyer, a comprehensive description and "how to" guide on recycling and solid waste in Chelmsford is mailed to all residents in June. Additional information is also available on the Town website ([www.townofchelmsford.us/Recycling-Department.cfm](http://www.townofchelmsford.us/Recycling-Department.cfm)).

## Sewer Division

The daily activities of the Sewer Division Operations staff includes: preventative maintenance and

repair of 41 pump stations, 2 metering stations, and approximately 190 miles of sewer gravity mains, force mains and low pressure lines. In addition to the preventative maintenance tasks, the Operations Staff performs inspections, snow removal, and mark outs as well as odor control.

Major projects completed this year:

- Completed engineering design work for the Mill Road pump station upgrade and awarded the construction contract to VHB.
- Began preliminary design work for the upgrade of the Progress Ave. pump station to accommodate the increased flow.
- Completed moving sewer shops, equipment and parts to 9 Alpha Rd and assisted with upgrading of the DPW building.
- Replaced or rebuilt pumps and/or valves at ten pump stations.
- Upgraded control panels and level controls at four pump stations.
- Implemented a wet well cleaning program which included grit removal at 32 pump stations.
- Assisted with standby generators for the DPW building and Town Hall.
- Updated SCADA repeater radios and installed equipment for seven pump stations.
- Evaluated the impact and cost for the Town to assume repairs and upgrades to residential grinder pumps.

The office staff is the primary interface with the public and handles sewer betterments, billing, phone inquiries, concerns and other related correspondence.





## Permanent Building Committee

*Patrick Maloney & David Duane, Co-Chairmen*

The Permanent Building Committee was formed in September 2008 to assist the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

The Permanent Building Committee shall assist the Town Manager with the supervision of design and construction of municipal building projects, including selecting professional assistants, developing contract documents for feasibility studies, preparing design plans and specifications, and obtaining bids for the construction, remodeling, alteration or renovation, and equipping and furnishing of municipal buildings. The Committee shall also assist the Town Manager in the development of a long-term capital plan for municipal buildings, which includes the lease or sale of surplus municipal buildings.

The Committee consists of eight members appointed by the Town Manager, with the approval of the Board of Selectmen, as follows:

Pat Maloney, Co-Chairman

David Duane, Co-Chairman

Kathleen Howe

Daniel Morse

Eric Johnson

Gary Persichetti, DPW Director

Steve Roberts

Work recently completed:

- Fire Station on Billerica Road.  
Completed December 2014
- Renovation of Chelmsford Country Club including a new function hall, pro shop, and upgraded utilities.  
Completed April 2014.

Goals for 2015 include the following:

- Work with the 7 North Road Committee to develop a proposal for the site of the old fire station.
- Look at renovating the Middle School Science Labs.
- Seek alternatives to replace the modular classrooms
- Relocate the Mechanics Bay on Richardson Road to the DPW Facility on Alpha Road

The Permanent Building Committee will continue to look ahead and anticipate the needs of the facilities of the town and work to insure improvements and building projects are planned and completed in a fiscally responsible manner.



### Cemetery Commission

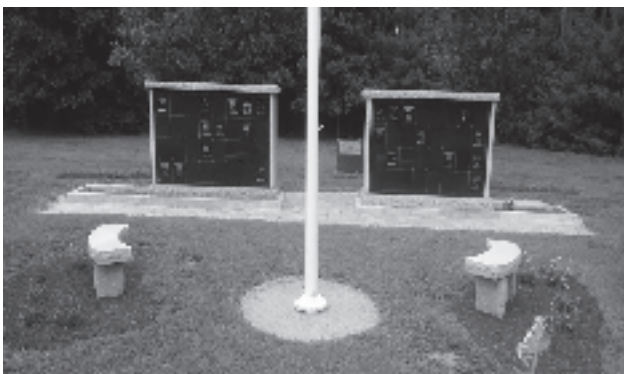
*David Boyle, Superintendent*

The Cemetery Commission is pleased to report the following accomplishments for Fiscal Year 2014, to the citizens of Chelmsford.

The expansion of the Fairview Cemetery in North Chelmsford is now complete; the entire cemetery was paved this past October, also the placing of numbered markers in the ground was completed this past Spring.



Installation of a 30 ft flag pole was completed just prior to Memorial Day at Fairview Cemetery. Plans are currently underway to install the first Cremation Niche Wall at Fairview with completion before the upcoming winter season. At Pine Ridge, cemetery personnel installed a paver walkway around the two Niche walls in Section N, also granite benches were installed around the flag pole.



In December of 2013 the cemetery took delivery of a 2014 Kubota tractor to replace the John Deere 70 that had been in service since 1987.



In the Fall of 2013, Cemetery personnel installed trees and shrubbery in and around Section N of Pine Ridge, we will continue these plantings each Fall until the section is fully developed. Lots are available for sale at Pine Ridge, Fairview Cemetery, West Chelmsford Cemetery and Heart Pond Cemetery.

The restoration of various historic stones at Forefathers Burial Grounds was completed in the Fall of 2013, work continues at Riverside Cemetery until it is completed. As in years past and as time allows, we continue our program to safety prune any trees that need attention at the Towns six cemeteries. Once again, this past year Cemetery personnel assisted the DPW in snowplowing operations throughout the winter season.

In the Fiscal Year 2014 there were a total of 166 interments, 116 full burials and 50 cremation interments of which 12 were In-Urnments in the Niche Walls at Pine Ridge. Cremations accounted for approx. 31% of total interments. For FY 2014 there were 74 cemetery lots purchased, 9 of which were for the Niche Walls at Pine Ridge. Sixty-five (65) lot owners participated in the Prepaid Interment Fee Program.



## Cemetery Commission

The Cemetery Commission appreciates our staff's efforts to keep Chelmsford's six public cemeteries well-maintained and attractive burial places.

Please note, beginning on November 15th of 2014 and continuing each year forward, all Veterans flags will be removed by Cemetery personnel, for the Winter season. Flags will once again be placed on all Veterans graves on the third Saturday in May of 2015. If there are any questions please direct them to the Superintendent at [dboyle@townofchelmsford.us](mailto:dboyle@townofchelmsford.us)

Please visit the Town's web site at [www.townofchelmsford.us](http://www.townofchelmsford.us) and click on the Town Departments link; then to the Cemetery Department link, here you will find information on the Cemetery Commission, the Six cemeteries in town and directions to each of them; current rates.

Respectfully submitted,  
David J Boyle, Cemetery Superintendent

### MEMBERS

Gerald L. Hardy, Chairman  
Thomas A. St Germain  
Valerie Peterson

### Cemetery Department Personnel

David J. Boyle, Superintendent  
Patrick Caires, Working Foreman  
Jorge De Freitas, Driver/Laborer  
Andrew Silva, Driver/ Laborer  
MaryAnn Silva, P. T. Clerk  
Jim Levesque, Seasonal Laborer







# Chelmsford Public Library

*Becky Herrmann, Library Director*



**It's time to take another look at the library...**

Picture this:

- It is the Friday before school starts. You have just 3 days to read your school summer reading assignment. You race to the library to grab one of the books on the list. You arrive, but the shelves are empty – all the summer reading books are checked out. What to do? Download it from Overdrive or Hoopla – you can read it on your phone, computer, tablet or e-reader or listen to it as an audiobook as you jog home.
- Your astronomy-loving child just came home from school excited about the Perseid Meteor showers. She wants to go right out and buy a telescope. You'd like to try one out before purchasing. Where do you go? The library! Try our telescope lending program at both the main library and MacKay.
- You made an amazing recipe last week from Vegetarian times – unfortunately you left the magazine at your sister's house – you go to the library to see if

you can borrow it – that month's issue is checked out – do you leave in frustration? No – you download the magazine onto your tablet computer from our online magazine resource Zinio and start cooking!

- Uh-oh. That crunch under your foot has turned out to be your 8-year-old's favorite DVD, E. T. the Extraterrestrial. You know he's going to ask for it right after dinner and you can't possibly get a replacement in time. Lucky for you, you can download E.T. right to your iPad from Hoopla, the Library service that offers not only films for kids and adults, but audiobooks and music, too.
- Taking the kids to the library is a great idea, but it isn't going to fill their whole day. As you go past the circulation desk, something catches your eye. Museum passes! All the passes that are still available for today are right there on display, and there's that new one, Einstein's Workshop! You check it out and now your kids will have an afternoon of fun, and they won't even know it's educational.
- Your clothes dryer has dried its last load, and you need a new one fast. But you can't get to the library today to check Consumer Reports. What's a smart shopper to do? Check our website – we've got Consumer Reports online. Put in your library card number and you are ready to go.
- "Hey Mom, can you scan this? I want to get more books" -- Your 3rd grade son (the very reluctant reader) is showing you the last page of a book he's just finished reading. It's a QR code with a note that says "Scan this code to find more





## Chelmsford Public Library

Adventure and Survival stories for grades 3 & 4" When your shock wears off, you scan the code and there on your smart phone is a list of books. "Can I get them all, Mom?"

- Already discovered that you can download the latest issue of "Rolling Stone" from Zinio? Great! - but did you know that as you are reading articles on musicians you can also search for their music on Freegal and Hoopla and listen while you read! All it takes is a library card.
- Just took the plunge and got a new device? Can't figure it out? Smartphone, tablet computer, e-reader, iPod – whatever the device you have - we can walk you through the steps to using it. And we can show you what digital services you will now have access to. For a list of all the econtent available go to: <http://www.chelmsfordlibrary.org/econtent/>
- Do you need to print your boarding passes or that big report, only to find out your printer died? No problem, you can print to the library right from your home computer or mobile device. Just go to Print From Anywhere <http://www.chelmsfordlibrary.org/webprint> to upload or email your print job, and pick it up at the library.
- You've just finished a James Patterson book. You head to the fiction shelves to find...that you've finished the series. Drat! Now what? Then you notice there is a list of authors who write like Patterson on the shelf, you scan the QR code with your smartphone and viola! - a list of books by those authors just for you! Prefer the personal interaction?

Visit our Reader Services Desk and speak with a librarian who can offer you more suggestions.

- Are you out and about and can't remember how late we're open? Or what time the program starts tonight? Visit our mobile website at <http://www.chelmsfordlibrary.org/mobile> and quickly find the information you need, right on your phone. Our catalog is now mobile-friendly too, so you can look up and request items whenever it's on your mind.
- Maybe you read so much that you quickly run out of titles. Then sign up for our Wowbrary weekly announcements of the newest items added to the library's catalog - books, DVDs, audiobooks, everything. You can get the notifications by email, Facebook, Twitter, RSS, or on our website.



*First time telescope user Tita Njah can hardly contain his excitement! Photo by Donna Berger*



# Chelmsford Public Library

*Becky Herrmann, Library Director*

- It is the middle of the night but you really, really want to know the name of that guy who was in that movie with that lady? Use our 24x7 chat reference service, and a friendly librarian will help answer whatever question you have, just like staff at the Reference Desk would during library hours. Look for the Ask A Librarian button on our website at <http://www.chelmsfordlibrary.org>
- So many books, so little time –between work and the kids, when can you get to the library to pick out a book? When you do get there, you're overwhelmed by the selection. How do you choose? Visit our Fast Track kiosk to pick up a copy of BookPage, genre bookmarks, or a list of books that our book groups are reading. Staff can also provide you with recommendations. Can't make it into the library? Check out our Pinterest page <http://www.pinterest.com/chelmsfordra/> or contact us through our Reading Room webpage and we will provide you with a list of books within three days.

**Are you starting to see us in a different light? Did any of the above scenarios surprise you? Even if you have been a faithful library user, it is time to discover us again – you will be amazed at what you find.**

## Electronic Resources

Here are some of the library services you can use online, 24 hours a day! Find out more at [chelmsfordlibrary.org/econtent](http://chelmsfordlibrary.org/econtent)



**Overdrive:** Popular fiction and non-fiction ebooks and audiobooks



**Safari Books Online:** computer and business ebooks.



**Tumblebooks:** Read-aloud children's ebooks



**Zinio for Libraries:** Full-color digital copies of popular magazines



**Hoopla:** A collection of movies, TV shows, music, and audiobooks



**Freegal:** Music – download 5 songs per week and keep them forever



**Wowbrary:** weekly announcements of new items



**Social Media:** connect with us on Facebook, Twitter, Flickr, Pinterest, and our blog



## Chelmsford Public Library

From downloadable music, movies and books to online databases to QR code reading lists – we have watched the technology develop and we have been proactive about adding new and exciting services to your library. While many patrons still primarily use libraries to borrow books, (and love doing it!)...the library is also responding to your desire to have a place for digital literacy. We are a community gathering place that hosts art receptions, concerts, author talks and book groups but we are also a community space that enables access to technology. So take another look – we might surprise you!

Don't fret – not everything is changing! Some things stay reliably the same – you can still check out a new book, attend a story time, or come to a book group. . The virtual library may be there for you 24/7 but the physical library is still a haven for the bibliophile. When all the new technology threatens to overwhelm, we invite you to curl up with a book in front of the fireplace in the historic Adams part of our building. Drop by and find one of your favorite classics, read about local history or simply visit with an old friend or neighbor – our doors are open 7 days a week from October to May (don't forget we have Sunday hours!) and 6 days per week from June till September. Pay us a visit!

If you would like to hear more about all the great services and materials we are offering – you can like us on Facebook, follow us on Twitter, Pinterest or flickr, sign up for our newsletter, subscribe to our blog, or check out Wowbrary – weekly updates of books, music and movies - sign up at [www.chelmsfordlibrary.org/library\\_info/signups.html](http://www.chelmsfordlibrary.org/library_info/signups.html) or visit our webpage at [www.chelmsfordlibrary.org](http://www.chelmsfordlibrary.org).

### Library Activity At-A-Glance

Library Card Holders	24,313
Library Visitors	245,845
Website Visits	773,943
Library Programs	988
Program Attendance	20,218
Kids in Summer Reading	1,250
Materials Circulated	500,045
Econtent Uses	29,606
Reference Questions	35,575



## Chelmsford Board of Library Trustees

The Board of Library Trustees has the custody of and is responsible for the management and maintenance of all the library properties contained within the Town of Chelmsford. The Trustees hire the Director to conduct the library programs and services and carry out library policies established by the Board of Library Trustees. The Board of Trustees has all other powers and duties given to the Trustees by the General Laws of the Commonwealth.

The Trustees administer all bequests, endowments and trust funds which have accrued to the Library and no funds may be expended without a vote of the Trustees.

The Board of Trustees acts as an advocate for the Chelmsford Public Library and the Anna C. MacKay Branch Library by promoting the many programs and services provided by the library and by participating in library volunteer groups to further promote library programs throughout the community.

The Board of Trustees also acts as the fundraising arm of the Library, working to secure appropriate funding levels for the facilities, technology, collections and staff.

### MEMBERS

**Lisa Daigle, Chair**

**Peggy Dunn, Vice-Chair/Friends Liaison**

**David Braslau, Treasurer**

**Carol Sneden, Corresponding Secretary**

**Andrew Silinsh, Capital Planning Liaison**

**Margaret Marshall**

**Pamela Davies.**







## Senior Center - Council on Aging & Elder Services

*Debra Siriani, Human Services Director*



### DEPARTMENTAL MISSION STATEMENT:

Provide and promote advocacy and support systems which empower older adults and disabled citizens to maintain independence, prepare for life changes and improved quality of life. Enrich the experience of healthy aging.

Run by 20 staff members and volunteers of all ages, The Chelmsford Senior Center is home of the Town's Human Services Department and all of the services it provides to adults over 60, disabled individuals, and their families.

### COA BOARD FY14

Ed Madden, Chair  
Denise Marcaurelle, Vice Chair  
Kris Murthy, Treasurer  
Shannon Anderson, Secretary  
H. Steven Flynn  
Paul Der Ananian  
Joseph Bellone  
Gail Beaudoin  
Ginnie Hall  
Karen Bond Garrigan  
Janet Lovely  
Louise Myers, Associate Board Member  
George Dixon, Selectman Liaison

Len Olenchak, Bob Hamilton, Anne Smith were also voted in toward the end of FY14

### TRANSPORTATION

Our Transportation Program runs M-F from 8am-4:30pm by appointment only. In FY14, we provided 5,023 rides to Chelmsford seniors and disabled citizens, and clients from neighboring towns who attend our Social Day Program. 2 vans average 21 trips per day to medical appointments, groceries and errands, and to Senior Center programs. In FY14, the Town received a very generous donation of a Toyota Echo from a local senior, which assists in providing out-of town rides to medical appointments with the help of a small team of dedicated volunteer drivers. The Crown Victoria was retired, and replaced with the Town's hybrid C-max to assist in this task as well. We are always in need of more volunteer drivers to meet this demand!

The DAY TRIPPERS use one van 2-3 times per month to visit museums, restaurants, and other area locations of interest, and are a wonderful way to meet new people in a social atmosphere. Some examples of trips this past year were: The Russian Icon Museum, Rockport and Newburyport, trip to Wegman's, Ipswich River Cruise and the ever popular Christmas Extravaganza Show in Waltham.

### PROGRAMS AND ACTIVITIES

#### FY 2014 Program Highlights

- A weekly Keep Moving Walking club program has brought approximately a dozen members – and counting - together to walk together around Freeman Lake.
- Since his extremely successful lecture series on the Middle East, Professor Kienzle presented another World Series here at the Center, this time focusing on the Far East. We plan to have him back to present "Russia and Her Neighbors."
- We held a successful eight-week lifestyle and healthy weight loss challenge "Great Weight in 8" to kick off the new year given by local nutritionist Elizabeth Dahlgren.
- Entertainers at Center included the Home Away from Home Actors and Singers Group





## Senior Center - Council on Aging & Elder Services

(Adult Day Health Center in Lowell), who were so well received that they were invited back for another performance; our own Chelmsford Senior Chorus, entertainer Tommy Rull to celebrate Older American's Month, performer/MC John Mansfield at the annual Chowderfest, Chelmsford's own Rick Larrimore as Rod Stewart, and intergenerational performances from McCarthy Middle School Orchestra and Karrie Stang's Gotta Dance Showcase.

- Speaker program highlights include topics on Alzheimer's, Fall Prevention, Probate and Housing Options and Trusts, Social Media and an Introduction to Windows 8, and Dental Care.
- Monthly theme lunches, with free raffle tickets, helped enhance our lunch program. Besides our popular holiday lunches, members also enjoyed theme lunches to celebrate Opening Day, Earth Day, a Luau, and Heart Health.



### MEALS AND NUTRITION PROGRAM

The Chelmsford Senior Center Lunch Program, funded through the Elder Americans Act, the Friends of the Senior Center, and from the Town's General Fund, is a big part of our Council on Aging Program. Many Senior citizens from Chelmsford and surrounding towns come to our center to enjoy a nutritious meal and socialize with friends.

Through the year we have had several theme meals, some of which are especially popular are the St. Patrick's Corned Beef and Cabbage Lunch, Valentine's Day Lunch, First day of Spring and Summer, our Summer Luau, and of course our Thanksgiving and Holiday meals.

Our Tuesday A la Cart Soup and Sandwich Cart has been a big success, and has provided seniors with more options to suit varying dietary restrictions and tastes. Our plan for FY14 is to offer a wider variety of menu items to broaden the appeal of our program to more people.

Home bound seniors who qualify are also receiving a nutritious meal from our kitchen as well as the off-site program. Volunteers delivered an average of 100 meals on wheels per weekday.

Some statistics from FY14:

Meals on Wheels delivered:	23,866
Meals on Wheels clients served*:	200
<i>*101 new clients just this year</i>	
Meals served at Senior Center:	14,311
Off-site deliveries*:	6,598
<i>*Housing Authority, All Care Day Program</i>	
Total Meals for FY14:	42,100

New faces are always welcome and we encourage you to meet with us and enjoy some of our home cooked meals!



## Senior Center - Council on Aging & Elder Services

### SOCIAL SERVICES

In FY14, the Social Services program provided over 1,500 service visits to over 400 individuals and families in Chelmsford. Many of these visits are checking on individuals who are homebound, or need extra support to remain in their homes safely and independently. The bulk of these services are family support, assisting caregivers and their loved ones in accessing services and resources in the area.

### ADULT SOCIAL DAY PROGRAM

The Senior Center Day Program is in expansion mode as of this submission. This caps off a fiscal year that has seen many changes and substantial improvements in the quality of the program. While the initial 2013 months were on the slower side, number-wise, growth has continued steadily as we entered this past fiscal year. While the program has grown, the quality can be measured in the three components: creative, physical and cognitive. The art work has recently become a focal point of the program with beautiful mosaics and paintings covering the walls of the senior center. The program continues to employ several well-known instructors for a vigorous and challenging exercise format that is modified to meet the needs of the clients. The cognitive component reaches out to the brain, the games are designed to tap into memory and stimulate client's general fund of knowledge in a setting that is safe and feels "normal". In an ever changing world, those who may have memory impairment or be isolated at home can come to the senior center day program and feel welcome.

### RESPITE COMPANION PROGRAM

This cost-effective program (for local area residents) allows the caregiver much needed personal time for themselves, out of the house, getting a break, while the Client receives supervision through activities, a light meal (if needed) and companionship. The program is managed by a Companion Coordinator with an experienced staff of Companions available to meet the needs of each client. This program is very successful, and our numbers of clients

has more than doubled in the past 3 years. The Chelmsford Senior Center is proud to support the Companion/Respite program that plays a valuable role in the lives of many of our neighbors.



### VOLUNTEERS/SENIOR TAX REBATE PROGRAM

Our volunteers of all ages assist in daily operations of our Center, and are essential to our success in providing services to the senior and disabled community. We had more than 250 active volunteers in FY14, serving in the office, the kitchen and dining room, driving for Meals on Wheels, running the library, providing friendly visits to homebound seniors, driving for out of town appointments, and so much more.

In addition to our "regular" volunteers, we place citizens over 60 in 150 positions around town to assist Town Departments in our Senior Tax Rebate Program. Each slot requires 62 hours of volunteer time in order to receive a rebate on real estate taxes up to \$500. per fiscal year. This program is run by a small team of volunteers overseen by the Director, and is an essential part of assisting seniors to remain in their homes as long as possible.



## Senior Center - Council on Aging & Elder Services



*Two long-standing volunteers at the Treasure Shop. Open M-F 9am-2pm. All proceeds support the Friends.*

### FRIENDS OF THE SENIOR CENTER

The Friends are the 501c-3 non-profit organization run entirely by volunteer support that raises funds to support the needs of seniors in the community. Some ways the Friends supported us in FY14:

- Purchased the beautiful new awning at the entrance of the building
- Paid for the sound panels in two activity rooms downstairs
- Paid for printing and mailing of the monthly newsletter
- Paid the salary of the evening custodian
- Bought a new floor cleaning machine for the Dining Room

...and much more!! Thank you so much to all who donated to the Friends in FY14!

### THE FUTURE

We have so many exciting projects in the works here at the Center! The Capital Planning Committee of the Council on Aging has been working hard with the Senior Center staff and Town Officials to get the ball rolling on a new Café', and a Senior Fitness Center! Get involved, and stay tuned!



*Thank you to Kronos for the generous donations of computers for our computer lab!*



## Board of Health

*Richard Day, Director*

### **Septage and Wastewater Abatement Program**

In 2014 the Septage and Wastewater Abatement Program continued its efforts to clean up our waterways. The Board of Health, with the completion of a central sewer system in Chelmsford is continuing its enforcement activities to insure compliance with local by-laws which will insure a safe water supply. Dye testing and water sampling will continue until all properties are connected to the sewer as required by Town By-Laws.

### **Administration and Management**

During FY 2014 income for various services and permits was collected for over 711 inspections of restaurants, septic systems, swimming pools, beaver complaints, day care centers, rental housing units, public schools, recreational camps, bathing beaches, tanning facilities, farmer's market vendors and all retail food stores. Food Plan Reviews, food establishment complaints and lead determinations are provided by the Board of Health.

### **Hazardous Waste and Industrial Wastewater Program**

Richard J. Day, Director of Public Health, was reappointed Hazardous Waste Coordinator and Municipal Coordinator to enforce the "Right-To-Know" law for Chelmsford. The Board of Health/Solid Waste held one Household Hazardous Waste Collection Day this year which was held on April 26, 2014. This program has consistently collected significant volumes of hazardous waste.

### **West Nile/EEE Virus/Mosquito Surveillance/Control Program**

The Board of Health does aerial larvaciding of our large wetland areas every spring. This is done in coordination with the Central Massachusetts Mosquito Control Project (CMMCP) activities. Mosquito pool collections and testing has replaced the bird testing to monitor virus activity in the town. [www.cmmcp.org](http://www.cmmcp.org)

### **MANAGER OF HEALTHCARE SERVICES / PUBLIC HEALTH NURSE:**

#### **MSPP INTERFACE**

Wondering about....

#### **MENTAL HEALTH SERVICES?**

The INTERFACE Community Resource & Referral HELPLINE became available to parents and community members in Chelmsford beginning July 2011, to assist in finding appropriate mental health services for children, families and adults. Callers are provided professional, personalized counseling referrals matched for location, specialty and insurance or fee requirements. The HELPLINE is available Monday-Friday from 9AM-5PM at 1-888-244-6843 ext. 1411 or 617-332-3666 ext. 1411.

MSPP INTERFACE, an initiative out of The Massachusetts School of Professional Psychology, works to improve the integration of mental health services within schools and community agencies and to improve access to these services for individuals.

On the MSPP INTERFACE Web site, [www.projectinterface.org](http://www.projectinterface.org), individuals can find information related to mental health questions and services for children, families and adults, including a calendar of community trainings and events.

Funding for this service is generously provided by the Town of Chelmsford, the Chelmsford School Department, and the Chelmsford Board of Health.

From July 1, 2013 through June 30, 2014, 95 residents of Chelmsford have utilized this resource.





## Board of Health

### **Healthy Chelmsford Coalition: (established in September 2009)**

The Healthy Chelmsford Coalition has collaborated with other departments and community partners to provide health promotion and educational programs for the community. Some of these programs include: Cliff Crosby for CHS students, a program on making good decisions, "Behind Closed Doors" a prevention education program for parents in the community about substance use and abuse prevention, "Taylor's Message" for CHS students as well as an evening presentation for parents on teenage drinking, a Town wide wellness fair that promoted education and prevention information to all residents of Chelmsford and surrounding communities; 210 residents attended this event. Other programs included "The Brain Drain", an educational program for 8th graders at both Middle schools on the effects of substance use on the brain, and a community wide presentation at our library by a local physician on Lyme Disease (this presentation had 83 people in attendance. The Board of health also coordinated a monthly meditation series for stress reduction. The Manager of Healthcare Services is actively involved in LIVESMART, the CHS Drug task force; Region 3C Emergency Preparedness Coalition and an active member of the Greater Lowell Health Alliance Healthy Eating and Living task force and Substance Use and Abuse task force.

LET'S KEEP UNUSED PRESCRIPTION  
MEDICATION OUT OF THE HANDS OF  
OUR YOUTH AND ANY OTHER OVER THE  
COUNTER MEDICINE OUT OF OUR WATER  
AND LANDFILLS!

### **Unwanted Medication Drop Box:**

There is an Unwanted Medication Drop Box located in the Chelmsford Police Station lobby. It is available 24 hours per day. Any unwanted or expired medication (NO LIQUIDS) can be dropped into the slot. Remove medication from the bottle and place it in a sandwich size zip lock baggie. Dispose of the baggie in the slot located at the front of the drop box; no questions asked!

### **Influenza Vaccine Program**

The Board of Health sponsored several flu clinics this past year: 1,563 flu vaccine doses were administered at clinics

The Board of Health also offered seasonal flu vaccine clinics this year for students at both Middle Schools as well as at CHS. The clinics were held during the school day after receiving parental consent. A total of 108 students were immunized in the school based program.

### **Immunization Program**

One hundred eleven immunizations were administered to adults and students in compliance with the Massachusetts Immunization Laws and prophylactically to residents traveling to underdeveloped countries.

### **Hypertension Screening Program**

Blood pressure screening for residents are held the first Thursday of every month from 9:00 to 12:00 at the Board of Health, Town Offices. Three hundred and twenty three (232) residents attended the screenings this year.

### **Cholesterol Screening Program**

The Public Health Nurse tries to offer cholesterol screenings throughout the year at the Board of Health office in the Town Hall. Appointments are needed and a \$20.00 fee is required. These screenings are advertised in the local newspapers, local cable television and the Town of Chelmsford web page at [www.townofchelmsford.us](http://www.townofchelmsford.us). A total of 25 screenings were done in two clinics.





## Board of Health



### Emergency Preparedness

There is ongoing recruitment for the Upper Merrimack Valley Medical Reserve Corp, a volunteer organization that is tapped into to obtain volunteers to help out in a disaster situation.

The Board of Health continues to promote emergency preparedness working through the Region 3C Coalition along with the UMVMRC ( [www.UMVMRC.org](http://www.UMVMRC.org) ) to educate the public on the importance of being prepared for an emergency. Region 3 Public Health Coalitions have been working for the past year with the Regional Hospitals to form a new joint Coalition to deliver a better coordinated service during emergencies. The Board of Health promoted the purchase of 72 hour emergency preparedness kits to help residents begin to prepare for emergencies. Brochures and information sheets covering all areas of emergency preparedness are available in the Board of Health office.

### Health Promotion and Education Programs Coordinated with Other Partners

- Medical Sharps drop-off for town residents held three times per year
- Campaign for a Healthy Heart in February
- Breast Cancer Awareness
- BOH Inspection of all Summer Camps for Children per State requirements.
- Coordinated a Town Wide Wellness Fair for all Chelmsford residents as well as residents of surrounding communities promoting all aspects of wellness.
- National Unwanted Medication "Take Back" Day at Chelmsford Police Dept.
- "Updates on Lyme Disease" education program for the community
- Local cable media PSA message on substance abuse prevention
- Outreach to all local pharmacies to educate them on "drug drop off kiosk" at police station as well as Sharps drop off days
- Several educational programs coordinated with the school department on substance use and abuse prevention, since we are at epidemic levels for substance abuse in Massachusetts and Chelmsford is not exempt from this disease.



## Board of Health

### Communicable Disease Program

The testing of persons exposed to tuberculosis and those persons whose employment requires certification of freedom from disease is one responsibility of the Public Health Nurse. Ten Mantoux (TB) tests were administered to persons as required for pre-employment, college, or to contacts of active cases. This is done in compliance with the Massachusetts Department of Public Health regulations. Home visits and telephone calls are made to families of active and some inactive cases on a periodic basis to insure understanding of the illness and that adequate medical follow-up is achieved. Medical records are kept and updated on residents who have a positive mantoux (TB) test and are receiving medication prophylactically and being followed radiologically at the Lowell Chest Clinic or other chest clinics. When necessary, TB testing is done at places of business if employees are exposed to an active case of TB. Chelmsford had (2) active cases of TB this past year, with both requiring direct observed therapy Monday through Friday for medication compliance.

There were a total of 145 communicable disease case reports completed with the three major diseases being Influenza, Hepatitis C, and Lyme disease.



Communicable Disease Investigation Reports of the following diseases were completed from September 1, 2013 through July 31, 2014 for the Massachusetts Department of Public Health:

STATE REQUIRED INVESTIGATIONS ON REPORTED INFECTIOUS DISEASES	
Anaplasmosis	1
Babesiosis	2
Campylobacter Enteritis	6
Giardia	4
Hepatitis B	6
Hepatitis C	12
Influenza	56
Invasive Bacterial	1
Legionellos	1
Lyme	39
Salmonella	3
Strep - Group A	4
Shigellosis	3
Varicella	5
Listeriosis	1
Group B Strep	1



## Veterans' Services

*Regina Jackson, Veterans' Agent*

The Chelmsford Veterans' Services Office provides short-term financial assistance to eligible veterans and their families as mandated by Massachusetts General Law Chapter 115. The Chapter 115 program is a public assistance program run by the State. We can assist eligible, needy veterans with a monthly allowable grant and some medical coverage. The amount of assistance depends on the budget standards set by the Commonwealth of Massachusetts Department of Veterans' Service. The State will reimburse Chelmsford for 75% of authorized benefits paid out.

In fiscal year 2014 Chelmsford paid out \$195,763.00 to veterans and widows/ surviving spouses eligible for the Chapter 115 assistance. The benefit is paid out on a monthly basis. We assisted an average of 38 benefit requests per month. The Town will get back \$146,822.00 of that amount. This is the maximum 75% reimbursement allowed by the State. This was the 4th consecutive year of large increases of benefits requested and authorized. In FY 2014 we had more veterans /widows seeking assistance for longer periods of time. This year's increase had to do with the military draw down from the two wars over the past decade – more veterans are coming home. The Chapter 115 program provides a limited safety net for veterans from the State & Town – while waiting for Federal benefits to be awarded or employment (in some cases).

Federal VA benefits can have a more significant impact for the veteran and the community. The number of veterans eligible for Federal VA benefits is always a small percentage of the total number of veterans in the community. Almost all VA benefits must be applied for – they are not automatic. This office helps any Chelmsford veteran dealing with the VA claims process. The claims may be an initial filing, reopen a disability claim for increase, Appeals on denied claims, Hearings with the Regional Office or Hearings before the Board of Veterans Appeals. The VA periodically takes a 'snapshot' of the total amount

of Federal Veterans benefits that flow into a community. The latest figures are from 03/2011. This has not been updated in over 3 years. The amount of Federal VA money that flows annually into Chelmsford is over \$4.3 million as disbursed to over 370 Veterans and 62 widows/ surviving family members living in Chelmsford.

This office also processes applications for State Veterans' Bonuses and Annuities, the latest being changes to the 'Welcome Home Bonus'. Now there is an additional bonus for subsequent deployments to Iraq and Afghanistan. We are also working closely with the Chelmsford Housing Authority to address the housing needs of our veterans and to implement the VASH housing voucher program in conjunction with Bedford VA Medical Center. We work with the Assessor's office to identify eligible veteran homeowners for the veteran exemption.

Our office coordinates the Chelmsford Veterans Day Observance, which is always held at Veterans' Memorial Park on the 11th of November at 11:00AM (11/11 at 11). All are welcome! We also help coordinate the Memorial Day Parade, which is on Monday (Memorial Day) at 10: am. The parade alternates yearly between North Chelmsford and Town Center and is hosted by our Chelmsford American Legion Posts. Memorial Day observance of 2014 was in Chelmsford Center.

Veterans' Services is located at Town Offices, 50 Billerica Road. We have relocated to the first floor, Room 109. The office is open Monday through Friday 9:00AM – 5:00PM, evening hours are also available. If you are unable to visit the office, please call and I would be happy to schedule a home visit. # 978-250-5238, [rjackson@townofchelmsford.us](mailto:rjackson@townofchelmsford.us)

Thank you.  
Regina B. Jackson  
Veterans Agent

Chelmsford Military Community Covenant



## Board & Committee Reports

### Bicycle & Pedestrian Advisory Committee

*James Kelsey, Chair*



The Bicycle and Pedestrian Advisory Committee (BPAC) was formed to work to improve bicycling and pedestrian conditions in the Town of Chelmsford. Its long-term goal is to help make Chelmsford a bicycle and pedestrian friendly community where users of motorized and non-motorized means of transportation can safely share the roads in town. The Committee has continued the work from its first year in a number of areas.

During the year, the BPAC submitted input on several projects to the appropriate Boards and Town Departments concerning new developments. BPAC submitted to the DPW a list of locations for several donated bike racks.

The committee maintains a web page on the Town website at <http://www.townofchelmsford.us/Bicycle.cfm> with valuable information and

important links related to bicycle and pedestrian issues, rules, safety guidelines and various activities. On the website BPAC has provided Monthly publication of the Steps & Spokes column in the Chelmsford Independent has been continued to provide residents with valuable and timely information related to bicycle and pedestrian issues, including safety, bicycle maintenance, appropriate dress for visibility, construction projects, and the Rail Trail. In addition, the Committee has placed articles of interest in the quarterly Community Newsletter published by the Community Education Department.

As identified in the newly revised Master Plan for the Town, the development of a comprehensive Bicycle and Pedestrian Plan is a task being undertaken by BPAC. It will provide detail for alternative forms of transportation with plans to promote non-motorized modes of transportation and the changes and improvements needed for implementation. This includes improving sidewalks and crosswalks, providing pedestrian links between commercial and residential properties and encouraging the village concept, particularly in the town centers. BPAC will also identify implementation opportunities and improvement to existing infrastructure to encourage bicycle use within the town. We had a public input session in October 2014 for this plan and have incorporated this input into our plan. We will be distributing a draft Of this plan to interested parties in Chelmsford in the spring of 2015.

Many activities have been undertaken regarding the Bruce Freeman Rail Trail as BPAC has a role to coordinate maintenance and policing the





## Bicycle & Pedestrian Advisory Committee

trail. The committee works with the Department of Public Works to address safety and maintenance incidents as they occur. BPAC, in conjunction with the Friends of the Bruce Freeman Rail Trail and representatives from the Town of Westford has revised the Event Registration process for groups of more than 25 participants wanting to use the trail for organized events. BPAC also coordinates trail counts to document the level of trail usage and addressing signage, crossing and safety issues at key trail intersections, particularly in Chelmsford Center and near Fletcher Street. This year a landscaping company (Landscaping Unlimited) volunteered manpower and equipment with BPAC volunteers to help complete a spring cleanup of the trail.

There were a number of walking, riding and running events held on the trail in 2014 with most starting and ending at the Byam School, though some events have used other portions of the trail near Chelmsford Center. A sampling of groups having events on the trail this year included: The PMC Kids Ride, Finley's Fighters, Live for Liv, Juvenile Diabetes Research Foundation, the Friends of the Bruce Freeman Rail Trail Summer Solstice Ride and a Harrington School sponsored ride. The BPAC worked with all groups to ensure that they use the trail safely and respect the property of abutters and the Byam School.

For the coming year, the Committee's major effort will be the completion of the Bicycle and Pedestrian Plan. The committee will also to continue to respond to resident concerns regarding bicycle and pedestrian safety and monitor

issues related to the operation of town roads and the installation and maintenance of sidewalks, crosswalks and signage with the goal of enhancing bicycle and pedestrian safety in the Town.

The BPAC thanks the Town Manager, Board of Selectmen, Town Engineering Department, Department of Public Works and all town officials for their continuing support of this committee and its efforts.

Respectfully submitted,

James Kelsey, Chair  
Chelmsford Bicycle and Pedestrian Advisory Committee

### 2014 BPAC Members

James Kelsey, Chair  
Thomas Gazda, Vice Chair  
Karen Taylor, Secretary  
J. Michael Garvin  
Melinda Goodick  
Carol Grueneich  
Michael Koziel  
Robert Morse  
Robert Schneider





## Board & Committee Reports

### Chelmsford Center for the Arts *Susan Julian Gates, Executive Director*



The Chelmsford Center for the Arts successfully completed its third year as Chelmsford's only public arts institution. Although the CCA is a function of the Town, at this time it is supported completely by revenue from three sources: rental of studio and rehearsal space and of the Cabaret Café for private functions; program receipts from CCA classes and performances; and contributions, which totaled \$74,299.93 for FY 2014.

For FY 2014, the Resident Arts Organizations, which pay to use space in the CCA, included the Chelmsford Community Band, Chelmsford Community Jazz Band, Chelmsford Art Society, Illumination Opera, Applause Academy, All the World's a Stage Players, Chelmsford Players, and Toastmasters.

The CCA Gallery is run by two professional curators, Mary Woodward and Rita Thompson, who volunteer their time and talents. They curated six exhibitions: *As Seen in Chelmsford*, *Animals in Art*, *In Your Face – Portraits*, *Fiber x 2*: Margot E. Stage and Stacey Piwinski, *Purple Passion*, and *Garden in the Gallery*. They also curated and managed the second annual Holiday Art Market in December that sells selected craft items and artwork to benefit the CCA.

The CCA continues to pay off the Enterprise Bank loan on the Steinway B Concert Grand that was purchased in 2012. As of June 20, 2014, \$43,892.15 remained on the original \$60,000 loan. A down payment of \$21,000 was made at the time of purchase. Since its purchase, the CCA has become known in the Merrimack Valley for having this fine instrument. June is Recital Month at the CCA. Fourteen studio recitals were held by piano teachers from surrounding communities, as well as from Chelmsford. Besides being a source of revenue, these recitals give children an opportunity to play on a world-class instrument in a professional concert hall.

The CCA hosted the Chelmsford Art Society's annual 4th of July Art Show, as well as the Parker Drama Club's reprise of their award winning productions of Emily Patterson's *The Infinity of Pi* and *Because Love*. PROJECT Trio, was underwritten by the Dacey Zouzas Endowment for the Arts for the McCarthy Middle School music students. Illumination Opera presented a fully staged with orchestra production of Mozart's *The Magic Flute* in December to sell out audiences. Many families had their first taste of opera because of the CCA. The



4th Friday Open Mic is hosted each week by Ruth Canonico in the Cabaret Café giving performers of all ages and abilities the opportunity to share their talents.

We are very proud of our special partnerships that bring the arts to young people of Chelmsford. Applause Academy, a Massachusetts non-profit, and gives children ages 7-15 the opportunity to learn stage craft and perform in musicals at the CCA. This is one of the most successful programs in Chelmsford. There were three weeks of theatre summer camp, which is modeled on traditional summer stock, with children performing in a new production each week. During the school year the afterschool program met twice a week, presenting Christmas Eve in Dobbs Diner in December and Disney Kids in May. We also focus on the fine arts. Michael Vieira taught a life drawing class for adults and a beginning drawing class for children. Robert Moll taught an adult photography class.

Two new groups were formed to support the CCA: CCA pARTners and the CCA Student Arts Council. Without paid staff, volunteers are needed to support the many activities at the CCA. Please consider volunteering and visit our website, [www.chelmsfordarts.org](http://www.chelmsfordarts.org), for more information. The CCA brings art for everyone in the heart of Chelmsford.





## Board & Committee Reports

### Cultural Council

*Lois Alves & David LaPierre, Co-Chairpersons*



The Chelmsford Cultural Council (CCC) awards grant funds annually to artists and organizations that help build and contribute to Chelmsford's vibrant cultural community. Our Council is committed to funding a cross section of local artists, educational projects and collaborative proposals that bring together artists, organizations and local cultural groups in projects that serve the residents of Chelmsford. State funding through the Massachusetts Cultural Council (MCC) provides cultural funding for 335 local cultural councils with programs in all 351 cities and towns in our state. The Council appreciates the support it receives from the Town of Chelmsford each year and submits this report to provide a summary of our performance and activity.

#### **Grant Activity:**

In FY 2014, the Council received \$8030 from the Mass Cultural Council. The CCC added \$522 of its available remaining balance to the MCC allocation and awarded \$8552 in grant funding to the following applicants.

Applause Academy at the Chelmsford

Center for the Arts (CCA) \$500  
Chelmsford High School/MA Educational Theater Guild, Mass High School Theater Guild \$500  
Chelmsford Scottish Country Dancers, Family Scottish Country Dancing \$300  
Chelmsford Community Band, Commission of New Music, \$400  
Congregation Shalom, The Broadway Musical: A Jewish Legacy \$500  
Dennis Cormier, Hands on History: The American Revolutionary War \$200  
The Discovery Museums, Free Friday Night Fun \$200

Denise Doucette, Musical Programs for Senior Citizens and the Disabled \$300  
Lowell Philharmonic Orchestra, Senior Center Concert \$450  
Illumination Opera, Family Production of Mozart's "The Magic Flute" \$1500  
McCarthy Middle School, Project Trio Visits Chelmsford \$1702  
Merrimack Repertory Theater, Student Matinee Series \$200  
Jack Neary, Greater Lowell Music Theater Season Three \$250  
North Chelmsford Village Association, Movie Night Series \$375  
North Chelmsford Village Association, Songs and Stories from Historic New England \$175  
Bonnie Rankin, Barn Dances \$500  
Bonnie Rankin, Rona Leventhal at the MacKay Library \$300  
Sunanda Sahay, Essence of India \$200

#### **Annual Photography Contest:**

In addition to these culturally rich programs, our council also organized and hosted its 18th annual Chelmsford Photography Contest on the first weekend of February as part of the town's WinterFest activities. The exhibit was held at the Chelmsford



## Cultural Council

Public Library. Ribbons and cash prizes were awarded. All entries were displayed at the Chelmsford Public Library for the month of February. Judges were Bette Gagnon, art teacher Chelmsford High School and Bruce Magnuson, a professional photographer and member of the Cultural Council. The winners were:

### Student:

1st Place: Arpan Raja  
2nd Place: Jessica Dodge  
3rd Place: Emma Bernier  
Honorable Mention: Nicole Wrobel

### Amateur:

1st place: Stephen Mayotte  
2nd place: Michael Los  
3rd place: Peter Dews  
Honorable Mention: Stephen Mayotte

### Professional:

1st Place: John Teele

### People's Choice Winners:

Student: Megan Long      Amateur: Betty DesFosse  
Professional: Lee Fortier

### Cultural District Designation:

On May 19, 2014, the Selectmen passed a resolution to support the establishment of the Center Village as a state-designated Cultural District at the Selectmen's meeting after a presentation by Kathy Cryan-Hicks, a member of the Cultural Council and chair of Chelmsford's Cultural District Partnership. The application was submitted to the state on May 30, 2014. The State set a site visit date for September 2014. Current members of the Chelmsford Cultural District committee include: Evan Belansky, Kathy Cryan-Hicks, Peggy Dunn, Susan Gates, Debi Siriani, Lois

Alves, John Mejia, Lynn Marcella and Carla Pond. Copies of the Selectmen's resolution and the application for the Center Village are available at the library.

### Other Projects:

Data was collected to inform future Chelmsford Cultural Council grant application specifications through a written survey and by holding a public input meeting on June 24, 2014. The Council also participated in the town's annual volunteer fair and sponsored Quintessential Brass for the town's Holiday Prelude in December.

### Recruiting efforts and current members:

The Council continues to seek new members to keep our increasing activities running smoothly. Unfortunately two members, Kathy Cryan-Hicks and Elizabeth Broderick, completed their terms. Two additional members will complete their terms in FY 2015. The Council is seeking new members especially any with knowledge of publicity, grant writing and social networking expertise.

### Current Cultural Council Members:

Lois Alves, Co-Chair  
Beatriz DesLoges, Grants Administrator  
David LaPierre, Co Chair  
Bruce Magnuson, Photography Contest  
John Mejia, Member  
Linda Norton, Member  
Lisbeth Peterson, Treasurer  
Barbara Reilly, Secretary

Respectfully Submitted,  
Lois Alves and David LaPierre, Co-Chairs  
Chelmsford Cultural Council



## Board & Committee Reports

### Historical Commission *George Merrill, Chairman*

During the past year, the Historical Commission has continued to inventory selected structures and sites over 75 years old and have supplied historic markers to homeowners with inventoried structures. The completed inventory forms are on file with the Historical Commission and can be found on the Town's website. The completed forms have also been placed on file with the Massachusetts Historical Commission and can be accessed through the Massachusetts Historical Commission's website. The Commission continues to administer the Demolition Delay Bylaw, a copy can be found on the Historical Commission's website.

The Commission has provided and will continue to provide support to the completed Town Halls, and the Toll House and 1802 School House Restoration.. The Toll House will be open during events held on the common as requested in the 2010 Master Plan. The Commission continues to be very involved with preservation by being an information resource for contractors and the community as they restore or rehabilitate their homes and places of business.

The Demolition Delay Bylaw is a tool used by the Inspector of Buildings and the Historical Commission to educate owners of historic properties about their options to demolition. The Commission, working with CPC funding, is implementing the recommendations of the Historical and Cultural Preservation Plan. The plan has identified historical structures, sites, streetscapes, scenic roads and stone walls and suggests a plan to protect these features. With CPC funding, the Commission is inventorying the buildings in the Vinal Square area and is posting road signs identifying our historic local villages. At present, the Commission is reviewing the Historical and Cultural Preservation Plan to continue to implement the recommendations.

#### MEMBERS

George Merrill, Chairman

Bill Nolan, Vice Chairman

Lynne D'Errico

Laura Lee

Fred Merriam

Linda Prescott

Deb Taverna







## Military Community Covenant Task Force

*Pat Wojtas, Chairman*

The Chelmsford Military Community Covenant mission statement reads:

Together, we are committed to building strong communities.

We, the Community, recognize:

- The commitment Service Members and their families are making every day
- The strength of Service Members comes from the strength of their families
- The strength of their families comes from the strength of the Community
- The strength of the Community comes from the support of Employees, Educators, Civic and Business Leaders, and its Citizens

We, the Community, are committed to:

- Building partnerships that support the strength, resilience, and readiness of Service Members and their Families
- Assisting in the implementation of the Military Covenant

During the past year, the Covenant has continued to recognize those service members who have returned from deployments, as well as those who served during earlier conflicts.

Our most gratifying event was held on April 10 at the Chelmsford Lodge of Elks, when the Town of Chelmsford was officially designated a Purple Heart Community. This designation further confirms that the residents of Chelmsford support the sacrifices of members of the armed forces, especially those who were wounded or killed while protecting our liberties. During the ceremony, local Purple Heart recipient David McAllister spoke eloquently of the actions that led seven Chelmsford residents to receive their Purple Hearts. Several were on hand to be personally acknowledged, while those who were killed in action were represented by proud family members. Leo Agnew, commander of

the Massachusetts Order of the Purple Heart, presented each soldier with a commemorative medal during the solemn ceremony.

We continue to host periodic Veterans Luncheons, when we invite veterans who live in local nursing homes and assisted living facilities to join committee members for lunch at a local restaurant, and trade stories about military life, and life in general. We are grateful to Gentle Arms Transportation, which provides rides for the veterans, and local business owners, who generously donate funds that allow us to sponsor these activities. We especially want to recognize Chelmsford Agway, which holds a barbecue each May on Armed Forces Day, with all proceeds directly benefitting the Community Covenant.

In September, members of the Community Covenant conducted a Remembrance Ceremony to recall the memories of the victims of the 9/11 attacks. We must insure that they are never forgotten, and that our community respects the sacrifices that civilians, in addition to military service personnel, are called upon to make, in the course of keeping our country safe.

We continue to be amazed at the extraordinary level of support we receive from individuals, businesses, and organizations in the Town of Chelmsford. Together, everyone makes our work much easier to accomplish.

The members of the Chelmsford Military Community Covenant Task Force are:

Pat Wojtas  
Jim Curley  
Brian Fredriksson  
Eliane Consalvo  
Lisa Devine



## Board & Committee Reports

### Parade Committee

*Lynn Marsella, Brian Reidy, Jeff Hardy - Co-Chairpersons*



Mother Nature sure cooperated with The Chelmsford Parade Committee's Town of Chelmsford 47th Annual 4th of July Parade which was held on Friday, July 4, 2014. Severe thunder storms were forecasted and the sky looked very threatening... but we were lucky and the rain held off until the parade and raffle were over!!

We had an incredible group of bands, marchers, fire trucks, antique vehicles and floats! We are already booking bands and planning for 2015!!

Our incredible team of members who are appointed by the Town Manager included: Tom Boucher, Jim Cullen, Hank Hamelin, Jeff Hardy, Kathy Kelley, Chuck Marcella, Lynn Marcella, Rich McLaughlin, Brian Reidy, Rick Romano, Deb Trask and Arlene Wood. Thanks to our Town Manager Paul Cohen who is a great help coordinating everything we need with the Town. In addition, we had other volunteers who helped with all the planning and the day of the parade. Some of these included: Carol Cullen, Marian Currier, Angelique Eliopoulos, Cameron Lynch, Lisa Lynch, Deb Murphy, Karen Reidy, Kinsey Rosene, Louise Tremblay and many other volunteers who helped the day of the parade.

We appreciate the following who were sponsors of this year's parade: Red Sponsors: Chelmsford

Business Association, Dolan Funeral Home, Enterprise Bank, Lockheed Martin, Lowell Five, Northern Bank & Trust Company and Republic Services; White Sponsor: Harrington Wine & Liquors; Blue Sponsors: 3E Moving & Storage, Chelmsford Lumber Company, Eastern Bank, Ferreira's Towing, Parlee Horse Farm – South Chelmsford, Trinity EMS, Waste Management and Workers Credit Union. Thanks so very much!!!

We also had wonderful support from our winter and summer banner sponsors! The summer ones will be up until after Labor Day and we will be selling winter ones shortly thereafter! Let us know if you are interested in purchasing one.

We worked with Chelmsford Telemedia this year to bring the parade to you on local cable, live streamed! Our "On Air Talent" was our Parade Committee friend Jim Shannon and Kelley Beatty from Chelmsford Telemedia. They did an incredible job along with the rest of the staff and crew from Chelmsford Telemedia. If you were not able to be there, watch their schedule to see re-runs... truly a great show!!

Our Parade Marshal this year was Leonard W. Doolan III – an honor that he truly deserves!

Our singer at the start of the parade was recent CHS graduate Kate Burgess who did an incredible job!

Our Sports Extravaganza Raffle winner was: Eugene and Nancy Dzikczek. They received two "premium seat tickets" to the following: Patriot's game, Celtics game, Red Sox game, Bruins game and New England Revolution game.

Cash Raffle winners were: First prize: \$1,655.00 – Gail Tassi; Second prize: \$500.00 – Michael Paquette; and five (5) prizes of \$100.00 each went to: Carol St. Germain, Annalee Chambless, Ashley M. Taylor, Jim Warren and the Page Family.



## Parade Committee



Float winners were: Christopher's Towing, Countryside Veterinary Hospital, Cub Scout Pack 45 and Cub Scout Pack 81. The winning floats each received a \$300.00 prize. Special thanks to our friends from the Littleton Parade Committee who served as judges for our floats!!

We are already planning the 2015 parade and welcome your participation. Get your family, friends, business or neighborhood together and build a float!! We also encourage you to submit names of people from Chelmsford who you think would deserve to be our Parade Marshal.

Thanks again, Chelmsford, we look forward to the "2015 - 48th Annual 4th of July Parade"!!







## Committee Descriptions

### **Agricultural Commission**

Board of Selectmen Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission serve as facilitators for encouraging the pursuit of agriculture in Chelmsford, promote agricultural-based economic opportunities in Town, act as mediators, advocates, educators, and/or negotiators on farming issues, work for preservation of prime agricultural lands and pursue all initiatives appropriate to creating a sustainable agricultural community.

### **Arts and Technology Education Fund**

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The committee works to provide supplemental funding to support educational initiatives and projects that enhance the curriculum of the Chelmsford Public Schools.

### **Bicycle and Pedestrian Advisory Committee)**

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The committee works to improve bicycling and pedestrian conditions; coordinates maintenance, policing, and enhancements to any bicycle/pedestrian paths. The committee facilitates coordination of activities that involve or affect non-motorized transportation.

### **Board of Appeals**

Town Manager Appointed  
Members: 5, plus 3 alt.  
Length of Term: 3 Years, 1 for alts.  
Term Begins: July  
Average Meetings: 1 per month  
The Zoning Board of Appeals mission is to interpret and apply the General Laws of the Commonwealth of Massachusetts and the Zoning Bylaws of the Town of Chelmsford to all matters which appear before it. In so doing, the Board follows its rules and regulations fairly and gives due deference to the reports of the Planning Board and the Building Commissioner, who is the Zoning Enforcement Officer for the Town of Chelmsford, as well as the decisional laws of the Commonwealth.

### **Board of Assessors**

Town Manager Appointed  
Members: 3  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Board of Assessors is responsible for the full and fair market valuation of real and personal property for the purposes of levying the property tax as of January 1st every year. It is the responsibility of the assessors office to maintain valuations at full and fair cash value and to meet the Commissioner of Revenue's re-certification requirements of property valuation every three years. The assessors office collects and maintains a database on each parcel of property in town. The assessor's office is responsible for the administration of the 30,000 excise bills which are issued by the Registry of Motor Vehicles annually, as well as, subsequent excise commitments.

### **Board of Health**

Elected Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 1 per month  
The Board works to protect the public health of the residents. It also has administrative, planning, and policy responsibility for health functions of the Board of Health Office.

### **Board of Registrars**

Board of Selectmen Appointed  
Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: Varies by elections per year  
The Board is in charge of administering the town census, voters' registration, and elections.

### **Board of Selectmen**

Elected Members: 5  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Board is the Town's body of chief elected officials. The powers and duties include appointing the Town Manager and many committees, issuing certain licenses, enforcing special sections of the by-laws, and regulating the public ways.

### **Capital Planning Committee**

Appointed Members: 7  
Town Treasurer, Town Accountant, two BOS appointed Citizen Reps, Finance Com. Rep., Library Trustee Rep., School Com. Rep.  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: weekly  
November - December.  
The Committee studies proposed capital outlay, declares rules and regulations, makes investigations, and holds public hearings as it deems appropriate.



## Committee Descriptions

### **CIVIC Committee**

Board of Selectmen Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 2 per month  
The work of the Community Involvement and Volunteerism in Chelmsford (CIVIC) Committee is to increase volunteerism and civic engagement as well as to recognize and showcase the outstanding individuals and groups who through abiding service have demonstrated their long-term commitment to the Chelmsford community.

### **Cemetery Commission**

Elected Members: 3  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 6 per year  
The Commission plans, operates, and maintains the six Town cemeteries as attractive, dignified, and appropriate public burial grounds.

### **Commission on Disabilities**

Appointed Members: 10  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to deal with all disability issues and provide information, referral, guidance, coordination, and technical assistance to other public agencies and private persons, organizations, and institutions engaged in activities and programs intended to eliminate prejudice and discrimination against persons with disabilities.

### **Community Action Program**

Town Manager Appointed  
Members: 7  
Length of Term: 1 year  
Term Begins: July  
Average Meetings: 1 per quarter  
The Community Action Program provides a unique source of matching funds for projects that benefit the community. The Community Action Program was established for the purpose of awarding cash grants to individuals and organizations that wish to develop civic projects for the benefit and enjoyment of the citizens of Chelmsford.

### **Community Preservation Committee**

Appointed Members: 9  
Community Dev. Dir., DPW Dir., BOS Rep, Planning Board Rep, Conservation Rep, Housing Auth. Rep, Historical Com. Rep and two Town Manager appointed Citizens.  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The third Wednesday at 7:00 PM  
The Community Preservation Act (CPA) provides funding through a surcharge on the property tax bills for the preservation of Open Space, Historic Preservation and Affordable Housing. The CPC holds annual public hearings on proposed plans for the fund and presents for Town Meeting approval

### **Conservation Commission**

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 2 per Month  
The commission is responsible for ensuring protection of wetlands and acquiring, managing, and maintaining over 750 acres of conservation and Town Forest Land.

### **Council on Aging**

Town Manager Appointed  
Members: 11  
Length of Term: 3 Years Average  
Term Begins: July  
Average Meetings: 1 per month  
The Chelmsford Council on Aging is appointed by the Town Manager. The members serve in an advisory capacity and work with the Director of the Senior Center to develop policy, programs and services. Council members are appointed on a rotating basis, each for a period of three years, and may serve a maximum of six continuous years.

### **Cultural Council**

Town Manager Appointed  
Members: 9 up to 21  
Length of Term: 2 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Council provides public funding for the arts, humanities, and interpretive sciences by granting funds to individuals and organizations in the community. Its duties also include soliciting community input and assessing local cultural needs.

### **Economic Development Commission**

Town Manager Appointed  
Members: 7  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Economic Development Commission's efforts include: Understanding the needs of prospective businesses opening/relocating to Chelmsford. Conducting roundtable meetings with commercial realtors and businesses. Collaborating with local and regional business organizations. Participating in industry associations.





# Boards & Committees

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## Committee Descriptions

### **Energy Conservation Committee**

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Energy Conservation Committee assists with identifying, designing, and implementing programs and projects for energy conservation, energy efficiency, and renewable energy generation. These programs and projects may include all forms of energy use: electricity, natural gas and heating oil, and transportation fuels.

### **Finance Committee**

Town Moderator Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per week - (September to May)  
The Committee meets with each Town Department head, considers the merits of the individual budget in terms of the Town's total needs and the limits of the total monies available, and prepares the final budget recommendations for the Annual Town Meeting.

### **Historical Commission**

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to promote the preservation, promotion, and development of the historical assets of the Town. It conducts research to identify places of historical value and actively urges other alternatives before destroying a historically important building or site.

### **Historic District Commission**

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Commission works to preserve and protect the buildings and places within the Chelmsford Center Historic District.

### **Holiday Decorating Committee**

Town Manager Appointed  
Members: 7  
Length of Term: 1 Year  
Term Begins: December  
Average Meetings: as needed seasonally  
The Holiday Decoration Committee consists of a group of volunteers appointed by the Town Manager, who arrange and implement the Holiday Lighting and Prelude Ceremony in Chelmsford Center on the first Sunday in December. The Committee, with the help of several interested individuals and groups, physically put up and take down all the lights on the shrubs and trees on Chelmsford Common, the Old Town Hall and the Chelmsford Business District.

### **Housing Authority**

Elected Members: 5  
Length of Term: 5 Years  
Term Begins: April  
Average Meetings: 1 per month  
The Housing Authority works to provide an adequate supply of low and moderate income housing for Town Residents.

### **Middlesex Canal Commission**

Town Manager Appointed  
Members: 4  
Length of Term: 2 Years  
Term Begins: July  
The Commission works to maintain the Middlesex Canal Heritage Park and to inform, inspire, and draw the public to this nationally significant landmark.

### **Military Community Covenant**

BOS Appointed Members: 7  
Length of Term: 3 year  
Term Begins: July  
Average Meetings: 1 per month  
The Task force has formalized a partnership between the Town and local military community, represented by Hanscom AFB. The Task Force represents the Town of Chelmsford in advocating for military families. Activities primarily consist of coordinating volunteers who wish to support military families in Chelmsford, and approaching the business community in town to provide discounts or other gestures of appreciation to military families.

### **Parade Committee**

Town Manager Appointed  
Members: 12  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee plans and carries out the annual Fourth of July Parade in Chelmsford.

### **Permanent Building Committee**

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Permanent Building Committee assists the Town Manager with the development of financial estimates, project design and supervision of construction of municipal building projects.

### **Personnel Board**

BOS Appointed Members: 5  
Length of Term: 2 Years  
Term Begins: July  
The Personnel Board works in conjunction with the Town Manager in developing Personnel Rules and Regulations and the classification and compensation system of the town.



## Committee Descriptions

### **Planning Board**

Elected Members: 7  
Length of Term: 3 Years  
Term Begins: April  
Average Meetings: 2 per month  
The Board is the regulatory agency most responsible for ensuring that development occurs in a manner that is beneficial to the Town. It enforces several acts and reviews all subdivisions, site plans, and the creation of lots on existing ways.

### **Public Celebrations Committee**

BOS Appointed Members: 5  
Length of Term: 1 Year  
Term Begins: July  
Average Meetings: 1 per month  
The Committee plans and carries out the annual Fourth of July Country Fair in Chelmsford.

### **Recycling Committee**

Town Manager Appointed  
Members: 9  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Committee works to reduce solid waste disposal costs by decreasing the quantity of solid waste disposed and increasing the quantity of recyclables collected. The committee also works to increase the number of recycling participants.

### **School Committee**

Elected Members: 5  
Length of Term: 3 Years  
Term Begins: April Average Meetings: 2 per month  
The Committee has general charge of the public schools of the Town. The powers include appointing a superintendent and all other officers and employees of the school, and making rules and regulations.

### **Sign Advisory Committee**

Town Manager Appointed  
Members: 7  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: as needed  
The Committee reviews and comments on sign permits and applications for other special permits.

### **TREE Committee**

Town Manager Appointed  
Members:  
Length of Term: 3 Years  
Term Begins: July  
Average Meetings: 1 per month  
The Tree Replacement, Establishment, and Enhancement (TREE) Committee facilitates and encourages the long-term health of Chelmsford's public trees. The TREE Committee is charged with developing and administering a comprehensive tree management program to guide the Town and the Committee's activities.

### **Town Meeting Representatives**

Elected Members: 162  
Length of Term: 3 Years  
Terms Begin: April  
Average Meetings: twice per year (Spring & Fall)  
Town Meetings involve Multiple Sessions & Special town meetings, as needed  
The legislative body of the Town is a Representative Town Meeting consisting of 162 elected representatives from nine voting precincts. Members participate in the Spring and Fall Annual Town Meeting and all Special Town Meetings. Members also keep abreast of Town business year-round and attend informational sessions as needed in preparation for all Town Meeting sessions and votes for all warrant articles.

### **Water Commissions Center, North & East Districts**

Elected Members: 3 per district  
Length of Term: 3 Years  
Terms Begin: April Average Meetings: 1 per month  
Each Commission oversees the water takers of the Center, North and East Districts separately and regulates the bylaws as it deems necessary. The Chelmsford Water Districts are each separate entities run independently of the Town.

### **Zoning Board of Appeals**

Town Manager Appointed  
Members: 5  
Length of Term: 3 Years  
Term Begins: July Average Meetings: 2 per month  
The board hears petitions and applications for variances, special permits, comprehensive permits, and several other appeals. The Board also decides, upon appeal, the application of the zoning, subdivision, sign, and building bylaws.



# Credits

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## **Cover Photographs:**

The cover photograph was taken by local business owner and amateur photographer, Mark Duffy. This is a view over Freeman Lake in North Chelmsford on a misty fall morning.



## **Other Photographs:**

Carmen Thomas Christiano  
6 Drew Circle

Fred Merriam  
8 Lovett Lane

Donald Miffitt  
44 Thomas Drive

Phil Stanway,  
[www.thechelmsfordian.com](http://www.thechelmsfordian.com)

Chelmsford Public Library

Chelmsford Independent  
[www.wickedlocal.com/chelmsford](http://www.wickedlocal.com/chelmsford)

Merrimack Valley Medical  
Reserve Corp.

Steinway photo by Jo-Ann Gerde

## **Town of Chelmsford Website:**

[www.townofchelmsford.us](http://www.townofchelmsford.us)  
[www.chelmsfordnow.com](http://www.chelmsfordnow.com)

## **Town Related Links:**

Chelmsford Public Schools  
[www.chelmsford.k12.ma.us/](http://www.chelmsford.k12.ma.us/)

Chelmsford Public Library  
[www.chelmsfordlibrary.org/](http://www.chelmsfordlibrary.org/)

Chelmsford Telemedia  
[www.chelmsfordtv.org/](http://www.chelmsfordtv.org/)

Chelmsford Parade Committee  
[www.chelmsfordparade.com/](http://www.chelmsfordparade.com/)

Merrimack Valley Medical  
Reserve Corp.  
[www.merrimackvalleymrc.org/](http://www.merrimackvalleymrc.org/)

The Town Manager's Office is continuously seeking photographs of any events or places around Town. If you would like any of your photographs to be considered for future Annual Town Reports or featured on the Town of Chelmsford website, please email them to:

[tdzuris@townofchelmsford.us](mailto:tdzuris@townofchelmsford.us)

# Town Directory



## **Town Departments & Services**

Accounting .....	250-5215
Animal Control.....	256-0754
Assessors .....	250-5220
Appeals, Board of .....	250-5231
Auditor.....	250-5215
Building Inspector.....	250-5225
Cemeteries .....	250-5245
Clerk, Town.....	250-5205
Community Development .....	250-5231
Community Education.....	251-5151
Conservation Commission .....	250-5248
Council on Aging / Senior Center.....	251-0533
Emergencies (Police, Fire, EMS) .....	9-1-1
Engineers, Public Works .....	250-5228
Fire Department.....	250-5265
Fire Prevention.....	251-4288
Gas Inspector .....	250-5225
Health Department.....	250-5241
Highway Division, Public Works .....	250-5228
Housing Authority, Chelmsford.....	256-7425
Human Resources.....	250-5288
Libraries: Adams (Main).....	256-5521
McKay.....	251-3212
Municipal Facilities .....	250-5228
Permits, Building .....	250-5225
Planning Board .....	250-5231
Plumbing Inspector.....	250-5225
Police Department .....	256-2521
Public Buildings .....	250-5228
Public Works .....	250-5228
Purchasing.....	250-5289
Recycling & Solid Waste.....	250-5203
Schools, Chelmsford Public.....	251-5100
Selectmen, Board of.....	250-5201
Senior Center .....	251-0533
Sewer Office.....	250-5233
Sewer Operations .....	250-5297
Solid Waste/Recycling.....	250-5203
Tax Collector/Treasurer.....	250-5210
Town Clerk & Registrars .....	250-5205
Town Engineer.....	250-5228
Town Manager.....	250-5201
Treasurer/Tax Collector.....	250-5210
Veterans' Agent .....	250-5238
Voter Registration .....	250-5205

## **Utilities & Other Useful Numbers**

Cable Access/Telemedia .....	978-251-5143
Cable Television/Comcast .....	888-663-4266
Chelmsford Water Districts	
Center District .....	978-256-2381
East District .....	978-453-0121
North District .....	978-251-3931
Citizen Information (State).....	800-392-6090
Chelmsford Country Club.....	978-256-1818
Chelmsford Forum Rink .....	978-670-3700
Integrated Paper Recycling.....	800-933-3128
Fuel Assistance (CTI) .....	877-451-1082
National Grid (Gas) .....	800-548-8000
National Grid (Electric) .....	800-322-3223
Trash (Allied Waste) .....	800-442-9006
Trinity EMS, Inc .....	978-441-9999
Post Office (Center) .....	978-256-2670
Post Office (North) .....	978-251-3146
Recycling (Waste Management).....	800-972-4545
Registry of Motor Vehicles.....	800-858-3926
Verizon (Telephone, Internet) .....	800-870-9999

## **Federal and State Officials**

U.S. Sen. Edward Markey.....	617-565-8519
U.S. Sen. Elizabeth Warren.....	617-565-3170
U.S. Congress Niki Tsongas.....	978-459-0101
State Senator Michael Barrett.....	617-722-1572
State Representatives:	
Rep. Cory Akins.....	617-722-2822
(Precincts 1, 9)	
Rep. Thomas A. Golden Jr .....	617-722-2020
(Precincts 2, 6, 8)	
Rep. James Arciero .....	617-722-2320
(Precincts 3, 5, 7)	
Rep. David Nangle .....	617-722-2575
(Precinct 4)	

## **Websites:**

Town of Chelmsford Official Websites:  
[www.townofchelmsford.us](http://www.townofchelmsford.us)  
[www.chelmsfordnow.com](http://www.chelmsfordnow.com)

Massachusetts State Government:  
[www.mass.gov](http://www.mass.gov)

United States Government:  
[www.firstgov.gov](http://www.firstgov.gov)



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